

Transparency Audit of Disclosures U/S 4 of the RTI Act by the Public Authorities

2023-2024

Self Appraisal by Public Authority

NATIONAL HORTICULTURE BOARD

Ministry of Agriculture & Farmers Welfare

Government of India

Plot No.85, Institutional Area, Sector 18,

Gurugram-122015 (Haryana)

National Horticulture Board

A Framework for Transparency Audit

1. Organization and Function

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organization, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	National Horticulture Board, Ministry of Agriculture & Farmers Welfare, Government of India, Plot No. 85, Sector 18, Institutional Area, Gurugram (Haryana) – 122015
		(ii) Head of the organization	Managing Director
		(iii) Vision, Mission and Key objectives	The details are attached as Annexure-1.
		(iv) Function and duties	The details are attached as Annexure-2.
		(v) Organization Chart	The details are attached as Annexure-3.
		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/Commission constituted from time to time have been dealt	-NIL-
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	<p>Managing Director (MD) - MD performs as Principal Executive of the Board and Head of the Department.</p> <p>Deputy Managing Director (DMD) – DMD perform as Head of the Office. In-charge of Accounts & Finance, Administration, Coordination & Personnel Divisions. In addition, he is also performing the duties of an Area Officer.</p> <p>Joint Directors (JDs) - JDs are the Area Officers for implementation of NHB Schemes in their respective Zone/States. In addition, they are also heading the Divisions such as Personnel, Administration & Coordination etc.</p> <p>Joint Director (Finance & Accounts) [JDF&A] - JD(F&A) looks after the overall functioning of Accounts Division for Accounts and Financial matters of the Board.</p> <p>Deputy Directors (DDs) - DDs are primarily entrusted with duties and responsibilities of implementation of Schemes of NHB.</p> <p>Deputy Director (Information System) [DD(IS)] - DD(IS) performs the work pertaining to computerization of data on various subjects on the website of the Board etc.</p>
		(ii) Power and duties of other employees.	

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			<p>Accounts Officer (AO) - Accounts Officer performs the duties of DDO in addition also looking after the accounts & finance matters to assist JD(F&A) in accounts and financial matters.</p> <p>Official Language Officer (OLO) - OLO assists to the administrative head of the Board in implementation of Official Language policy. He is holding the charge of CPIO also.</p> <p>Senior Administrative Officers (SAOs)- To deal with and supervise the work in the Personnel, RTI, Vigilance, Administration, Coordination and other divisions to which they are attached to.</p> <p>Technical Officer (Computer) [TO(C)] - To assist DD(IS) in computer related matters.</p> <p>Jr. Translation Officer (JTO) - To assist OLO in implementation of Official Language related issues.</p> <p>Senior Horticulture Officers (SHOs)- They are responsible to assist their In-charge in implementation of NHB Schemes.</p> <p>Sr. Accountants (SAs) - Responsible for cash book maintenance, other accounts books and assist DDO and responsible for compilation/consolidation of Accounts/ maintain account and claims etc.</p> <p>Administrative Officer (AO) - To look after the work in the Administration Division and assist Joint Director (Admn.), NHB.</p> <p>Junior Accountants (JAs) - Their responsibility is to assist Accounts Officer in day-to-day accounts and finance matters.</p> <p>Personal Executives (PEs) - To deal with the work relating to their division in which they are posted.</p> <p>Computer Executives (CEs) - To deal with the work relating to their division in which they are posted.</p> <p>Lower Division Clerk (LDCs)- To assist the In-charge to maintain the record of concerned division, typing work, dispatch/dairy/Store work etc.</p> <p>Hindi Typist (HT) - Typing work of Hindi Division.</p> <p>Drivers - Driving of Vehicles.</p> <p>Electrician-cum-Tubewell Operator- Responsible for maintenance of electric work in the office.</p> <p>Multi Tasking Staff (MTS)- They are responsible for movement of files from one section to other and attending visitors..</p>
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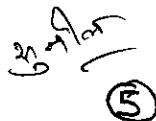
20/1/2017 ③

			Budder Grafters (BGs) - Responsible for upkeep the maintenance of garden of the office complex in NHB, budding grafting etc.
		(iii) Rules/orders under which powers and duty are derived and (iv) Exercised	A copy of order dated 01.11.2023 on delegation of administrative and financial powers to various officers is attached as Annexure – 4 .
		(v) Work allocation	A copy of orders dated 19.04.2023, 26.06.2023, 01.11.2023, 30.10.2023, 30.10.2023, 07.12.2023 and 19.03.2023 regarding allocation of work among officers and staff are attached as Annexure – 5 .
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	The details are attached as Annexure-6 .
		(ii) Final decision making authority	
		(iii) Related provisions, acts, rules etc.	-NIL-
		(iv) Time limit for taking a decisions, if any	The details are attached as Annexure-7 .
		(v) Channel of supervision and accountability	
1.4	Norms of discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/services offered	
		(ii) Norms/standards for functions/service delivery	
		(iii) Process by which these services can be accessed	
		(iv) Time-limit for achieving the targets	
		(v) Process of redress of grievances	
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual/instruction	Rules, Regulations, instructions, manuals, and record held or under its control used by employees for discharge of functions.
		(ii) List of Rules, regulations, instructions manuals and records (iii) Acts/Rules manuals etc	The Board has its own approved Staff Rules which have been approved by the Govt. of India and adopted by the Managing Committee. In addition to these Rules, the Board is following the Rules and Regulation of Govt. of India in all other matters. Employees of the Board discharge their duties in accordance with the said rules. A copy of the Staff Rules & Regulation is attached as Annexure-8 .
		(iv) Transfer policy and transfer orders	Revised transfer policy is under process.
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	(i) Category of documents	The statutory information, pertaining rules, acts, governing bodies, schemes, beneficiaries, procedures pertaining to the institution has been published on the public domain i.e. www.nhb.gov.in .
		(ii) Custodian of documents/ categories	
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	The details are attached as Annexure-9 .
		(ii) Composition	
		(iii) Dates from which constituted	
		(iv) Term/Tenure	


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		(v) Power and functions	
		(vi) Whether their meetings are open to the public?	
		(vii) Whether the minutes of the meetings are open to the public?	
		(viii) Place where the minutes if open to the public are available?	
1.8	Directory of officers and employees [Section 4(1)(b)(ix)]	(i) Name and designation (ii) Telephone, fax and email ID	The details are attached as Annexure-10 .
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1)(b)(x)]	(i) List of employees with Gross monthly remuneration (ii) System of compensation as provided in its regulations	The details are attached as Annexure-11 . -NIL-
1.10	Name, designation and other particulars of public information officers [Section 4(1)(b)(xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority (ii) Address, Telephone numbers and email ID of each designated official	Sh. Sunil Bhutani, O.L. Officer. & CPIO (rti.hq2011@gmail.com), Phone No. 0124-2343417/Extension-145 and Dr. Vijay Kumar Doharey DMD & FAA (rti.hq2011@gmail.com) Phone No. 0124-242349285. Address:- National Horticulture Board, Ministry of Agriculture & Farmers Welfare, Govt. of India, Plot No. 85, Sector 18, Institutional Area, Gurugram (Haryana) – 122015.
1.11	No. of employees against whom Disciplinary action has been proposed/taken Section 4(2)	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings (ii) Finalized for Minor penalty or major penalty proceedings	Disciplinary action is pending against 01 employee. The matter is under investigation by ACB, CBI, Chandigarh. Minor penalty has been finalized against 03 employees.
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational Programmes (ii) Efforts to encourage public authority to participate in these programmes (iii) Training of CPIO/APIO (iv) Update & publish guidelines on RTI by the Public Authorities concerned	-NIL- -NIL- -NIL- -NIL-
1.13	Transfer policy and transfer orders [F No. 1/6/2011 – IR dt. 15.4.2013]		As given in point no. 1.5(iv) [i.e. Revised transfer policy is under process.]




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2. Budget and Programme

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority (ii) Budget for each agency and plan & programmes (iii) Proposed expenditures (iv) Revised budget for each agency, if any (v) Report on disbursements made and place where the related reports are available	-NA-
2.2	Foreign and domestic tours (F.No. 1/8/2012 – IR dt. 11.9.2012)	(i) Budget (ii) Foreign and domestic tours by Ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit (iii) Information related to procurements a) Notice/tender enquiries, and corrigenda if any thereon, b) Details of the bids awarded comprising the names of the suppliers of goods/ service being procured, c) The works contracts concluded – in any such combination of the above-and d) The rates and the total amount at which such procurement or works contract is to be executed	Not Specified -NIL- -NIL- M/s Tipz Rhythm AV Pvt. Ltd. for procurement of V.C. Systems in NHB. -NIL- Rs. 5,70,000/-
2.3	Manner of execution of subsidy programme [Section 4 (i)(b)(xii)]	(i) Name of the Programme of activity (ii) Objective of the programme (iii) Procedure to avail benefits (iv) Duration of the programme/scheme (v) Physical and financial targets of the programme (vi) Nature/scale of subsidy/ amount allotted (vii) Eligibility criteria for grant of subsidy (viii) Details of beneficiaries of subsidy programme (number, profile etc.)	The details are attached as Annexure-12.
2.4	Discretionary and Non-Discretionary grants [F.No. 1/6/2011-IR dated 15.4.2013]	(i) Discretionary and non-discretionary grants/allocations to State Govt./NGOs/other institutions (ii) Annual accounts of all legal entities who are provided grants by public authorities	-NA-
2.5	Particulars of recipients of	(i) Concessions, permits or authorizations granted by public authority	-NIL-

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	concessions, permits of authorizations granted by the public authority [Section 4(1)(b)(xiii)]	(ii) For each concessions, permit or authorization granted a) Eligibility criteria b) Procedure for getting the concession/grant and/ or permits of authorizations c) Name and address of the recipients given concessions/permits or authorizations d) Date of award of concessions/permits of authorizations	
2.6	CAG & PAC paras [F.No. 1/6/2011-IP dated 15.04.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	SAR of Financial Year 2022-23 & compliance sheet is attached as Annexure-13.

3. Publicity Band Public interface

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F.No. 1/6/2011-IR dt. 15.04.2013]	<p>Arrangement for consultations with or representation by the members of the public</p> <p>(i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens</p> <p>(ii) Arrangements for consultation with or representation by</p> <p>a) Members of the public in policy formulation/policy implementation</p> <p>b) Day & time allotted for visitors</p> <p>c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants</p> <p>Public-private partnerships (PPP)</p> <p>(i) Details of Special Purpose Vehicle (SPV), if any</p> <p>(ii) Detailed project reports (DPRs)</p> <p>(iii) Concession agreements</p> <p>(iv) Operation and Maintenance Manuals</p> <p>(v) Other documents generated as part of the implementation of the PPP</p> <p>(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government</p> <p>(vii) Information relating to outputs and outcomes</p> <p>(viii) The process of the selection of the private sector party (concessionaire etc.)</p> <p>(ix) All payment made under the PPP project</p>	<p>-NIL-</p> <p>-NIL-</p>
3.2	Are the details of policies/decisions which affect public informed to them [Section 4(1)(c)]	<p>Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive;</p> <p>(i) Policy decision/legislation taken in the previous one year</p> <p>(ii) Outline the Public consultation process</p> <p>(iii) Outline the arrangement for consultation before formulation of policy</p>	<p>Yes, at www.nhb.gov.in</p> <p>-NIL-</p>
3.3	Dissemination of	Use of the most effective means of communication	Yes, at www.nhb.gov.in

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	information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	(i) Internet (website)	
3.4	Form of accessibility of information manual/handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format	Yes, at www.nhb.gov.in
		(ii) printed format	Yes, at www.nhb.gov.in
3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	List of Materials available- (i) Free of cost	Yes, at www.nhb.gov.in
		(ii) At a reasonable cost of the medium	Yes, free of cost in published form.

4. E. Governance

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
4.1	Language in which information Manual/Handbook available [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) English (ii) Vernacular/Local language	English and Hindi In the form brochures in Vernacular/local language.
4.2	When was the information Manual/handbook last updated [F. No. 1/6/2011-IR dt. 15.04.2013]	Last date of Annual updation	Original compilation in 2014 and thereafter regularly updated as per changes affected with the approval of Managing Committee/Govt of India.
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form (ii) Name/title of the document/ record/other information (iii) Location where available	Operational Guidelines for the schemes of NHB. www.nhb.gov.in
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty (ii) Details of information made available (iii) Working hours of the facility (iv) Contact person & contact details (Phone, fax, email)	All the offices of NHB located at Various locations in the country. Operational Guidelines for the schemes of NHB. 9:30 AM To 6:00 PM The details are as www.nhb.gov.in

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4.5	Such other information as may be prescribed under Section 4(i)(b)(xvii)	(i) Grievance redressal mechanism	There is an online portal to file grievance. A grievance committee has been constituted to redress grievance on regular basis.		
		(ii) Details of applications received under RTI and information provided	141 numbers of RTI applications and 14 numbers of appeals received during the year 2022-23		
		(iii) List of completed schemes/projects/programme	The details are attached as Annexure-14.		
		(iv) List of schemes/projects/ programme underway			
		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Sl. No.	Name of Contractor	Amount in Rs.
		01	M/s Ashim Kapoor Security Agency	Rs. 45,345.95 + Tax per month for Each Security Guard and @ Rs. 56,101.85 + Tax per month for Supervisor.	
		02	M/s Ideal Marketing (For Drinking Water Supply)	Rs. 1,80,000/-	
		03	M/s Novel Engineer (For AC Repair)	Rs. 3,25,108/-	
		04	M/s Sonu Copier (For Photocopy work)	Rs. 6,50,000/-	
		05	M/s Vinayak Conserve Pvt. Ltd. (For Computer AMC)	Rs. 5,28,000/-	
		06	M/s Thapar & Associates (For Renovation of Chairman room/CPP)	Rs. 25,00,000/-	
		07	M/s Sehgal Electrical India (For Hiring DG Set)	Rs. 8,22,110/-	
		08	A contract has been entered with M/s H.K Professional Pvt. Ltd. which is a manpower supply agency. This contact is valid upto 31.03.2024		
		(vi) Annual Report	Yes, available at NHB's website www.nhb.gov.in .		
		(vii) Frequently Asked Question (FAQs)	-NIL-		

		(viii) Any other information such a) Citizen's Charter b) Result Framework Document c) Six monthly reports on the d) Performance against the benchmarks set in the Citizen's charter	Yes, available on public domain i.e. www.nhb.gov.in . -NIL- -NIL- -NIL-
4.6	Receipt & Disposal of RTI applications & appeals [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed	141 numbers of RTI applications received and disposed.
		(ii) Details of appeals received and orders issued	14 numbers of RTI Appeals received and orders issued in all the cases.
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	The details are attached as Annexure-15.

5. Information as may be prescribed

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F. No. 1/2/2016-IR dt. 17.8.2016, F. No. 1/6/2011-IR dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	Shri Sunil Bhutani, O.L. Officer & CPIO and Dr. Vijay Kumar Doharey, Deputy Managing Director & FAA (i) Shri B.J. Brahma, DMD & FAA (ii) Shri Lakshman Singh, Joint Director & FAA (iii) Shri Pushpendra Arya, Director & FAA (iv) Shri D. P. Singh, Joint Director & CPIO (v) Shri Brajendra Singh, DMD & FAA (vi) Shri D. P. Singh, Joint Director & FAA (vii) Shri Bani Singh, Deputy Director & FAA
		(ii) Details of third party audit of voluntary disclosure (a) Dated of audit carried out (b) Report of the audit carried out	ICAR-IARI, New Delhi performed the online Third Party Audit for the year 2022-23. A copy of the audit report is attached as Annexure-16.
		(iii) Appointment of Nodal Officer not below the rank of Joint Secretary/Additional HoD (a) Date appointment (b) Name & Designation of the officers	No Nodal Officer appointed separately.
		(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers	-NIL-
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from Which constituted (b) Name & Designation of the officers	-NIL-

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6. Information Disclosed on own initiative

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
6.1	Item/information disclosed so that public have minimum resort to use of RTI Act to obtain information	Details about the NHB's beneficiaries as well as all other relevant data as required under Section 4(1)(b) of RTI act are available on its website.	Fully met.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and pensions, Govt. of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the website?	Yet to be obtained.

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Annexure - 1

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Vision



- To promote hi-tech commercial horticulture in the country for enhanced productivity, quality production and improving income of farmers
- To reduce post-harvest losses in horticulture produce by promoting development of post-harvest management and cold chain infrastructure in the country
- To ensure availability of quality planting material for enhancing productivity
- To support export promotion efforts for increasing export of horticulture produce from India

Objectives



- Development of Hi-tech commercial horticulture through development of production clusters/hubs.
- Development of Post harvest infrastructure as an integral part of area expansion projects.
- Development of integrated and energy efficient Cold Chain infrastructure in the country.
- To promote adoption of new technologies/ tools/ techniques for Hi-tech commercial horticulture.
- Product promotion, market development and export promotion through synergy amongst producers, farmers, extensions workers, research organisations, private stake holders and credit institutions.

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Annexure - 2

Functions and Duties

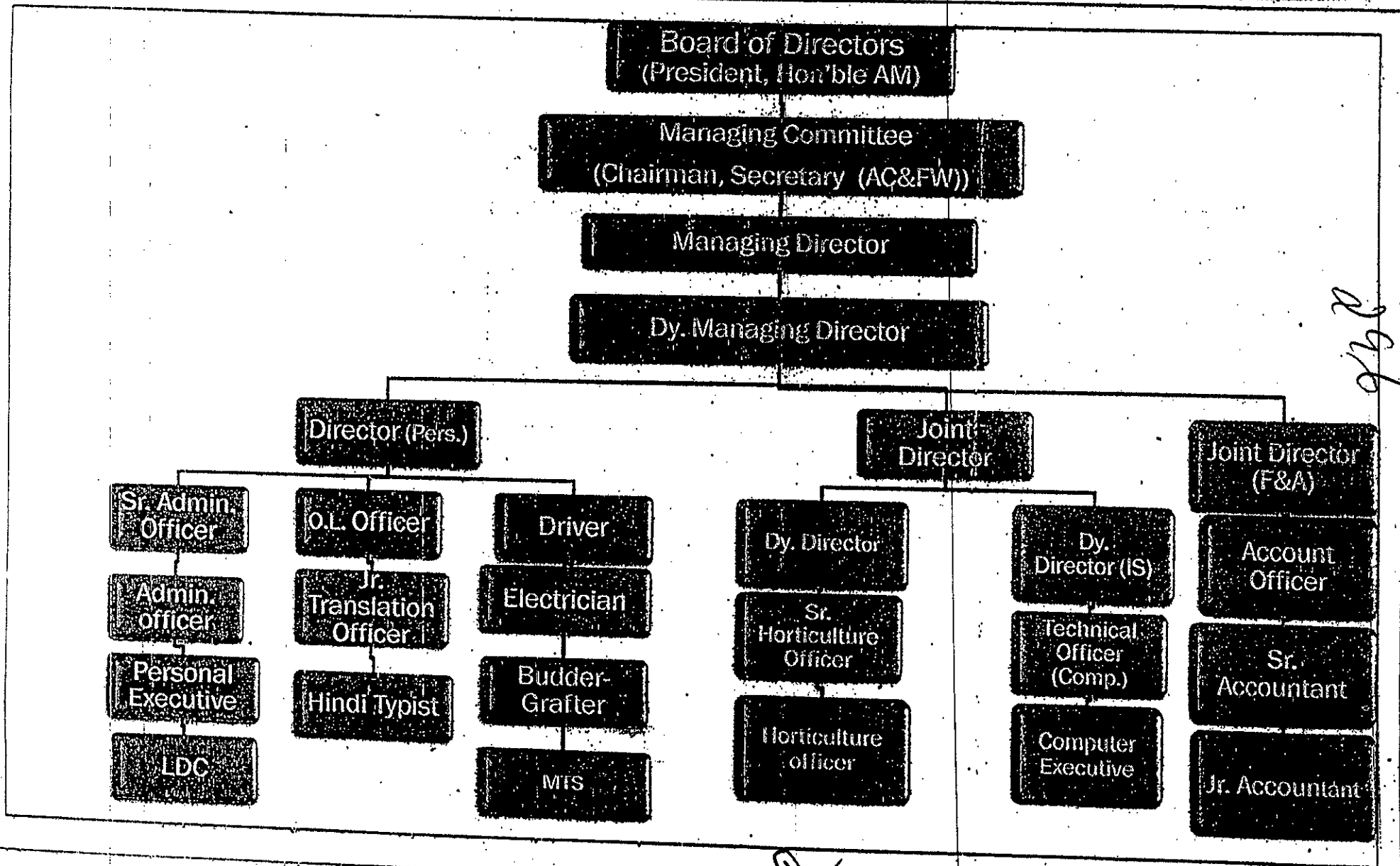


- Development of Commercial Horticulture through Production and Post Harvest Management of Horticulture Crops.
- Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages for Horticulture products.
- Technology Development and Transfer for promotion of Horticulture.
- Market Information Scheme for Horticultural Crops.
- Horticulture Promotion Services.

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Annexure - 3

Organization Chart of NHB



Annexure - 4

National Horticulture Board
Ministry of Agriculture and Farmers Welfare,
Government of India,
85, Institutional Area, Sector-18
Gurugram- 122015 (Haryana)
Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

NHB/Pers./Work allocation/2023-24/4745

1st November, 2023

ORDER


Subject: Allocation of Work and delegation of Administrative and Financial powers to Dy. Managing Director, NHB-reg.

Consequent upon the joining of Dy. Managing Director, Dr. Vijay Kumar Doharey in NHB, HQ is allocated following works and responsibilities with immediate effect;

- i. Head of Office.
- ii. Administration Division
- iii. Chairman of PPAC
- iv. Hindi Division and Rajbhasha Adhyaksh
- v. First Appellate Authority in RTI matters
- vi. Nursery and Planting Material Division
- vii. Approval of draft replies of Legal Cases
- viii. All extension activities of the Board
- ix. All work and matters related to Finance and Accounts Division
- x. Review of all irregular soft loan cases and policy matters
- xi. Monitoring of LIMBS Portal
- xii. Overall supervision and coordination
- xiii. Authorization of concerned NHB Officers to sign in all the legal matters.

1. All administrative and financial powers which were earlier delegated to Sh. Lakshman Singh, Ex-Joint Director (Admn.).
2. He will act as alternate DDO in absence of Accounts Officer.
3. DD (IT/Coordination) shall route all the files through DMD, NHB.
4. Approval of leave upto 7 days and Tour upto 5 days for all employees of the Board except Joint Directors and Dy. Director (Coordination/IT).

This order comes into force with immediate effect.


(Priya Ranjan) 11/11
Managing Director

Distribution:

1. PS to MD, NHB HQ
2. All Joint Directors/Area Officers, NHB, Gurugram
3. Personnel Division, NHB Gurugram
4. Accounts Division, NHB, Gurugram
5. All concerned
6. All NHB Centre Incharges
7. Deputy Director (IS)- to upload on the website of NHB (under Internal Circular)
8. Guard File

Annexure - 5

राष्ट्रीय बागवानी बोर्ड
National Horticulture Board

राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं. 85-इंस्टीट्यूशनल एरिया-(हरियाणा) गुरुग्राम, 18-सेक्टर, 122015
Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) - 122015
Tele: 0124-2342992
Email: md@nhb.gov.in
वेबसाइट/Website: www.nhb.gov.in

NHB/Pers/Work allocation/2022/

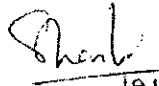
Date 19.04.2023

Office Order

As decided by the Competent Authority, it is hereby informed that Shri Mudasir Amin, Sr. Horti. Officer will look after the work of North Eastern States which was earlier assigned to Mr. Alok Kumar, Deputy Director.

Therefore, Shri Alok Kumar, DD is requested to hand over the charge of North Eastern States to Shri Mudasir Amin, SHO and Shri Mudasir Amin, SHO may handover the charge of Jammu Kashmir, Himachal Pradesh and Uttarakhand states to Shri Alok Kumar, DD with immediate effect.

This issues with the approval of the Competent Authority of the Board.

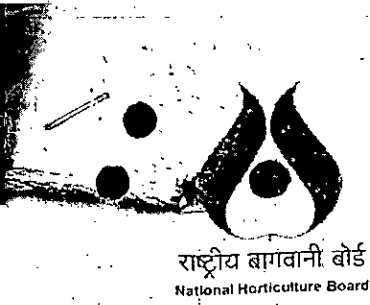

19/4/2023
(Shashi Manchanda)
Sr. Admn. Officer (Pers.)

Distribution

Shri Alok Kumar, DD, NHB, H.Q., Gurugram
Shri Mudasir Amin, SHO, NHB, H.Q., Gurugram.

Copy forwarded for information to

1. All Joint Directors, NHB, H.Q.,
2. Accounts Officer, NHB, H.Q.,
3. PS to MD/DMD, NHB ✓
4. PF/Guard file



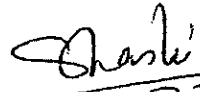
राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं. 85-इंस्टीट्यूशनल एरिया-(हरियाणा)गुरुग्राम, 18-रसेक्ट, 122015
Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) – 122015
Tele: 0124-2342992
Email: md@nhb.gov.in
वेबसाइट/Website : www.nhb.gov.in

NHB/Pers/Work allocation/2022/ 48

Date : 26.06.2023

Revised Office Order

I am directed to convey the revised approval of the Competent Authority/HOO that Dr. Satish Kumar, LDC will look after the work of RTI division in addition to his normal duties in Personal division and report to CPIO (for RTI division work) after superannuation of Shri Narender Kumar, Sr.Admn.Officer.


27/6/23
(Shashi Manchanda)
Sr.Admn. Officer (Pers.)

Dr. Satish Kumar,
LDC, NHB
H.Q., Gurugram

Copy to :

1. Shri sunil Bhutani, OLO/CPIO, NHB, H.Q., Gurugram for information.
2. Shri Narender Kumar, SAO, NHB, H.Q., Gurugram may handover the complete charge of RTI division to Dr. Satish Kumar, LDC through his reporting officer, Shri Sunil Bhutani,CPIO.
3. PS to MD, NHB, H.Q., Gurugram
4. PS to DMD, NHB, H.Q., Gurugram
5. DD(I.T.) for uploading on NHB website under internal circular.
6. PF of concern.





राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट 85, इंस्टीट्यूशनल एरिया, सेक्टर 18 गुरुग्राम (हरियाणा) -122015
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वेबसाइट/Website: www.nhb.gov.in

No.NHB/Pers. Work-allocation/2023/4746

1st November, 2023

ORDER

Consequent upon superannuation of Sh. Lakshman Singh, Joint Director, NHB, HQ on 31.10.2023, it has been decided by the Competent Authority of the Board to re-allocate the following work to Dy. Managing Director at NHB, HQ;

1. West & North-East Zone.
 2. Cluster Development Programme
 3. Clean Plant Programme
2. Sh. Prem Narayan, In-charge (Pers.), Sh. R.K Aggarwal, In-charge, Cluster Development Programme & Sh. C. P. Gandhi, In-charge, Clean Plant Programme shall report to DMD in all matters.
3. DMD will also consider and decide the matters related to grant of IPA validity extension proposals and seeking lacking information/clarification/documents in GOC claim & JIT report if any required to be obtained by division concerned before placing the subsidy claim in IC/PAC meetings strictly in accordance to the prescribed criteria and provisions of Scheme Guidelines.

This order comes into force with immediate effect


(Priya Ranjan) 11/11/23
Managing Director

Distribution:

All Concerned Officers

Copy to:

1. PS to MD, NHB
2. PS to DMD, NHB
3. All Joint Directors/Area Officers, NHB, Gurugram.
4. Deputy Director (IS)-to upload at NHB website (under Internal Circular)
5. Account Division, NHB, Gurugram
6. All NHB Centre In-charges
7. Guard File.



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
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Ministry of Agriculture & Farmers Welfare, Government of India
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वेबसाइट/Website : www.nhb.gov.in

NHB/Pers./Work allocation/352/2023/4708

Dated: 30.10.2023

OFFICE ORDER

Consequent upon superannuation of Sh.S.S.Kadu, Dy.Director, NHB, Nashik Centre on 31.10.2023, it has been decided by the Competent authority of Board to re-allocate the charges of NHB Centres as per details given hereunder:-

Sl.No.	Name of the Officer & Designation	Work allocation	
		Existing	New allocation
1.	Sh.S.K.Sharma, Dy.Director	Nagpur and Raipur	Nagpur and Nashik
2.	Sh.S.S.Purty, Dy.Director	Ranchi and Patna	Ranchi, Patna and Raipur


(Priya Ranjan)
Managing Director

Copy for necessary action to:-

1. Sh.S.K.Sharma, DD, NHB, Nagpur Centre- Please hand over the complete charge of Raipur Centre to Sh.S.S.Purty, DD, NHB, Patna.
2. Sh.S.S.Kadu, DD, NHB, Nashik Centre – Please hand over the complete charge of Nashik Centre to Sh.S.K.Sharma, DD, Nagpur Centre.
3. Sh.S.S.Purty, DD, NHB, Ranchi Centre – Please take over complete charge of NHB, Raipur Centre in addition to his existing Centres.

Copy to:

1. All Jt.Directors
2. All Centre In-charges
3. PS to MD
4. PS to DMD
5. PF of all concerned



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board

राष्ट्रीय बागवानी बोर्ड

National Horticulture Board

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार

Ministry of Agriculture & Farmers Welfare, Government of India

प्लॉट सं. 85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम (हरियाणा)-122015

Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana)-122015

Tele: 0124-2342992

Email: md@nhb.gov.in

वेबसाइट/Website : www.nhb.gov.in

F. No. NHB/Pers./Office Order/352/2023-24

4706

Dated 30.10.2023

OFFICE-ORDER

Consequent upon joining of Dr. Vijay Kumar Doharey as Deputy Managing Director at NHB Hqrs, Gurugram, the following staff is hereby posted in his Secretariat with immediate effect for the smooth functioning of administrative work: -

Sr. no.	Name of the Staff	Designation
1.	Smt. Rita Arora	Computer Executive to work as PS to DMD (in addition to her existing duties in MD Secretariat)
2.	Sh. Vikas	Young Professional (Contractual)
3.	Ms. Jyoti	DEO (Contractual)
4.	Sh. Gautam Bhati	MTS (Contractual)

This issues with the approval of the Competent Authority.

Shashi
30/10/2023

(Shashi Manchanda)

Sr. Admn. Officer (Pers.)

Distribution for compliance:

All Concerned

Copy for information to:

1. All Joint Director, NHB, HQ, Gurugram
2. Joint Director (Pers.), NHB HQ, Gurugram
3. Accounts Officer, NHB, HQ, Gurugram
4. PS to MD, NHB, Gurugram
5. Guard File



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
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NHB/Pers./Work-Allocation/2022-23/

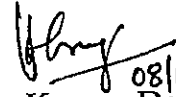
5221

Date: 07.12.2023

OFFICE ORDER

Consequent upon superannuation of Sh. Lakshman Singh, Joint Director (Admn)/Nursery, the Competent Authority has decided to re-allocate the work related to processing of files under "Accreditation and Rating of Horticulture Nurseries" scheme. The Files/dak related to Accreditation and Rating of Horticulture Nursery will be processed by the YP concerned through respective Area Officers/DDs/Dealing officer for approval of DMD.

This issues with the approval of Competent Authority.


(Dr. Vijay Kumar Doharey)
Dy. Managing Director/HOO

Distribution:

1. All Joint Directors / Area Officers, NHB, HQ Gurugram
2. The Young Professional concerned

Copy to:

1. Deputy Director (IS), (Coord), NHB HQ Gurugram
2. Accounts Officer, NHB HQ Gurugram
3. All NHB Centre Incharges
4. PS to MD, NHB HQ Gurugram
5. PS to DMD, NHB HQ Gurugram





By hand / By S. P.

राष्ट्रीय बागवानी बोर्ड
National Horticulture Board

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं० ८५, इंस्टीट्यूशनल एरिया, सेक्टर १८, गुरुग्राम (हरियाणा) - १२२०१५
Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) - 122015
Tele: 0124-2342992, Email: md@nhb.gov.in
वेबसाइट/Website : www.nhb.gov.in

OFFICE ORDER

NHB/Pers./ Work allocation/2024/ 6454

Dated: 19.03.2024

Due to superannuation of Sh.Naresh Kumar Gupta, JTO, it has been decided by the Competent Authority of the Board that Sh.Randhir Singh, Hindi Typist will work in Hindi Division with immediate effect in addition to his normal duties and take over the charge of files from Hindi Division.

This is issued with the approval of Competent Authority.

Shashi
19/3/24

(Shashi Manchanda)
Sr. Admn. Officer(Pers.)

Sh.Randhir Singh,
Hindi Typist
NHB, HQ

Copy to :

1. All Jt. Directors
2. All Centre Incharge
3. Accounts Officer, NHB
4. Sh.Sunil Bhutani, OLO – with a request to do the needful action.
3. PS to MD
4. PS to DMD
5. RE/Guard File

Annexure - 6

Key Decision making points

1. Pre-Project Appraisal Committee (PPAC):

Internal Committee to decide In-Principal Approval to Projects

2. Proposal Examination Committee (PEC) :

Internal Committee to examine and review of Grant of Clearance (GoC) Proposals

3. Internal Committee (IC):

NHB Internal Committee to consider projects up to Rs. 100 lakh

4. Project Approval Committee (PAC):

Inter Ministerial Committee to consider Projects costing above Rs. 100.00 lakh

5. Managing Committee (MC):

Responsible to manage and control all the affairs of NHB and decided policy matters.

Annexure - 7

Revised on 31.08.2023

National Horticulture Board, Ministry of Agriculture & Farmers' Welfare,
Government of India

**Important instructions for Applicant before making Online application
for LoC (Letter of Comfort) / GoC (Grant of Clearance)**

- 1) Obtaining of "LoC/GoC" is must for claim of subsidy under schemes of NHB.
- 2) The proposed project should meet the guidelines of NHB. The applicant is advised to familiarize with the scheme guidelines by visiting NHB website (www.nhb.gov.in) and may contact the local officers for any clarification.
- 3) The project should be new, and not a pre-existing activity and/or any old component thereof.
- 4) The applicant should have 'clear land title' or 'registered lease hold right' over the project land. The title of the piece of land on which the project is proposed to be setup should be in the name of applicant in the capacity of 'owner' or 'registered lease holder' of the said- land for a minimum period of 10 years from the date of LoC/GoC application.
- 5) The project land should be free from any burden. However, in case of KCC loan/or any other loan, it will be seen in terms of "value of mortgaged land of the applicant" and the "amount of loan availed /to be availed on it" based on the rates notified by District Level Committee (DLC).
- 6) No work of the project, except preliminary works viz. fencing/compound wall with gate, land leveling and digging of pits (in open cultivation projects), shall be started without obtaining final clearance of NHB for availing the term loan and starting of the project work. The preliminary works mentioned-above can be taken up by using the applicant's margin money. Granting of permission to undertake such preliminary work by using margin money does not automatically confer a right upon the applicant for claim/grant of subsidy.
- 7) In case of open field cultivation, two crops (as permitted under NHB guidelines) are allowed subject to a minimum area of 03 acres under one crop, with a minimum permissible covering area of over 05 acres as per the guidelines of NHB.
- 8) The lending Bank/Financial Institution should appraise the project for technical feasibility and financial/commercial viability, including approval by Competent Bank Authority, and then only sanction the Term Loan.
- 9) The lending Bank/FI should ensure that essential details such as name of applicant/promoters, project activity/purpose, details of project location indicating Survey No./ Khasra No./Gat No./Plot No./Dag No. of project land, component-wise project cost, means of finance, implementation schedule of the project etc., are incorporated. Components that are not included in application/DPR and not forming part of 'Bank

Appraisal Note' are not eligible for NHB subsidy; and components of the project included in the project proposal will be subject to applicable norms of NHB.

- 10) Sanction of Term Loan without prior detailed appraisal will not be considered for subsidy by NHB.
- 11) The lending Bank/FI should have its own SRF Account (Branch/Head Office level) and IFSC Code facility.
- 12) The lending Bank/FI shall not disburse term loan before grant of clearance by NHB in writing after ascertaining the correctness of the 'Bank appraisal' and 'term loan sanction letter'.
- 13) Bank/FI shall disburse the full term loan in more than one installment, except in the case of Reefer van, within 18 months from the date of release of 1st installment of term loan. In case where the Bank/FI has not released the sanctioned term loan in full for valid reasons, an order to be issued restricting the term loan spelling out the reasons.
- 14) The Subsidy claims will be submitted online by the applicant itself after completion of project within specified period (within 3 months of Completion of the project, but not later than 21 months from the date of disbursement of 1st installment of Term Loan) and after completing all desired necessary documentation as per GoC directly at NHB's web portal through its registered NHB account. On receipt of online subsidy claim in NHB Portal, the system software will Auto-Forward the same to the respective bank/FI for confirmation of authenticity of all documents submitted by the applicant along with online subsidy claim. Further, the system will auto forward the Subsidy claim to respective NHB field office for getting the documents completely and conducting inspection of the project by the JIT.
- 15) The time limit for completion of the project would be a maximum of 18 months from the date of disbursement of the 1st installment of the term loan. This time limit can be extended by a further period up to 6 months, if reasons for delay are considered justified by the Bank/FI concerned and agreed to by NHB.
- 16) Major deviations in implementation of the project towards adherence to prescribed technical standards/specifications and protocols of NHB for specified components, as reported by Joint Inspection Team (JIT), shall lead to rejection of the proposal. However, in case of minor deviations, there may be deduction of subsidy as deemed appropriate by the PAC/IC of NHB.
- 17) Failure or poor performance of crop or project, as reported by Joint Inspection Team (JIT), may lead to grant of another opportunity to the applicant to improve the performance and/or rectify the identified defects in the project machinery etc., as deemed appropriate by the PAC/IC of NHB. Such an opportunity will be provided through Re-JIT.
- 18) Incomplete projects, default cases and project accounts that turn NPA shall not be eligible for subsidy and, subsidy, if released, will be called back in such cases with interest.
- 19) Any infrastructure created under NHB schemes, including protected cultivation (Poly house/Shade net house), should conform to NHB technical standards. NHB is not responsible for any lapses on the part of any service or technology provider in supplying/fabricating/erecting any sub-standard material/equipment/Plant & machinery for the project.

- 20) The schemes of NHB and schemes of MIDH, including NHM, will be mutually exclusive and benefit can be claimed only from one scheme for one project. Components that are assisted under any other sub-schemes of MIDH or other central schemes being implemented by APEDA, MOFPI, NMPB etc., shall not be eligible for NHB assistance. In case of projects, where subsidy is availed for sub components viz. (i) Water/ Irrigation infrastructure (ii) Farm Machinery from State/Central Govt., the cost of said-components shall be deducted while calculating Eligible Project Cost (EPC) and subsidy.
- 21) Wherever project insurance is available, the applicants shall insure the project.
- 22) In case of cold storage/CA storage, Mushroom, Ripening chamber, Reefer Van, Cold room and Pre cooling unit, the EPC is worked out on the basis of capacity and project cost, whichever is less only, not on project cost. In case of variation in capacity indicated in DPR, Bank appraisal, JIT report, Actual capacity, Technical Scrutiny etc., the lowest capacity is considered for deciding EPC.
- 23) Applicant has to intimate the Board before effecting change of project land, area of the project, crop, Bank/FI etc., in the proposal before claim of subsidy. Crop/activity proposed for change has to be a permitted crop/activity under NHB scheme.
- 24) Training of applicant is not mandatory. However, it is in the interest of the applicant to undergo suitable training for smooth implementation of the project.
- 25) Unit and limits of financial assistance:

Subsidy amount of NHB scheme sub-component to a family is limited as per the decision of 82nd meeting of Managing Committee of NHB, held on 28 & 29 November, 2018. Any subsidy claims beyond the limits prescribed as per the definition of family are not eligible for subsidy.

Family or a legal entity, eligible to avail assistance under NHB schemes as the case may be, shall be considered as an unit in considering eligibility in making application and in availing subsidy in case of Scheme No. 01 and 02. The family includes husband, wife and dependent minor children.

The benefit received/to be received either as individual member of the family, as a Group or jointly by husband and wife and /minor children of same family, and by any of these individual members of the family acting as a partner of a partnership firm, proprietor, as CEO or MD or Director of a company, any form of legal entity etc., shall be considered as benefit received by the said family and legal entity.

The eligibility is seen component wise as per NHB Schemes:

S.N	Scheme	Component
1.	Development of Commercial Horticulture through Production and post harvest management of	Development of Commercial Horticulture Development in Open field conditions

	HorticultureCrops	Development of Commercial Horticulture Development in Protected cover
		Integrated Post Harvest Management
2.	Capital Investment Subsidy scheme for construction/expansion/ Modernization of cold storages /storage of Horticulture Produce	Any one of the component For capacity between 5001 -10000 MT CS Type-1/CS Type-2 with add on technology for CA/Technology induction and modernization

The maximum subsidy that an applicant can avail is the maximum admissible subsidy prescribed under each component of the NHB scheme guidelines as valid on the date of application under which he/she applied but not more.

26) Project Completion Milestones.

Component	Milestone to decide start of the project	Milestones to decide completion of the project in 18 months from the date of disbursement of 1 st Installment of Term loan.
Open Field Cultivation of Fruits	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures: 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Project insurance may be taken wherever available.
Protected Cultivation of Vegetables/ Flowers	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures: 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Project insurance may be taken wherever available.
PHM	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures: 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Project insurance may be taken wherever available. The following may be obtained only for ripening chamber & primary processing projects: i. Approval of Layout plan for construction by Competent authority. ii. Registration with District Industry Centre (DIC)
		iii. State Pollution Control Board iv. NOC from Horticulture Dept.

Cold Storage/ CA Storage	Date of Disbursement of 1 st installment of term loan	<u>Project Completion Certificate by Banks specifying completion date</u> , with the following enclosures: <ol style="list-style-type: none"> 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Successful completion of Civil work certified by Civil Engineer based on component. 5. Complete installation of essential plant & machinery and other infrastructure proposed / appraised in the project- certified by Mechanical Engineer on component. 6. Applicable Govt. Approvals/ Clearance/ Licenses from (The list is only illustrative and may vary from project to project) <ol style="list-style-type: none"> i) NOC from Local Bodies like Gram Sabha/MC etc. ii) Change of Land Use (CLU) for industrial purpose. iii) State Pollution Control Board iv) Approval of Layout plan for construction by Competent authority v) Registration with District Industry Centre (DIC) vi) Fire safety department vii) NOC from State Horticulture Dept.
Reefer Van	Date of Disbursement of 1 st installment of term loan.	<u>Project Completion Certificate by Banks specifying completion date</u> , with the following enclosures: <ol style="list-style-type: none"> 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Registration with RTO. 5. V-Extract 6. Project insurance. 7. GPS tracking enabled and data logging system to monitor humidity.

27) Subsidy release is subject to availability of funds and NHB is not liable for any delay in release of subsidy.

Annexure - 8

(107) 1
No. 17-7/86-CA.I
Government of India
Ministry of Agriculture
Department of Agriculture
and Coöperation.

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16/6/88

Krishi Bhavan, New Delhi
Dated the 13th June, 1988

To

The Manager(Personnel),
National Horticulture Board,
P.B. No.62,
Gurgaon(Haryana)

Subject:- Draft Rules and Bye-laws for conducting the affairs
of the National Horticulture Board - Approval of

.....

Sir,

With reference to your letter No. NHB/G/29/85/1474 dated the 28th July, 1986 and your note dt. 8th Jan., 1988 recorded on this Ministry's file No.17-7/86-CA.I, on the above subject I am directed to convey the approval of the Govt. of India to the Draft Rules of the National Horticulture Board subject to the following additions/observations/comments:-

I Under Clause 14 of the draft ~~X~~/Rules under the Head "Retirement", the following paras may be substituted for the existing ones:-

- agreed
16/6
- (1) Every employee shall retire from the service of the Board on the last day of the month in which he attains the age of 58 years. An employee whose date of birth is the first day of a month, shall retire from service on the afternoon of the last day of the preceding month on attaining the age of 58 years.
 - (2) Notwithstanding anything contained in clause (1) above, the appointing authority shall have the absolute right to retire any employee by giving him notice of not less than one month in writing, if he is suffering from -
 - a) a contagious disease; or
 - b) a physical or mental disability which in its opinion interferes with the efficient discharge of his duties, and the Medical Board, designated by such authority in this behalf, has declared that the employee is permanently incapacitated for service.
 - (3) Notwithstanding anything contained in Clause(1), appointing authority shall, if it is of the opinion that it is in the public interest so to do, have

(106)

the absolute right to retire any employee by giving him notice of not less than ~~three~~ months in writing or three month's pay and allowances in lieu of such notice, after he has attained the age of 50 years, or completed 30 years' service.

II. Under clause 8 under head "pay on appointment" the words "with reference to the circumstances of each case" may be substituted by the words "depending on the qualifications/merits of each case".

III. In sub-clause (iii) of clause 10 under probation, "the words" to that post appearing at the end may be substituted with the words "depending on the availability of permanent post".

IV. In sub-clause (i) of clause 11 "Temporary and permanent service" after the words "an employee" and before the words "of the Board" the words "shall be a temporary employee" will be added.

V. Sub-clause (i) of clause 29c after the words "interest of the" and before the words "State, friendly relations" the words "sovereignty and integrity of India, the security of the" may be added.

VI. Under clause 32 "penalties" before the word "censure" the words "minor penalties" may be added as a sub-head. A new clause (c) at the end of minor penalties the following clause may be added "and withholding of his/her promotion" and thereafter the word major penalties may be added as sub-head and the clause c to f may be re-numbered accordingly.

VII. Sub-clause (i) of clause 33 may be substituted by the follows:-

"Appellate Authorities

The appeal over the decision of the disciplinary authority will be with the Executive Director, NHB if that authority is subordinate to the Executive Director and the appeal shall be with the Chairman of the Managing Committee of the National Horticulture Board if the decision is of the Executive Director himself".

VIII. The word in sub-clause (i) line 2 should be "commenced" and not connected". Under same clause in sub-clause (ii) in the second line from bottom the word should be "such" not "which".

IX Under clause 44 sub-clause (iv) the words "180 days" should be substituted by "240 days".

X. The leave rules of the Board provide restriction on the number of occasions for availment of Earned Leave whereas no such restriction exists under the CCS(Leave) Rules, 1972.

XI. CCS(Leave Rules provided for grant of leave not exceeding 6 weeks for abortion, miscarriage, but the leave rules of the Board does not contained such provisions.

XII. The provision of Quarantine Leave have been deleted from the CCS(Leave) Rules 1972.

XIII. The leave rules of the National Horticulture Board do

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not contained any provision regarding study leave/hospital leave/ special disability leave and leave not due, as in the CCS(Leave) Rules.

XIV. Half pay leave and extra-ordinary leave occurring in the CCS(Leave) Rules appears to have been described as 'Sick leave' and an extra-ordinary leave on loss of pay in the draft rules.

XV. Draft Contributory Provident Fund Rules "attached with the above document will be deleted as this Ministry has already approved the CPF Rules of the Board separately.

The draft rules/Bye-laws may be revised accordingly and a fair copy in duplicate may please be sent to this Ministry before placing the same before the Managing Committee of the Board.

(G. Naik)
Deputy Secretary to the Govt. of India.

NATIONAL HORTICULTURE BOARD
GURGAON

STAFF RULES

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NATIONAL HORTICULTURE BOARD

STAFF RULES

(Passed by the Managing Committee in its meeting.)

PREAMBLE

Whereas it is necessary to frame Rules defining the terms and conditions of service of the staff of the National Horticulture Board, the Managing Committee is pleased to make and adopt the following rules :

CHAPTER I - PRELIMINARY

1. Short title and commencement

- i) These Rules may be called the National Horticulture Board Staff Service Rules.
- ii) These Rules shall come into force on

2. Extent of application

- i) These rules, with such amendments, as may be made by the Managing Committee from time to time with the prior approval of the Central Government shall apply to every whole time employees of the Board unless otherwise provided by the terms of any contract, agreement or appointment.
- ii) Notwithstanding anything contained in clause i), the Managing Committee may, by agreement with any employee, make such special provisions regarding his/her conditions of service as it considers necessary and thereupon these rules shall not apply to such employees to the extent to which the special provisions are inconsistent therewith.

3. Definition

In these rules, unless the context otherwise requires or provides -

- i) 'The Board' means the National Horticulture Board registered as a Society on 3rd April, 1984 under the Societies Registration Act, 1860 and as amended by Punjab Amendment Act, 1957, with the Registrar of Firms and Societies, Haryana State, Chandigarh.
- ii) 'The General Council' means the General Council of the National Horticulture Board as per Rule 6 of Rules and Regulations of the National Horticulture Board.
- iii) 'Managing Committee' means the Managing Committee of the National Horticulture Board as per Rule 8 of Rules and Regulations of National Horticulture Board.
- iv) 'Executive Director' means the Executive Director of the National Horticulture Board.
- v) 'Competent Authority' means the authority to whom the powers are delegated by the Managing Committee or the General Council.
- vi) 'Employee' means a whole time salaried employee whose salary is chargeable to the Fund of the Board but excludes daily wages employees and work charged employees whose salaries are charged to the particular Project/Projects on work/works.
- vii) 'Emoluments' means the aggregate of salary and allowance, if any.
- viii) 'Family' means and includes the spouse of the employee (if the spouse is also not an employee of the Board), legitimate children and step children residing with and wholly dependent upon him, parents, minor brothers and sisters

of the employee wholly dependant on the employee, but shall not include the legally separated spouse. Not more than one wife is included in the family.

- ix) 'Government' means the Central Government.
- x) 'Guidelines of the Government' shall mean such guidelines as may be issued by the Government from time to time.
- xi) 'Pay' means basic pay, admissible on the relevant date and includes special pay, personal pay as well as deputation allowance in case of deputationists but shall not include other allowances, like fee and honorarium.
- xii) 'Salary' means basic pay, special pay, personal pay, dearness allowance and all other allowances but excluding overtime payments, conveyance and other compensatory allowance.
- xiii) 'Special Pay' means an addition, of the nature of pay, to the emoluments of a post or of an employee granted in consideration of :
 - a) the specially arduous nature of the duties; or
 - b) a specific addition to the work or responsibility.
- xiv) 'Personal Pay' means the additional pay granted to an employee :
 - a) to save him from a loss of salary due to any reduction of salary; or
 - b) in exceptional circumstances, on other personal consideration.

- xv) 'Compensatory Allowance' means an allowance granted to meet personal expenditure necessitated by the special circumstances in which the duty is performed (i.e. fixed travelling allowance, conveyance etc.etc.) and is payable during the period such conditions exist.
- xvi) 'Officiate' - An employee officiates in a post when he performs the duties of a post on which another person holds a lien. The competent authority may, if it thinks fit, appoint an employee to officiate in a vacant post on which no other employee holds a lien.
- xvii) 'Lien' - Lien means the title of an employee to hold substantively either immediately or on the termination of a period or periods of absence a permanent post to which he has been appointed substantively i.e. held in a permanent capacity.
- xviii) 'Year' means the continuous period of 12 months.
- xix) 'Calendar Year' means the period commencing from the first day of January and ending with 31st day of December of the same year.
- (xx) All words and expressions used but not defined in these rules shall have the meaning assigned to them.
- xxi) 'Appointing Authority' - In relation to any post under the Board means the authority competent to make appointments to that post under rule 6.
- xxii) 'Appointments Committee' means the sub-committee on appointments constituted under Rule 10(ii) (1) by the Managing Committee of the Rules and Regulations of the National Horticulture Board.

xxiii) 'Foreign Service' means service for which an employee received with the approval of the Appointing Authority, his/her pay from any source other than the funds of the Board.

4. Power to implement rules

The Executive Director may, from time to time, issue such instructions or directions as may be necessary to give effect to, and carry out the provisions to these rules in order to secure control over the staff and employee in the Board with the prior approval of the Managing Committee, which falls within its power. However, in the case of posts carrying the scale of pay the maximum of which exceeds Rs.4500/- prior approval of the Government of India will be necessary.

CHAPTER II

APPOINTMENTS, PROBATION, CONFIRMATION, PROMOTION, SENIORITY, SUPERANNUATION, TERMINATION, CEASING TO BE IN BOARD'S SERVICE

Part I - Appointments

5. Classification of employees

- i) Group 'A' Officers - the minimum of whose scale of pay is Rs.2200/- or more.
- ii) Group 'B' Officers - ministerial and technical staff, the minimum of whose scale of pay is Rs.1400/- or more but less than Rs.2200/-.
- iii) Group 'C' Officers - ministerial and technical staff the minimum of whose scale of pay is Rs.950/- or more but less than Rs.1400/-.
- iv) Group 'D' staff (Peon and like) the minimum of whose scale of pay is less than Rs.950/-.

The Managing Committee may direct :

- i) the creation of any new class or category of posts the maximum scale of pay of which does not exceed Rs.4500/- per month subject, however, to the observance of the ban orders issued by the Government from time to time.

Provided that creation of any posts above the pay scale of Rs.4500/- per month shall require prior concurrence of Government in consultation with the Ministry of Finance.

- ii) Abolition of any class or category of posts,
- iii) Transfer of any class or category of posts from one class to another,

- iv) A reference to the Government of India would be necessary in regard to adoption of scales of pay and allowances which are not identical to those adopted for corresponding posts as per the Central Government orders issued from time to time.

Number and Duties of posts

The sanctioning Authority in relation to any category of posts shall have, subject to the superintendence of any higher authority, ~~the power~~:

- i) to determine the number of posts in that category,
- ii) ~~to determine whether any post in that category~~
- iii) to determine whether any post created in that category shall be temporary or permanent,
- iv) to specify the period for which a temporary post is to be created; and
- v) to determine the duties attached to any post in that category.

Provided that in respect of the post of Executive Director, prior concurrence of the Government of India shall be obtained.

~~Provided further that posts of Executive Director shall have a pay scale of Rs. 1,100/- per month and shall require the concurrence of Government of India in consultation with the Ministry of Finance.~~

6.a) ~~Appointing Authority~~: The Appointing Authority shall be :

- i) ~~the Managing Committee for Groups 'A' & 'B' posts~~
- ii) ~~The Executive Director in case of other posts.~~

Provided that the appointment of any post with a pay scale of more than Rs. 4500/- per month shall require the prior approval of the Government of India.

6.b) Certificate of Health: No person shall be appointed to the service of the Board by direct recruitment unless he/she has been certified by a qualified medical practitioner approved by the Board to be of sound health and medically fit to discharge his duties.

Provided that the Managing Committee may, for sufficient reasons, relax the medical requirements in any particular case or cases or dispenses with such medical examination in any case or class of cases.

Provided further that the certificate will not be required in case of temporary appointments of six months duration or less.

6.c) The appointing authority is satisfied that he/she possesses good character and antecedents.

7. Age at the time of appointment

The age of a person at the time of his appointment to the service of the Board shall not be less than 18 or more than 25 years, provided that the competent authority will have the discretion to relax or waive the limit where ever necessary provided also that in case of appointment to posts belonging to category I upper age limit will be 40 years. However, no person beyond the age of superannuation will be appointed to any post in the NHB without the prior approval of the Government of India.

7-A) Method of Appointment

- ~~i) by direct recruitment~~
- ii) by promotion
- iii) by deputation and
- iv) by contract.

~~The Appointing Authority shall in each case determine the method by which a vacancy shall be filled.~~

Those who are already in the service will be considered for direct recruitment to be filled up by direct recruitment.

Direct recruitment

~~The Appointing Authority may, on the recommendations of a Selection Committee, make appointments to any post by direct recruitment:~~

- a) from among candidates recommended by the Employment Exchange on requisitions; or
- b) from among candidates applying in response to any advertisement; or
- c) by inviting suitable persons.

Recruitment by promotion

- a) Appointment to a post in any grade by promotion shall be made whether in a substantive or officiating capacity from among employees serving in the posts in the next lower grade.
- b) Every appointment by promotion shall be by selection on the basis of merit, with due regard to seniority.

Appointment of deputationists

A deputationist may be appointed to any post on such terms and conditions as the Appointing Authority may deem proper.

Qualifications

~~The Managing Committee may lay down Recruitment Rules for the various posts.~~ The qualifications for appointment to any post shall be such as may be prescribed in these rules.

8. Pay on appointment

At first appointment shall be made at the minimum of scale of pay of the grade to which the appointment is made, provided that the competent authority may authorise the grant of maximum upto 50% of the minimum depending on the qualifications.

merits of each case.

9. Commencement of service

Except as otherwise provided by order in these rules, service of an employee shall be deemed to commence from working day on which an employee reports for duty in an appointment covered by these Rules at the place and time intimated to him by the appointing authority, provided that the reports before noon, otherwise his service shall commence from the following day

Part II - Probation, Confirmation, Promotion and Seniority.

10. Probation

- i) Every person appointed to a post under the Board after the commencement of these Rules, whether by promotion or by direct recruitment, shall be on probation in such post for a period of two years.

Provided that the Appointing Authority may in any individual case, extend the period of probation.

- ii) Where a person appointed to a post under the Board on probation is, during his/her period of probation, found unsuitable for holding that post, or has not completed his/her period of probation satisfactorily, the Appointing Authority may :

- a) in the case of a person appointed by promotion revert him to the post held by him/her immediately before such appointment;

- b) in the case of a person appointed by direct recruitment terminate his/her services up to the Board without notice.

- iii) Every person appointed to a permanent post under the Board by promotion or by direct recruitment shall on satisfactorily completing his/her period of probation, be eligible for substantive appointment depending upon the availability of permanent post.

11. Temporary and Permanent Service

- i) An employee shall be a temporary employee of the Board until he/she is appointed substantively to a permanent post under the Board.
- ii) An employee appointed substantively to any permanent post under the Board shall be a permanent employee of the Board.

12. Substantive Appointment

No employee shall be appointed substantively to any post unless :

- i) Such post is permanent and nobody else has been substantively appointed to it, and
- ii) the service of the employee under the Board has been approved by the Appointing Authority.

13. Seniority

- i) Each year the Board shall prepare a list of employees in its service showing their names in order of their seniority on all India basis and containing such other particulars as the Board may determine. A copy of such lists shall be kept at the office of the Board and circulated among the employees of the Board.
- ii) Seniority of an employee in a grade or scale shall be reckoned with reference to the date of his appointment in that grade or scale.

iii) Where there are two or more officers of the same level of service in that grade or scale, their inter-se seniority shall be taken into account with reference to their seniority in the immediate preceeding grade or scale or the previous cadre to which they belonged in the Board's service.

iv) Where the two or more employees are of the same level of service in such preceding grade or scale or such previous cadre, the seniority shall be determined with reference to their seniority in the immediately preceding grade or scale or cadre, as the case may be.

v) Inter-se seniority of employees directly recruited in the Board's service to any grade or scale shall be reckoned with reference to the rank allotted to them at the time of such recruitment.

vi) In the case of an employee whose probation has been extended, his seniority shall be reckoned just below all the employees, if any, recruited or promoted in the same batch along with him.

Part III - Superannuation/Termination/Ceasing to be in Board's service.

14. Retirement

i) Every employee shall retire from the service of the Board on the last day of the month in which he attains the age of 58 years. An employee whose date of birth is the first day of a month, shall retire from service on the afternoon of the last day of the preceding month on attaining the age of 58 years.

ii) Notwithstanding anything contained in Clause (i) above, the appointing authority shall have the absolute right to retire any employee by giving him notice of not less than one month in writing if he is suffering from -

a) a contagious disease; or

b) a physical or mental disability which in its opinion interferes with the efficient discharge of his duties, and the Medical Board, designated by such authority in this behalf, has declared that the employee is permanently incapacitated for service.

iii) Notwithstanding anything contained in Clause (i), the appointing authority shall, if it is of the opinion that it is in the public interest so to do have the absolute right to retire any employee by giving him notice of not less than three months in writing or three month's pay and allowances in lieu of such notice, after he has attained the age of 50 years or completed 30 years' service.

15. Termination of Services

- i) The service of a temporary employee may be terminated by the Appointing Authority without assigning any reasons :
 - a) During the period of probation following the first appointment and after such period of probation, and before confirmation at any time, by a notice of one month in writing or on payment of pay for such period as the notice falls short of one month or at any time without notice on payment of one month's pay.
 - b) In the case of a contract employee, the manner of termination and the period of notice shall be specified in the appointment order.
- ii) Without prejudice to the provisions of clause (i) the service of a temporary employee

-14-

shall terminate :

- a) if his/her appointment is made for a specific period, on the expiry of such period; or
- b) if his/her appointment is made against a temporary post, on the abolition of the post or on the expiry of the period of which the post is created.
- iii) The service of a confirmed or contractual employee may be terminated by a notice of three months or on payment of pay for such period as the notice falls short of three months or without notice on payment of three month's pay.
- iv) An employee who has been given notice of termination of service under clause (iii) may be granted during the period, at the discretion of the appointing authority such earned leave as may be admissible to him/her.

16. Ceasing to be in Board's service

In the case of temporary and permanent employees of the Board, the Government instructions will be applicable mutatis mutandis.

16.A Resignation

- 1) a) An employee may resign the service of the Board by giving to the Appointing Authority in writing a notice of one month before confirmation and a notice of three months after confirmation.
- b) A temporary employee appointed for work on any specific project may resign from the service of the Board by giving to the Appointing Authority in writing a notice for the period specified in the particular appointment order.

ii) The Appointing Authority may, if it deems proper in any special circumstances, permit an employee to resign from the service of the Board by shorter notice than is prescribed in clause (i) above.

iii) Resignation will be deemed to be operative only after it has been accepted by the Appointing Authority.

17. General Conditions of Service

Whole Time Employment

The whole time of an employee shall be at the disposal of the Board and he may be employed by the Board for the performance of such duties as may be assigned to him.

Without prejudice to the generality of Clause (1)

i) an employee may be sent on deputation or required to undergo a course of study or instruction within or outside India.

ii) an employee may be required to serve the Board at any place and in any post not lower than the post to which he is substantively appointed.

CHAPTER IIICONDUCT, DISCIPLINE AND APPEALS13. Liability to abide by the Rules:

Every employee of the Board shall at all times maintain absolute integrity and devotion to duty shall conform to and abide by these Rules and shall observe, comply with and obey all orders and directions which may, from time to time, be given to him in the course of his official duties by any person or persons under whose jurisdiction, superintendence or control he may, for the time being be placed.

19. Obligation to maintain secrecy:

No employee, shall, while in service or after his retirement, resignation or discharge, except in accordance with any general or special order of his superior officers or the Executive Director or, in performance in good faith of the duties assigned to him communicate directly or indirectly any official document or any part thereof or information to any employee or any other persons to whom he is not authorised to communicate such document or information. Quotation by an employee of or from any letter, circular or OM or from the notes or any file to which he is not authorised to keep in his personal custody or for personal purposes, shall amount to unauthorised communication of information within the meaning of this rule.

Contd.....

20. Evidence before Committee or any other authority:

- i) Save as provided in sub-rule (iii) below, no employee shall, except with the previous sanction of the Executive Director give evidence in connection with any inquiry conducted by any person, committee or authority.
- ii) Where any sanction has been accorded under sub-rule (i), no employee giving such evidence shall criticise the policy or any action of the Board or the Government.
- iii) Nothing in this rule shall apply to:-
 - a) evidence given at an inquiry before an authority appointed by the Board or by the Government by Parliament or by a State legislature;
 - b) evidence given in any judicial inquiry;
 - c) evidence given at any departmental inquiry ordered by the Executive Director or by any authority subordinate to him who is delegated powers of disciplinary authority.

21. Employees to promote the Board's interest:

Every employee shall serve the Board honestly and faithfully and shall use his utmost endeavours to promote the interest of the Board and shall show courtesy and attention in all transactions.

Contd...../-

22. Prohibition against participation in political and-standing for Elections:

- i) No employee shall be a member of, or be otherwise associate with, any political party or any organisation which takes part in politics, nor shall he take part in, subscribe in aid of or assist in any other manner, any political movement or activity. He shall endeavour to prevent any member of his family from taking part in the above activities.
- ii) If any question arises whether any movement or activity falls within the scope of this Rule the decision of the Executive Director thereon shall be final.
- iii) No employee shall canvass or otherwise interfere or use his influence in connection with or take part in an election to any legislature or local authority.
Provided that:-
 - a) an employee qualified to vote at such election may exercise his right to vote but, where he does so, he shall give no indication of the manner in which he proposes to vote or has voted.
 - b) an employee shall not be deemed to have contravened the provision of this sub-rule by reason only that he assists in the conduct of an election in performance of his duties.

Contd...../-

23. No employee shall except with the previous sanction of the Executive Director, own wholly or in part, or conduct or participate in the editing or managing of, any newspaper or other periodical publication.

24. Private Trading:

No employee or class of employees shall, except with the approval of the Executive Director engage directly or indirectly in any trade or business. Provided that an employee may take part in the registration, promotion or management of Co-operative Societies under Co-operative Societies Act or any other law for the time being in force or of a literary, scientific or charitable society registered under the Societies Registration Act, 1860 or any other corresponding law in force subject to the condition that in all cases his official duties do not thereby suffer.

25. Employees not to seek outside employment:

- i) No employee shall accept, solicit or seek any outside employer or office whether stipendiary or honorary, without the previous sanction of the competent authority.
- ii) No employee shall undertake further studies in any educational institution, college or university without previous sanction of the competent authority.

Contd...../-

26. No employee shall undertake part-time work for a private body or private person or accept the remuneration thereof without the sanction of the competent authority which shall grant sanction only in exceptional cases when it is satisfied that the work can be undertaken without detriment to his official duties and responsibilities. The competent authority may, in cases in which it thinks fit to grant such sanction stipulate that any fees received by the employee for undertaking the work shall be paid, in whole, or part, to the Board as per Govt. instructions issued from time to time.

27. Employee not to be absent from duty without permission or to be late in attendances:

- i) An employee shall not absent himself from his duties without having obtained the permission of the competent authority.
- ii) An employee who absent himself from duty without leave or overstays his leave shall not ordinarily be entitled to draw a pay & allowances during such absence or overstayal and shall further be liable to such disciplinary measures as the competent authority may impose. Provided, however, that the competent authority may treat such period of absence or overstayal as leave without pay and that period shall be debited against his/her leave account as though it was half pay leave due to him/her. If after obtaining an

Contd...../-

explanation in writing it is satisfied that the overstayal or absence without leave was due to circumstances beyond the control of the employee. The period, in excess of such leave, will be treated as extraordinary leave.

28. Absence from Station:

No employee shall leave himself from his station except on duty, without the prior sanction of the competent authority.

29. Acceptance of Gift:

- i) No employee shall, except with the sanction of the Executive Director accept or permit his wife or any other member of his family to accept from any person any gift of more than a trifling value.
- ii) If the question arise whether any gift is of trifling value or not or where an employee is in any doubt whether a gift offered to him is of a trifling value or not, a reference shall be made to the Executive Director by such employee and the decision of the Executive Director thereon shall be final.

29.A.

- i) No employee of the Board shall use his position or influence directly or indirectly to secure employment for any member of his family in any company or firm.

Contd...../-

- 11) No employee of the Board shall, except with previous sanction of the competent authority, permit his son, daughter or other dependant, to accept employment in any company or firm with which he as official dealings or in any other company or firm having official dealings with the Board.

Provided where the acceptance of the employment cannot await prior permission of the Board or is otherwise considered urgent, the matter shall be reported to the Board and the employment may be accepted provisionally subject to such permission of the Board.

- iii) The Board's employees shall as soon as he becomes aware of the acceptance by any member of his family of an employment in any company or firm, intimate such acceptance to the Board and shall also intimate whether he has or has had any official dealings with that company or firm.

Provided that no such intimation shall be necessary in the case of a Class I officer if he has already obtained the sanction of, or sent a report to the Board under Clause (1) above.

29.B. No employees of the Board shall join, or continue to be member of, an association the objects or activities of which are prejudicial to the interests of the sovereignty and integrity of India or public order or morality.

Contd...../-

29.C. No employee of the Board shall :

- i) engage himself or participate in any demonstration which is prejudicial to the interests of the sovereignty and integrity of India, the security of the State, friendly relations with foreign States, public order, decency or morality, or which involves contempt of court, defamation or incitement to an offence, or
- ii) resort to or in any way abet any form of strike or coercion or physical duress in connection with any matter pertaining to his service or the service of any other employees of the Board.

30. Suspension

i) The appointing authority or any other authority superior to that authority may place an employee under suspension :

- a) Where a disciplinary proceeding against him in respect of a serious charge likely to result in a major penalty being inflicted is contemplated or is pending; or
- b) where a case against him in respect of any criminal offence is under investigation or trial.

ii) a) An employee who is detained in custody, whether on a criminal charge or otherwise, for a period exceeding 48 hours shall be deemed to have been suspended with effect from the date of detention, by an order of the appointing authority, and shall remain under suspension until further orders.

b) An order of suspension made or deemed to have been made under this rule may at any time be revoked by the authority which made or is deemed to have made it or by a superior authority.

iii) a) Disciplinary Authority - The Disciplinary Authority for various categories of penalties will be analogous to the provisions in the CCS(CCA) Rules governing Government servants to the extent applicable.

b) Where a penalty of dismissal, removal or compulsory retirement from service imposed upon an employee under suspension is set aside on appeal or review under these rules and the case is remitted for further inquiry or action or with any

other directions, the order of his suspension shall be deemed to have continued in force on and from the date of original order of dismissal, removal or compulsory retirement and shall remain in force until further orders.

iv) Where a penalty of dismissal, removal or compulsory retirement from service imposed upon an employee of the Board is set aside or declared or rendered void in consequence of or by a decision of a court of law and the disciplinary authority, on consideration of the circumstances of the case, decides to hold a further inquiry against him on the allegations on which the penalty of dismissal, removal or compulsory retirement was originally imposed the employee shall be deemed to have been placed under suspension by the Appointing Authority from the date of the original order of dismissal, removal or compulsory retirement and shall continue to remain under suspension until further orders.

v) An order of suspension made or deemed to have been made under this Rule continue in force until it is modified or revoked by the competent authority which made or is deemed to have made the order or by any other authority to which that authority is subordinate.

31. Treatment of the period of suspension

When the suspension of an employee is held to be unjustified or not wholly justified, or when an employee who has been dismissed, removed or suspended is reinstated, the disciplinary, appellate, or reviewing authority, as the case may be, whose decision shall be final, may grant to him for the period of his absence

from duty :

- i) if he is honourably acquitted, the full pay and allowances to which he would have been entitled to if he had not been dismissed, removed or suspended less the subsistence allowance granted and paid to him during his period of suspension.
- ii) if otherwise, such proportion of pay and allowance and the disciplinary, appellate or reviewing authority may prescribe while recording decision in the case.

In a case falling under clause (i) the period of absence from duty will be treated as period spent on duty. In a case falling under clause (ii) it will not be treated as a period spent on duty unless the disciplinary, appellate or reviewing authority, as the case may be, whose decision shall be final, so direct. No other passed under this Rule shall have the effect compelling an employee to refund the subsistence allowance granted as payable under Rule 31.

32. Penalties

Without prejudice to the provisions of other rules the following penalties for good and sufficient reasons, and as hereinafter provided, be imposed on an employee of the Board who commits a breach of rules of the Board or who displays negligence, inefficiency or indolence or who knowingly does anything detrimental to the interest of the Board, or conflicting with the instructions or who commits a breach of discipline or is guilty of any other act prejudicial to good conduct :

A. Minor Penalties

- a) Censure
- b) Withholding of increments or promotion,
- c) recovery from his pay of the whole or part of any pecuniary loss caused to the Board by his/her negligence or breach of orders,
- d) and withholding of his/her promotion.

B. Major Penalties

- a) reduction to a lower service, or post or to a lower pay scale, or to a lower stage in a time pay scale for a specified period indicating whether the reduction will or will not have the effect of postponing the future increments of his pay;
- b) Compulsory retirement,
- c) removal from service which shall not be a disqualification for future employment under the Board or Government,
- d) dismissal from service which shall ordinarily be a disqualification for future employment under the Board or Government.

Explanation : CCA Rules applicable to Government employees as amended from time to time be adopted by the Board in so far as procedure for conducting of disciplinary proceedings is concerned.

33. i) Appellate Authorities

The appeal over the decision of the disciplinary authority will be with the Executive Director, NHB if that authority is subordinate to the Executive Director and the appeal shall be with the Chairman of the Managing Committee of the National Horticulture Board if the decision is of the Executive Director himself.

ii) Period of Limitation for Appeals

No appeal shall be entertained unless it has been submitted within a period of one month from the date on which the order appealed against is communicated to the person concerned.

Provided that the appellate authority may entertain the appeal after the expiry of the said period if it is satisfied that the appellant had sufficient cause for not submitting the appeal in time.

iii) Submission of Appeals

- a) Every person submitting an appeal shall do so separately and in his/her own name,
- b) The appeal shall be addressed to the appellate authority and shall contain all material statements and arguments on which the appellant relies, shall not contain any disrespectful or improper language and shall be complete in itself.
- c) Every appeal shall be submitted to the Executive Director who shall, unless he is himself the appellate authority, transmit it to the appellate authority.

iv) Consideration of Appeals

The appellate authority shall consider every appeal and pass such orders as it deems proper in the circumstances of the case.

Provided that no order imposing an enhanced penalty shall be passed unless the appellant is given an opportunity of making any representation which he/she wish^u to make against such enhanced penalty.

v) Review

Notwithstanding anything contained in these rules, the Managing Committee may, on its own motion or otherwise, after calling for the records of the case, review any order which is made and -

- a) confirm, modify or set aside the orders,
- b) impose any penalty where no penalty has been imposed or set aside, reduce, confirm or enhance the penalty imposed by the order,

c) remit the case to the authority which made the order or to any other authority directing such further action or inquiry as it considers proper in the circumstances of the case, or

d) pass such other orders as it deems fit.

34. Convassing non-official or outside influence

No employee of the Board shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service in the Board.

34.A Special provision regarding deputationists

i) Where an order of suspension is made or a disciplinary proceedings connected against a deputationist, the lending authority shall forthwith be informed of the circumstances leading to the order of suspension or commencement of the disciplinary proceedings, as the case may be.

ii) In the light of the findings of the disciplinary proceedings taken against such employee-

a) If the authority imposing the penalty is of the opinion that any of the major penalties mentioned under sub-rule (v) of Rule 33 should be imposed on his/her it shall replace his/her services at the disposal of the lending authority and transmit to it the proceedings of the inquiry for which action as it deems necessary; and

b) If the authority imposing the penalty is of the opinion that any other penalty should be imposed on him/her it may, after consultation with lending authority, pass such orders on the case as it deems necessary.

Provided that in the event of a difference of opinion between the lending authority and the authority imposing the penalty, the service of the employee shall be replaced at the disposal of the lending authority.

Explanation

In the Rule the expression "lending authority" means the authority which has placed the services of the deputationist at the disposal of the Board.

CHAPTER-IV

PAY SCALES, DEARNESS ALLOWANCES, HRA, CCA,
INCREMENT, FIXATION OF PAY

35. Pay Scales:

The scales of pay of the posts under the Board shall be prescribed by the Managing Committee/ General Council for different category of employees from time to time. However, the pay scale, as applicable to the corresponding Central Government employees, from time to time, shall be followed for the employees of the Board, on the Government pattern.

36. Dearness Pay, Dearness Allowances, Interim Relief, Adhoc Allowances, HRA, CCA etc.

Unless otherwise decided by the Board with the approval of the Govt., the employees of the Board shall be entitled to dearness pay, dearness allowances, interim relief, adhoc DA, CCA, Hra etc. at the same rate and subject to the same terms and conditions as are applicable to the corresponding Central Government employees located at the headquarters of the Board from time to time.

37. Initial Pay:

- i) An employee shall on his appointment to a post on a time scale of pay draw at the lowest stage of time scale.

Provided the Appointing Authority may decide subject to sub-rule (ii) below that employee shall draw pay at higher stage.

- ii) Fixation of pay of employees; appointed/ promoted to the new posts involving the assumption of duties or responsibilities of greater importance or otherwise/transferred to another post on account of inefficiency or misbehaviour or on request will be regulated according to the Govt. of India rules applicable to their employees from time to time.

38. Increments

- i) An increment shall be drawn in the time scale of pay unless it is withheld under the provision of Chapter III of these Rules;
- ii) The Appointing Authority may in recognition of the exceptional merit of an employee sanction to him/her such additional increments, not exceeding five as it may deem fit;
- iii) The Appointing Authority shall be the competent authority to allow an employee to cross efficiency bar in his/her time scale.

39. Service for Increments:

The following service shall count for increments in the time scale of a post:

- i) Duty in that post or in any other post of the same or higher grade whether continuous or not.

- ii) Duty in an equivalent or higher post in foreign service; and
- iii) Leave, other than extraordinary leave.

Provided that the sanctioning Authority may direct that that extraordinary leave shall also count for increments if it is satisfied that such leave was taken on account of illness or for any other cause beyond the control of the employee.

40. Leave Salary During Leave:

- i) Leave salary during leave will be admissible to employees of the Board on the same rates and conditions as admissible to the employees of the Government of India from time to time. In the case of contract employees they will be deemed as permanent employees for the purpose of calculations of leave salary.
- ii) An employee on study leave shall draw pay at such rates as may be specified by the Appointing Authority.

Provided the rates of study allowances laid down by the Board are not to be more liberal than those under the Central Civil Service (Leave) Rules, 1972.

- iii) No pay shall be admissible to an employee on extraordinary leave.

40.A. Special Pay, Honorarium and Fee

The Executive Director may sanction to an employee, such special pay, honorarium or fee and on such conditions, as admissible under the Government of India rules from time to time.

40.B. Drawal of Pay

- i) An employee shall be entitled to draw the pay of the post to which he is appointed from the date on which he assumes charge of that post, if the charge is transferred in the afternoon, he shall draw pay from the following day.
- ii) Pay in respect of any month shall become payable on the last working day of the month, provided that the salary of March will be payable on 1st April.
- iii) An employee resigning from the service of the Board without the notice prescribed by Rule 16-A shall not, unless, the Appointing Authority directs otherwise, be allowed to draw pay due but not drawn.

Provided that the pay so not allowed to be drawn shall not exceed the pay for one month.

41. Subsistence Grant

An employee under suspension shall be entitled to the following payments, viz.,

- i) - A subsistence allowance at amount equal to the leave salary which the employee would have drawn if he had been on leave on half pay and in addition, dearness allowance, if admissible on the basis of such leave salary.

Provided that where the period of suspension exceeds six months, the authority which made or is deemed to have made the order of suspension shall be competent to vary the amount of subsistence allowance for any period subsequent to the period of the first six months as follows :

- a) The amount of subsistence allowance may be increased by a suitable amount not exceeding 50% of the subsistence allowance admissible during the period of first six months, if, in the opinion of the said authority, the period of suspension has been prolonged, due to the reasons to be recorded in writing, directly attributable to the employee;
- b) The amount of subsistence allowance may be reduced by a suitable amount not exceeding 50% of the subsistence allowance admissible during the period of the first six months, if in the opinion of the said authority, the period of suspension has been prolonged, due to the reasons to be recorded in writing, directly attributable to the employee;

- c) The rate of dearness allowance will be based on the increased or the decreased amount of subsistence allowance, as the case may be admissible under sub-clause (a) and (b) above.
- ii) Any other compensatory allowance admissible from time to time on the basis of pay of which the employee was in receipt on the date of suspension subject to the fulfilment of other conditions laid down for the drawal of such allowances.
- iii) No payment under sub-rule (a) shall be made unless the employee furnishes a certificate that he is not engaged in any other employment business, profession or vocation.

Provided that in the case of an employee dismissed, removed or compulsorily retired from service, who is deemed to have been placed or to continue to be under suspension from the date of such dismissal or removal or compulsory retirement under Sub-rule (3) or sub-rule (4) of the rule 12, of the Central Civil Services (Classification, Control and Appeal) Rules, 1965 and who fails to produce such a certificate for any period or periods during which he is deemed to be placed or to continue to be under suspension he shall be entitled to the

subsistence allowance and other allowances equal to the amount by which his/her earnings during such period or periods as the case may be, fall short of the amount of the subsistence allowance and other allowances that would be otherwise admissible to him/her where the subsistence allowance and other allowances admissible to him/her are equal to or less than the amount earned by him/her nothing in this provision shall apply to him/her.

41.A. Drawal of Allowances:

- i) Dearness Allowance, City Compensatory Allowance, Medical Allowance, and House Rent Allowance admissible to an employee for any month shall be payable on the last working day of the month and allowance for the month of March shall be paid along with the salary of March payable on 1st April;
- ii) Journey allowance, Leave Travel allowance, Daily allowance shall ordinarily be payable on the return of the employee to his/her headquarters;

Provided that the Executive Director or officer authorised by him/her may sanction payment in advance of such sum as he/she deems fit towards such allowance.

iii) An employee resigning from the service of the Board without the notice prescribed by Rule 16-A shall not, unless the Appointing Authority directs otherwise, be allowed to draw the allowance due but not drawn;

Provided that the allowances not allowed to be drawn shall not exceed the allowances for one month.

CHAPTER V

LEAVE RULES

42. Leave

Subject to the grant of leave, being determined by the exigency of service, the employees shall be entitled for the following kinds of leave:-

- i) Casual Leave
- ii) Earned Leave
- iii) Half pay leave
- iv) Maternity Leave
- v) Extraordinary Leave
- vi) Study/Hospital/Spl. disability/leave not due

43. Casual Leave

12 days leave may be granted to regular employee in a calendar year. Casual Leave can be taken for half a day. In case of employees who join between the year, casual leave is available on proportionate basis. Casual Leave cannot be carried forward to next year and cannot be combined with any other kind of leave. Normally casual leave will not be allowed to be taken for more than 10 days at a time. Sunday/Holidays preceding, intervening, succeeding the leave including such Sundays/holidays should not exceed 10 days.

44. Earned Leave :

- i) Earned Leave at the rate of 30 days in a calendar year shall be earned which will be added to account of the employees 15 days on 1st Jan., & 15 days on 1st July each year. 'Duty' for this purpose shall mean the period spent in the service of the Board including periods of casual leave and special casual leave but excluding other kinds of leave.

- ii) For the new entrants, the leave will be calculated on proportionate basis.
- iii) The employee shall be eligible for earned leave if due as indicated at (i) above.
- iv) Accumulation of earned leave can be permitted upto 240 days after which it will lapse.
- v) Earned Leave due upto a maximum of 120 days may be granted at any one time.
- vi) Sunday/Holidays may be allowed to be prefixed/suffixed to leave.
- vii) Sundays/Holidays intervening the leave shall count for earned leave.

45. Half Pay Leave

- i) Each employee will be entitled to 20 days (half pay) or 10 days (full pay) sick leave in any year. For this purpose the year will be counted from the date of joining. Sick leave can be granted only when the period of sickness is 3 days or more at a time.
- ii) An employee who proceeds on Sick Leave on grounds of sickness will not be allowed to resume duty without production of fitness certificate from an authorised Medical Practitioner.
- iii) Sick Leave may be granted at the request of the employee even when earned leave is due to him.

iv) When Sick Leave is communicated on full pay, twice the amount of such leave shall be debited against the half pay sick leave due.

v) Sick Leave may be termed as commuted leave and the same will be debited to half pay leave account of the employee concerned subject to the condition that twice the amount of such leave shall be debited.

vi) An employee may also be permitted to avail of the half pay sick leave due to him at the time of retirement or termination of service.

46. Maternity Leave

Maternity leave may be granted to a female employee of the Board for a period of 90 days from the date of its commencement. During such period she shall be paid salary equal to the pay drawn immediately before proceeding on leave.

- i) The application for maternity leave should be supported by a medical certificate.
- ii) Any leave including commuted leave, if desired, may be granted in continuation of the maternity leave upto a minimum of 60 days without production of medical certificate. In other cases the production of the Medical Certificate is necessary.
- iii) The leave shall also be granted by the Board for abortion, miscarriage, which shall not exceed six weeks in any case.

47. Study Leave/Hospital Leave/Special Disability Leave and Leave not due

These rules will be followed as per CCS

Leave Rules- (1972) mutatis mutandis.

48. Extraordinary Leave

i) Extraordinary leave may be granted to an employee in special circumstances:

a) When no other leave is admissible, and

b) When other leave is admissible, but the employee applies in writing for the grant of extraordinary leave.

ii) Unless the Executive Director, in view of the exceptional circumstances of the case, otherwise determines, no employee who is not in permanent or quasi-permanent employee shall be granted extraordinary leave on any one occasion in excess of the following limits :

a) Three months;

b) Six months, where the employee has completed one year continuous service on the date of expiry of leave of the kind due and admissible under these rules including three months extraordinary leave under clause (a) and

his request for such leave is supported by a medical certificate as required by these rules :

- c) Eighteen months, where the employee who has completed one year's continuous service is under-going treatment for.

- Pulmonary tuberculosis or pleurisy of tubercular origin, or tuberculosis of any other part of the body by a qualified tuberculosis specialist or a civil Surgeon or Staff Surgeon, or
- Leprosy in a recognised leprosy institution or by a Civil Surgeon or Staff Surgeon or a specialist in leprosy hospital recognised as such by the State Administrative Medical Officer concerned.
- Cancer or for mental illness in an institution recognised for the treatment of such disease or by a Civil Surgeon or staff surgeon or specialist in such disease.

- d) Twenty four months, where the leave is required for the purpose of prosecuting studies certified to be in the Board's interest provided the employee concerned has completed three years continuous service on the date of expiry of leave of the kind due and admissible under these rules, including three months extraordinary leave under clause (a).

- iii) Two spells of extraordinary leave, if intervened by any other kind of leave, shall be treated as one continuous spell of extraordinary leave for the purpose of sub-rule (ii).

- iv) The authority competent to grant leave may commute retrospectively periods of absence without leave into extraordinary leave.

49. Special Casual Leave:

Special casual leave may be granted to the employees at the discretion of the Management for the following purpose:-

- i) Family Planning- Six days special casual leave may be granted for undergoing family planning operation.
- ii) Employees participating in sporting events of national or international importance in a representative capacity.
- iii) Employees participating in inter-unit or inter departmental tournaments.
- iv) Employees who donate blood (without receiving payment for the same) on working days.
- v) Employees who are ex-servicemen when called by Ministry of Defence to participate in the Republic Day Parade.
- vi) When an employee is called as witness by the court, he will be granted special casual leave towards the days of his absence, by the number of days falling short after adjusting his casual leave.

Conditions/procedure for availing leave

50. Right to Leave

Leave cannot be claimed as a matter of right. When the exigencies of the Board's service so required, the discretion to refuse, postpone, curtail or revoke leave of any description or to recall to duty any employee already on leave is reserved to the competent authority but it shall not be open to that authority to alter the kind of leave due and applied for except at the written request of the employee.

51. Acceptance of service or employment while on leave

An employee while on leave shall not take up any service or employment elsewhere, including the setting up of a private professional practice as Accountant, Consultant, or legal or Medical Practitioner without obtaining the prior approval from Executive Director.

- i) Normally an application for leave should be submitted in the prescribed form to the next superior authority at least two weeks prior to the date of commencement of leave.
- ii) An application for grant of leave on medical grounds should be accompanied by a medical certificate from the Medical Officer of the Board or from a Medical Officer not below the rank of a civil surgeon, indicating clearly the nature and probable duration of the illness. The competent authority may, in its discretion waive the production of a medical certificate for leave upto three days. However, such leave cannot be treated as commuted leave.
- iii) The production of medical certificate does not in itself confer upon the employee concerned any right to leave.
- iv) The competent authority may request another Medical Officer to medically examine the employee and express an opinion as regards the fact of illness and the necessary for the amount of leave recommended.

52. Duration of leave

- i) Sundays/Holidays may be allowed to be prefixed/suffixed to leave.

ii) Subject to Sub-rule (i), leave begins on the days on which the transfer of charge is effected and ends on the day preceding that on which the charge is resumed.

iii) An employee on leave may not get return to duty before expiry of the period of leave granted to him unless he is permitted to do so by the competent authority.

iv) An employee granted leave on production of medical certificate should produce a medical certificate of fitness from a registered medical practitioner before he is allowed to rejoin duty.

53. Absence after expiry of leave

No employee shall remain absent beyond the period of leave sanctioned to him. However, in case the circumstances compelled him to remain absent beyond the period of leave sanctioned to him the concerned employee shall apply for extension of leave giving cogent reasons at the earliest. However, willful absence from duty after the expiry of leave renders an employee liable to disciplinary action. He is entitled to no leave salary for the period of such absence and that period shall be debited against his leave account as though it was half pay leave due to him/her. The period, in excess of such leave will be treated as extraordinary leave.

54. Recall to duty before expiry of leave

All orders recalling an employee to duty before the expiry of his leave shall state whether the return to duty is optional or compulsory.

ii) Where the return to duty is optional, the employee shall not be entitled to any concession.

- 111) Where the return to duty is compulsory, the employee shall be entitled to be treated as on duty from the date on which he starts for the station to which he is ordered and to draw (a) Travelling Allowances under the Rules of the Board for the journey, and (b) Leave Salary, untill he joins his post, at the same rate at which he would have drawn it, but for recall to duty.

55. Combination of different kinds of leave

Any kind of leave under these rules, except casual leave, may be granted in combination with or in continuation of any other kind of leave, for a continuous period not exceeding five years.

56. Commutation of one kind of leave into another

- i) At the request of an employee, the authority which granted him leave may convert it retrospectively into leave of a different kind which was due and admissible to him at the time the leave was granted, but the employee cannot claim such conversion as a matter of right.
- ii) The conversion of one kind of leave into another shall be subject to adjustment of leave salary on the basis of leave finally granted to the employee that is to say, any amount paid to him in excess shall be recovered or any arrears to him shall be paid.

57. Leave address

An employee proceeding on leave shall intimate to the Competent Authority his address during leave and shall keep the said authority informed of any change in the leave address.

58. Leave to an apprentice

An apprentice shall be entitled to leave as

admissible to such employees under Central Government service and as admissible from time to time.

59. Leave salary

- i) The casual leave is treated as duty for drawal of pay and allowances.
- ii) During earned leave, sick leave on full pay maternity leave and quarantine leave, an employee is entitled to leave salary equal to the pay drawn immediately before proceeding on leave.
- iii) During sick leave on half pay leave, an employee is entitled to leave salary equal to half the pay drawn immediately before proceeding on leave.
- iv) An employee on extra-ordinary leave is not entitled to any leave salary.

60. Advance of leave salary

An employee proceeding on leave for a period not less than 30 days may be allowed an advance in lieu of leave salary. The amount of advance shall be fixed in whole rupees and shall not exceed the net amount of leave salary (after usual deductions) for the first 30 days of leave.

61. Encashment of Earned Leave

Every employee of the Board will be entitled to all the benefits as admissible to Central Govt. employees under the Government rules as amended from time to time.

62. Cases of doubt regarding the interpretation and applicability of these rules shall be referred to the Executive Director of the Board for orders. The Executive Director shall in his discretion, be competent to relax the rules in particular cases,

where in his opinion, the circumstances justify relaxation.

62.A The Board shall maintain a leave account in respect of every-employee of the Board.

CHAPTER VI

MEDICAL BENEFITS

63. Medical Benefits

An employee of the Board who is not provided with CGHS facility or similar facility created by the Board, for its employees will be allowed to get re-imbursment of medical allowances to the extent of Rs. 150/- per month, payment being made only on production of certificates, prescription of receipt from a registered medical practitioner or physician or surgeon of government hospitals or as may be duly supported by cash memos for the purchase of medicine individually certified by the doctor that the above limit may be relaxed by the Managing Committee in exceptional cases of prolonged illness, hospitalisation of course of domicilliary treatment under specialists advice and that the reimbursement of medical claim is made as per the Government of India Medical Attendance Rules.

CHAPTER-VII

LEAVE TRAVEL CONCESSION

64. Leave Travel Concession

The Rules of the Central Government, as applicable to the corresponding employees of the Government shall be followed mutatis mutandis.

CHAPTER-VIII

TRANSFERABILITY & JOINING TIME

65. Every employee is liable to transfer to any office of the Board or to any place in India.
66. Joining Time on Transfer:
- i) Joining time may be granted to an employee to enable him to join his post to which he is transferred.
 - ii) Joining time shall be regarded as duty for the purpose of this rule and the employee shall be eligible to draw the emoluments at the place of old or new posting, whichever is less.
 - iii) Calculation of Joining Time- Not more than one day is allowed to an employee in order to join a new post when the appointment/transfer to such post does not necessarily involve a change of residence from one station to another.
 - iv) For transfer involving change of station, an employee shall be eligible for joining time on one occasion for six days.
 - v) Journey period shall be excluded for the purpose of calculating joining time.
 - vi) No holiday (including Sundays, etc.) preceding or following the joining time shall be counted.

for the purpose of calculation of joining time. However, the Sundays, holidays intervening the period of availment of joining time shall be counted.

67. Overstay beyond joining time:

- i) An employee who does not join his post on the expiry of permissible joining time, except under circumstances beyond his control, shall not be entitled to any pay or leave salary beyond the admissible joining time.
- ii) Wilful absence from duty after the expiry of the joining time may be granted as breach of these rules for the purpose of Rule 32.

CHAPTER-IX

FOREIGN SERVICE

68. Deputation of Employees to Other Services:

- i) No employee of the Board shall be sent on foreign service except with the approval of the Chairman. Provided that no employee shall be sent on foreign service against his will.
- ii) Transfer to foreign service should ordinarily not be granted unless
 - (a) the duties to be performed are such that they should necessarily be performed by an employee of the Board or involve such technical knowledge, experts in which are not readily available from other sources.
 - (b) that transferee at the time of transfer holds a permanent post in the NHB.
- iii) Where the services of an employee of the Board are placed at the disposal of a foreign employer it shall be condition of the deputation that the foreign employer shall, during the period of such deputation, bear the entire cost of the services of the employee including the following :-
 - (a) Salary during joining time
 - (b) travelling allowance payable to the employee to enable him to join his

appointment under the foreign employer
~~and to return~~ to his appointment in the
Board on the termination of his deputation.

(c) leave salary for the leave earned during
the period of deputation.

(d) the employer's contribution to the
employee's account in the Board's
Provident Fund.

iv) In addition, the foreign employer may also
be required to make a contribution towards
any gratuity or other sum, for which the
employee may become eligible, on such scale
which may be fixed by the Management.

Annexure - 9

List of the Board of Directors of National Horticulture Board

Sl. no	Name, Designation, Telephone No. and E-mail ID of Official Member	Status
1.	Hon'ble Union Minister for Agriculture & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Govt. of India Krishi Bhawan, New Delhi Ph: 011-23383370/23782691/ 23384129 Email: am.krishi@nic.in	Ex-officio President
2.	Hon'ble Minister of State for Agriculture & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Govt. of India Krishi Bhawan, New Delhi Ph: 011-23782343/23782565 E-mail: mos.krishi@nic.in	Ex-officio Vice-President
3	Secretary Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382651/ 23388444 Email: secy-agri@nic.in	Ex-officio Member
4	Secretary Ministry of Food Processing Industry (MoFPI), Panchsheel Bhawan, August Kranti Marg, New Delhi – 110 049 Ph: 011-26493225, 26493012(F), 24106327(R) Email: secy.mofpi@nic.in / atul.saxena69@gov.in	Ex-officio Member
5	Department of Agriculture Research and Education (DARE) cum Director General (DG), Indian Council of Agriculture Research, Krishi Bhawan, New Delhi Ph: 011-23382629-476/ 25841976/23386711/ 25843190 (R) Email: dg.icar@nic.in	Ex-officio Member
6	Addl. Secretary & Financial Advisor, Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhawan, New Delhi Ph: 011-23381363/23382532 Email: asfa-agri.gov@in	Ex-officio Member
7	Special Secretary (Hort.), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhawan, New Delhi, Ph: 011-23381503, ascc-agri@nic.in / a.likhi@nic.in / likhiabhilaksh@hotmail.com	Ex-officio Member
8	Joint Secretary & Mission Director, Mission for Intergraded Development of Horticulture (MIDH) Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhawan, New Delhi Ph: 011-23382444/ 23073779, Email: jsmidh-agri@gov.in	Ex-officio Member

9	Horticulture Commissioner, Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381012/23383712 Email: hortcommissioner@gmail.com/ hort.comm-agri@agri.gov.in	Ex-officio Member
10	Adviser (Agriculture) Nitti Aayog, Parliament Street, New Delhi 011- 23096630/011-23096613 (PS-Advisor) 2598, Mob: 9868060359, neelam.patel@gov.in/ adviser.agri-pc@nic.in	Ex-officio Member
11	Chairman, Agricultural & Processed Food Products Export Development Authority (APEDA), Siri Institutional Area, 3 rd Floor, NCUI Building, August Kranti Marg, New Delhi Ph: 011-26513167/26526187/41486020 Email: chairman@apeda.gov.in/ukvats@apeda.gov.in	Ex-officio Member
12	Shri Rajib Bordoloi H.No.-47, Ananda Nagar Six Mile, Khanapara, Guwahati-781022 Mob: 9706042456/9706063243 Email: rajib.bordoloi29@gmail.com	Non-Official Member
13	Shri Mrigendra Kumar Vill-Manora, Post-Obra, Dist-Aurangabad Bihar-824124 Mob: 9934635843/8709828047 Email: mrigendamanora@gmail.com	Non-Official Member
14	Shri Bhimsen Mahadevappa Kokare K.C. Nagar, DCC Bank, Solapur Road Vijayapura, Karnataka -586103 Mob: 9448143656 Email: kokarebm@gmail.com	Non-Official Member
15	Shri Dharuman A, 3/111, Ebbanadu, Ebbanad Post, The Nilgiris, Ooty, Tamilnadu-643206 Mob: 9443522730 Email: adharuman@gmail.com	Non-Official Member
16	Shri M.K. Akilan, Camalagam, 12, 3 rd Cross Balaji Nagar, Oulgaret, Puducherry-605005 Mob: 9843112121/8072256505 Email: akilan.kannan@gmail.com	Non-Official Member
17	Shri Vanipally Srinivas Reddy 6-3-1360, Ngo's Colony, Vanasthalipuram, IB Nagar, Hyd, Telangana- 500070 Mob: 9676000776 Email: srinivasvanipally@gamil.com	Non-Official Member

18	Shri Singam Somashekar Reddy H.No- 2-1-1 A, Gokulapadu Village Kallur Mandal, Kurnool District Andhra Pradesh-518467 Mob: 9866839242 singam.somashekarreddy@gmail.com	Non-Official Member
19	Shri Ananda Aa Shri At- Uppalli, Post-Madasur Lingadahalli, Sagara Taluk, Shimoga District- Karnataka- 577434, Mob: 09448204831/08183-296500 Email: anand_kpp@rediffmail.com	Non-Official Member
20.	Shri Shikhar Malani S/o Shri Sanjeev Malani, Ramnagar Jhanda Chowk, Bankhedi, Dist- Narmadapuram, Madhya Pradesh-461990 Mob: 9425409118 Email: ecshikhar@gmail.com	Non-Official Member
21	Shri Sandeep Yashwant Rane 1/203, Pandurang Krupa Nath Pal Nagar A/p- Tal- Kankavli, Dist-Sindhudurg, Maharashtra-416602 Mob: 9420306306/9890874779 Email: sandeepprane4104@gamil.com	Non-Official Member
22	Shri Birendra Juyal Vill+Post- Karakot, Dist-Pauri Garhwal Uttarakhand- 246159 Mob: 9811025779 Email: birendrajuyal60@gmail.com	Non-Official Member
23	Shri Priya Ranjan Managing Director, NHB, Email: md@nhb.gov.in ,	Ex-officio Member Secretary

List of the Managing Committee of National Horticulture Board

Sl no	Name, Address and Website of Committees/Board	Name, Designation, Telephone No. and E-mail ID of Official Member
1.	<u>Managing Committee</u>	Secretary, Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382651/ 23388444 Email: secy-agri@nic.in
2.		Additional Secretary & Financial Advisor Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381363/23382532 Email: asfa-agri@gov.in
3		Special Secretary (Hort.), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381503, ascc-agri@nic.in as.dc-agri@gov.in / asc-agri@gov.in
4		Joint Secretary & Mission Director, Mission for Intergraded Development of Horticulture (MIDH) Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382444/ 23073779 Email: jsmidh-agri@gov.in
5		Horticulture Commissioner, Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381012/23383712 Email: hortcommissioner@gmail.com hort.comm-agri@agri.gov.in
6		Chairman Agricultural & Processed Food Products Export Development Authority (APEDA), Siri Institutional Area, 3 rd Floor, NCUI Building, August Kranti Marg, New Delhi Ph: 011-26513167, Email: chairman@apeda.gov.in
7		General Manager NABARD, ICD, 3 rd Floor, "B" Wing, Plot No. C-24, G Block, Bandra Kurla Complex, Bandra (East), Mumbai-400 051 Tel : (91) 022-26539895 / 96 /99 dor@nabard.org
8		Managing Director, National Horticulture Board, 85, Sec-18, Institutional Area Gurugram (Haryana) Email: md@nhb.gov.in ,

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S. No.	Name of the officer	Designation	Phone No.	Email. Id
Group "A"				
1	Dr. Vijay Kumar Doharey	DMD	9412966838	dmd.nhb@gov.in
2	Sh. Prem Narayan	Joint Director	7002120407	jd.pers.nhb@gov.in
3	Sh. Rajesh Kumar Aggarwal	Joint Director	7382609084	rkagrawal789@gmail.com
4	Sh. Chander Prakash Gandhi	Dy. Director (computer)	8800103799	dd.it.nhb@gov.in
5	Sh. Surinder Singh Nijhar	Dy. Director	8970198183	dd.west.nhb@gov.in
6	Sh. Manmohan	Dy. Director	9896478964	dd.north.nhb@gov.in
7	Dr. Alok Kumar	Dy. Director	7597759911	aakk57@gmail.com
8	Sh. Ashok Kumar	Dy. Director	9503376288	ashokjuitw@yahoo.com
9	Sh. Ratan Lal Phulwariya	Dy. Director	9726230053	ratnabagar@gmail.com
Group "B"				
10	Sh. Hukum Chand Rohilla	Accounts Officer	9911152755	ao.nhb@gov.in
11	Sh. Sunil Bhutani	O.L. Officer	9868896503	olonhb@gov.in
12	Mrs. Shashi Manchanda	Sr. Admn. Officer	9811353888	sao.pers.nhb@gov.in
13	Mrs. Vanita Narang	Sr. Admn. Officer	9711150418	sao3nhb@gmail.com
14	Sh. Ashok kumar Sharma	Technical Officer (computer)	9868566084	toc1.nhb@gov.in
15	Sh. Brij Bihari Yadav	Technical Officer (computer)	9868896811	bbyadav@gmail.com
16	Sh. Satish Kumar Messon	Sr. Accountant	9313480960	sa1.nhb@gov.in
17	Sh. Jagmohan	Sr. Accountant	9868151024	sa2.nhb@gob.in
18	Ms. Manmeet Khurpai	Jr. Accountant	9873205282	ja1.nhb@gov.in
19	Sh. Harish Singh	Jr. Accountant	9968078099	ja2.nhb@gov.in
Group "C"				
20	Mrs. Asha Verma	Personal Executive	9811152441	ashacharanjeet@gmail.com
21	Ms. Rita Arora	Computer Executive	9711171401	ritaarorace@gmail.com
22	Dr. Satish Kumar	L.D.C.	8901277382	drsky6@gmail.com
23	Sh. Randhir Singh	Hindi -Typist	9868829143	randherk@yahoo.com
24	Sh. Raj Singh	L.D.C.	9868448994	ldc1.nhb@gov.in
25	Sh. Roshan Lal	Electrician	8685898639	
Group "D"				
26	Sh. Jai Kishan	Budder-grafter	9811137942	j.k.rana981@gmail.com
27	Sh. Narpal Singh	Budder-grafter	9717669309	
28	Sh. Mohan Chand	Budder-grafter	9818715530	bhattmohan1970@gmail.com
29	Sh. Satbir Singh	Messenger	8447366467	
30	Sh. Desh Raj	Messenger	9968413873	deshrajsaini1975@gmail.com
31	Sh. Vinod Kumar	Messenger	9780923620	saini.vinod466@gmail.com
32	Sh. Umesh Singh	Temporary Status	8368138592	rathiumesh6@gmail.com
33	Sh. Goverdhan	Temporary Status	9953581620	
34	Sh. Anand kumar	Temporary Status	8527448558	anandkumar48539@gmail.com

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No	Name	desig	total
1	DR VIJAY KUMAR DOHAREY/डॉ विजय कुमार दोहारे	DEPUTY MANAGING DIRECTOR/उप. प्र. निदेशक	343923
2	PREM NARAYAN/प्रेम नारायण	JOINT DIRECTOR/स. निदेशक	205590
3	R. K. AGARWAL/आर. के. अग्रवाल	JOINT DIRECTOR/स. निदेशक	205590
4	C. P. GANDHI/चंद्र प्रकाश गांधी	DEPUTY DIRECTOR (IS)/उप. निदेशक(आई. एस.)	177391
5	SURINDER SINGH NIJHAR/सुरिन्दर सिंह निज्जर	DEPUTY DIRECTOR/उप. निदेशक	160956
6	MANMOHAN/मनमोहन	DEPUTY DIRECTOR/उप. निदेशक	108191
7	ALOK KUMAR/आलोक कुमार	DEPUTY DIRECTOR/उप. निदेशक	117706
8	ASHOK KUMAR/अशोक कुमार	DEPUTY DIRECTOR/उप. निदेशक	105250
9	RATAN LAL/रतन लाल	DEPUTY DIRECTOR/उप. निदेशक	105250
10	H. C. ROHILLA/एच. सी. रोहिल्ला	ACCOUNTS OFFICER/ लेखा अधिकारी	170265
11	ASHOK KR. SHARMA/अशोक कुमार शर्मा	TECHNICAL OFFICER (C) /त. अधिकारी (क)	138952
12	BRIJ BIHAREE YADAV/बृज बिहारी यादव	TECHNICAL OFFICER (C) /त. अधिकारी (क)	131167
13	SUNIL BHUTANI/सुनील भूटानी	O.L.OFFICER / राजभाषा अधिकारी	138952
14	SHASHI MANCHANDA/शशि मंचन्दा	SR. ADMIN. OFFICER/व. प्र. अधिकारी	143104
15	VANITA NARANG/वनिता नारंग	SR. ADMIN. OFFICER/व. प्र. अधिकारी	116808
16	JAGMOHAN/जगमोहन	SENIOR ACCOUNTANT/व. लेखाकार	138952
17	S. K. MASSON/सतीश कुमार मसौन	SENIOR ACCOUNTANT/व. लेखाकार	138952
18	MANMEET KHURPAI/मनमीत खुरपई	Jr. ACCOUNTANT/क. लेखाकार	98124
19	HARISH SINGH/हरीश सिंह	Jr. ACCOUNTANT/क. लेखाकार	98824
20	NARESH KUMAR GUPTA/नरेश कुमार गुप्ता	JUNIOR TRANSLATION OFFICER / कनिष्ठ अनुवाद अधिकारी	145732
21	ASHA VERMA /आशा वर्मा	PERSONAL EXECUTIVE/व्यक्तिगत कार्यकारी	116808
22	BALJIT KUMAR/बलजीत कुमार	COMPUTER EXECUTIVE/कम्प्यूटर एक्सिकिटिव	123728

23	RITA ARORA/रीता अरोरा	COMPUTER EXECUTIVE/कम्प्युटर एक्सिकिटिव	101065
24	SATISH KUMAR/सतीश कुमार	LOWER DIVISION CLERK/अवर श्रेणी लिपिक	75634
25	RAJ SINGH/राज सिंह	LOWER DIVISION CLERK/अवर श्रेणी लिपिक	70790
26	RANDHIR SINGH/रणधीर सिंह	HINDI TYPIST/हिन्दी टंकक	72866
27	ROSHAN LAL/रोशन लाल	ELECTRICIAN/विद्युतकर	86014
28	SATBIR SINGH/सतबीर सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	68887
29	RAMBIR SINGH/रामबीर सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	61448
30	DEVENDRA SINGH/देवेंद्र सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	61448
31	BIRENDER SINGH/बीरेन्द्र सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	59718
32	DESH RAJ/देश राज	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	59718
33	VINOD KUMAR/विनोद कुमार	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	59718
34	JAI KISHAN/जय किशन	BUDDER GRAFTER/बडर ग्राफ्टर	75634
35	MADAN LAL/मदन लाल	BUDDER GRAFTER/बडर ग्राफ्टर	77883
36	MOHAN CHAND/मोहन चंद	BUDDER GRAFTER/बडर ग्राफ्टर	75634
37	NARPAT SINGH/नरपत सिंह	BUDDER GRAFTER/बडर ग्राफ्टर	75634
38	UMESH SINGH/उमेश सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	57123
39	ANIRUDH KUMAR SRIVASTVA/अनिरुद्ध कुमार श्रीवास्तव	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	57123
40	GOVERDHAN/गोवर्धन	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	57123
41	ANAND KUMAR/आनंद कुमार	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	57123
42	Dr. R.S. RANA/डॉ. आर. एस. राणा	DEPUTY DIRECTOR/उप. निदेशक	170883
43	D. K. BHAI/डी. के. भाई	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	73418

44	MANMINDER SINGH/मन्मोदर सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	51453
45	KAILASH CHAND SEN/कैलाश चंद सेन	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	56748
46	SACHIDANANDA NAIK/ सचिदानंदा नायक	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	67244
47	SURYA KANTI BISWAL /सूर्य कांति बिसवाल	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	43464
48	BASANTA KUMAR ROUTARAY/बसेंत कुमार रौतरे	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	48548
49	SURENDRA SINGH/सुरेन्द्रा सिंह	DEPUTY DIRECTOR/उप. निदेशक	198736
50	JAYANT GHOSH/जयंत घोष	COMPUTER EXECUTIVE/कम्प्यूटर एक्सिकिटिव	141580
51	AMAL KISHAN PAL/अमल किशन पाल	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	75494
52	SHANTA KR. BARDHAN/शांता कुमार बर्धन	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	59751
53	Dr. SHANTA KR. DUBEY/डॉ. शांता कुमार दुबे	DEPUTY DIRECTOR/उप. निदेशक	111856
54	GURUCHARAN RAM/गुरुचरण राम	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	48618
55	ROOP LAL/रूप लाल	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	54288
56	B RAJA/बी. राजा	DEPUTY DIRECTOR/उप. निदेशक	144933
57	P. SRIDHAR/पी. श्रीधर	COMPUTER EXECUTIVE/कम्प्यूटर एक्सिकिटिव	137601
58	T. S. NARAYAN/टी. स्वामी नारायण	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	80511
59	SMT. MEENAKSHI TIWARI/मीनाक्षी तिवारी	DEPUTY DIRECTOR/उप. निदेशक	102836
60	DIWAN SINGH/दीवान सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	73968
61	NAVNITA BARUHA/नवनिता बरुहा	DEPUTY DIRECTOR/उप. निदेशक	146004
62	GHANASHYAM TERON/घनश्याम टेरोन	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	76056
63	N. N. DAS/एन. एन. दास	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	78318

64	ANIL KUMAR/अनिल कुमार	DEPUTY DIRECTOR/उप. निदेशक	152856
65	DEEP CHAND YADAV/दीप चंद यादव	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	73968
66	RAVI KUMAR SHARMA/रवि कुमार शर्मा	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	64460
67	D. K. CHAUDHARY/डी. के. चौधरी	LOWER DIVISION CLERK/अवर श्रेणी लिपिक	71840
68	SHARAVAN KUMAR/श्रवण कुमार	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	74464
69	V. V. BABAR/वि. वि. बाबर	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	59751
70	SATISH KR. SHARMA/सतीश कुमार शर्मा	DEPUTY DIRECTOR/उप. निदेशक	188944
71	PAWAN KUMAR/पवन कुमार	DEPUTY DIRECTOR/उप. निदेशक	110506
72	BALWAN SINGH/बलवान सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	64076
73	NIRMALA DEVI/निर्मला देवी	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	60616
74	SUNDER SINGH/सुंदर सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	59751
75	PREM CHAND/प्रेम चंद	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	59751
76	NAGENDER RAY/नगेंद्र राय	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	59376
77	BHAGIRATH/भागीरथ	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	56748
78	MAHENDER SINGH/महेंद्र सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	54153
79	ARJUN SINGH/अर्जुन सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	54153
80	A. R. MALIK/ए. आर. मालिक	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	71836
81	JUSTIN THARIYAN/ जस्टिन थेरियन	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	35590
82	I. N. SAHAI/आई. एन. सहाय	DEPUTY DIRECTOR/उप. निदेशक	152856
83	GAYA RAM/गया राम	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	73968
84	RAM MILAN/राम मिलन	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	54288

85	AVANISH KUMAR SHARMA/अवनीश कुमार शर्मा	DEPUTY DIRECTOR/उप. निदेशक	111856
86	SANSAR AHMED/संसार अहमद	DEPUTY DIRECTOR/उप. निदेशक	152856
87	VIDYA PAL/विद्या पाल	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	54288
88	H. K. P. S. CHAUHAN/एच. के. पी. एस. चौहान	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	73968
89	ARUN KUMAR SINGH/अरुण कुमार सिंह	DEPUTY DIRECTOR/उप. निदेशक	166212
90	REKHA PATIL/रेखा पाटिल	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	62346
91	SUJIT SUMIT PURTY/सुजीत सुमित पूति	DEPUTY DIRECTOR/उप. निदेशक	100048
92	MUNNI DEVI/मुन्नी देवी	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	55108

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SCHEMES/PROGRAMMES

1. 'Development of Commercial Horticulture' through Production and Post-Harvest Management

Under this scheme, projects for establishment of commercial production units in open fields as well as under protected conditions, post-harvest management and primary processing units are eligible for financial assistance.

Description of components and Pattern of Assistance

Sr. No.	Particulars	Description	Pattern of Assistance
1.1	Commercial Horticulture Development in open field conditions on project mode	National Horticulture Board considers will take up integrated commercial horticulture development projects in open field conditions on project mode, including components viz. planting material, plantation, irrigation, fertigation, mechanization, precision farming, GAP etc. for projects covering area over 2.00 ha. (5 Acres). Integrated production unit on Mushroom and tissue culture are eligible for assistance under this component. The components like farm machinery and PHM infrastructure, irrigation and micro irrigation etc. are also eligible under the scheme for assistance in existing/new orchards/projects to increase productivity	Credit linked back-ended subsidy @ 40% of project cost limited to Rs 30.00 lakh per project in general areas and @ 50% of project cost limited to Rs. 37.50 lakh in NE Region, Hilly and Scheduled areas.
1.2	Commercial Horticulture Development in protected cover on project mode	Commercial horticulture development projects under protected cover on project mode including components viz. planting material, plantation, irrigation, fertigation, mechanization, etc for projects having area over 2500 sq meter are being considered. Activities like construction of green houses, shade net house, plastic mulching, and plastic tunnel, anti bird /hail nets etc are eligible for assistance. However, for availing subsidy, all material/technology should conform to prescribed standards.	Credit linked back-ended subsidy @ 50% of the total project cost limited to Rs 56.00 lakh per project as per admissible cost norms. (Board is permitted to take up projects under protected cultivation in an area of

		367	1000 sqm. and above in NE States).
1.3	Integrated Post Harvest Management projects	i) Integrated Post Harvest Management projects relating to Pack House, Ripening Chamber, Reefer Van, Retail Outlets, Pre-cooling unit, etc. are assisted under this component. NHB also accepts standalone projects of PHM in component mode.	Credit linked back-ended subsidy @ 35% of the total project cost limited to Rs 50.75 lakh per project in general area and @ 50 % of project cost limited to Rs. 72.50 lakh per project in NE, Hilly and Scheduled areas.
		ii) Primary processing units of fruits, vegetables, flowers, cashew and aromatic plants only.	Credit linked back ended subsidy @ 35% of cost limited to Rs.8.75 lakh per project in general areas and @ 50% of project cost limited to Rs. 12.50 lakh per project in NE, Hilly and Scheduled areas, ensuring backward and forward linkage.

2 Capital Investment Subsidy Scheme for Construction/Expansion/Modernization of Cold Storages and Storages for Horticulture Products

Credit linked projects relating to Cold Storages including Controlled Atmosphere (CA) and their modernization are eligible for assistance under this component.

Description of components and Pattern of Assistance

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Sr. No.	Particulars	Items	Pattern of Assistance
2.1	Cold Storage unit Type-1 - basic type with single temperature zone	NHB to take up projects with capacity above 5000 MT up to 10000 MT as per following rates. <ul style="list-style-type: none"> • @Rs. 8000/MT for capacity up to 5000 MT • @Rs. 7600/MT for capacity between 5001 to 6500 MT • @Rs. 7200/MT for capacity between 6501 to 8000 MT • @Rs. 6800/MT for capacity between 8001 to 10000 MT 	Credit linked back-ended subsidy @35% of the cost of project (50% in NE, Hilly Areas and Scheduled areas) for capacity above 5000 MT. For calculation of capacity 3.4 cubic meters (cum.) (120 cubic feet {cft}, of chamber volume shall be considered equivalent to 1 MT storage capacity.
2.2	Cold Storage unit Type- 2 - with multiple temperature zones and basic material handling equipment	NHB to take up projects with capacity above 5000 MT up to 10000 MT as per following rates. <ul style="list-style-type: none"> • @Rs. 10000/MT for capacity up to 5000 MT • @Rs. 9500/MT for capacity between 5001 to 6500 MT • @Rs. 9000/MT for capacity between 6501 to 8000 MT • @Rs. 8500/MT for capacity between 8001 to 10000 MT 	(Board is permitted to take up cold storage projects in NE Area for capacity of 1000 MT or above)
2.3	Cold Storage unit Type- 2 - with add on technology for Controlled Atmosphere	NHB to take up projects with capacity above 5000 MT up to 10000 MT as per Type 2 rates given above. Additional Rs. 10,000/MT for add on components of controlled atmosphere technology as per component wise cost.	
2.4	Technology induction and modernization of cold chain	<ul style="list-style-type: none"> • @Rs. 5000/MT for capacity between 5001 to 10000 MT • Components of modernization include PLC equipment, packaging line, dock levelers, advance graders, alternate technologies, stacking system, modernization of insulation and refrigeration etc. 	

3 Technology Development and Transfer for Promotion of Horticulture

3.1 Objectives

Projects for popularization of identified new technologies/tools/techniques for commercialization/adoption etc. shall be undertaken through following sub-components:

3.2 Components & Pattern of Assistance

S.No.	Components	Pattern of Assistance
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i	Setting up of block/mother plant and root stock nursery (Area above 4 ha)	Project based - 100% and only through Govt. agency/Public Sector @ Rs.100.00 Lakh /ha for effective nursery area including virus indexing, tissue culture lab etc.
ii	Acquisition of technologies including import of planting material from other countries for evaluation and mass multiplication in order to increase production & productivity of horticulture crops	Project based - 100% and only through Govt. agency/PSUs @ Rs.50.00 lakh/project
iii	Import/procurement of new machines and Tools for horticulture for demonstration purpose	Rs. 50.00 lakh/ machine. 100% of total cost and only through Govt. agency/Public Sector. Proposals of Growers Associations promoted by NHB and Co-operative Societies and Farmers Producers Organization may also be considered on merit as per direction of Board of Directors
iv	<p>Development & Transfer of Technology for promoting high quality commercial production:-</p> <p>(i) Pilot project for introduction of new farm input and appropriate technologies etc.</p> <p>(ii) Development and introduction of new protocol relating to PHM, Cold Chain, Primary processing and introduction of new tools/ equipment/machineries for PHM, storage and handling etc.</p> <p>(iii) R &D projects for solving specific problems related to production, PHM, packaging, storage, handling and transport etc.</p>	Up to Rs.25.00 lakh/ project as 100% of total cost and only through Govt. agency /PSU
V	Long Distance Transport Solution component to facilitate long distance transportation and bulk movement of horticulture products through rail etc.	Project based Rs 2000.00 lakh
vi	Product Promotion and Market Development Services- Horti-fairs	100% of cost by Central Nodal Agency @Rs. 25.00 lakh
vii	Exposure visit of farmers (Outside State)	Project based as per actual, 100% of the cost
viii	Visit Abroad for Government Officers	Rs. 6.00 lakh per participant, 100% of air / rail travel and

Annexure - 13



भारतीय लेखापरीक्षा तथा लेखा विभाग
कार्यालय महानिदेशक लेखापरीक्षा (केन्द्रीय), चण्डीगढ़

Indian Audit & Accounts Department
Office of The Director General of Audit (Central),
Chandigarh



सं०/No: डी.जी.ए. (सी) के. व्यय/SAR NHB/2022-23/23-24/1105

दि०/Dated: 19.10.2023

सेवा मे,

सचिव,

कृषि एवं किसान कल्याण मंत्रालय
(Ministry of Agriculture and Farmers Welfare),
भारत सरकार,
कृषि भवन,
नई दिल्ली - 110001

AO

विषय: National Horticulture Board, Gurugram के वर्ष 2022-23 के लेखाओं पर पृथक
लेखापरीक्षा प्रतिवेदन

महोदय,

कृप्या National Horticulture Board, Gurugram के वर्ष 2022-23 के लेखाओं पर
पृथक लेखापरीक्षा प्रतिवेदन (Separate Audit Report) संसद के दोनों सदनों के समक्ष
प्रस्तुत करने हेतु सलंगन पायें। संसद में प्रस्तुत होने तक प्रतिवेदन को गोपनीय रखा
जाए।

संसद में प्रस्तुत करने के उपरांत प्रतिवेदन की पांच प्रतियाँ इस कार्यालय को
भी भेज दी जाएँ।

कृप्या इस पत्र की पावती भेजें।

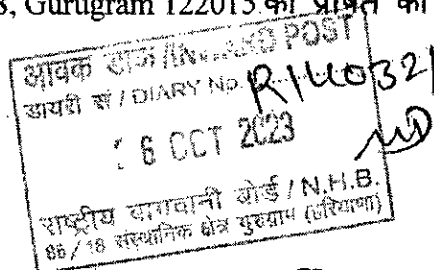
भवदीय,

सलंगन: उपरोक्त अनुसार

- हस्ता -

महानिदेशक

उपरोक्त की प्रतिलिपी वर्ष 2022-23 की पृथक लेखापरीक्षा प्रतिवेदन की प्रति सहित
आवश्यक कार्यवाही हेतु प्रबंध निदेशक, National Horticulture Board, 85, Institutional
Area, Sector 18, Gurugram 122015 को प्रेषित की जाती है।



भवदीय,
उप-निदेशक (केन्द्रीय व्यय)

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Separate Audit Report of the Comptroller & Auditor General of India on the Accounts of the National Horticulture Board, Gurugram (Haryana) for the year ended 31 March 2023

We have audited the Balance Sheet of the National Horticulture Board, Gurugram (Haryana) as on 31 March 2023, Income & Expenditure Account and Receipts & Payments Account for the year ended on that date under Section 20 (1) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity) and efficiency-cum-performance aspects, etc., if any, are reported through Inspection Reports/ CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

- i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii) The Balance Sheet and Income and Expenditure Account/Receipt and Payment Account dealt with by this Report have been drawn up in the Uniform format of Accounts prescribed by the Ministry of Finance.

iii) In our opinion, proper books of accounts and other relevant records have been maintained by the Board in so far as it appears from our examination of such books.

iv) We further report that:

**A. Income and Expenditure Account
Grants / Subsidies – ₹21830 lakh**

The above includes grants sanctioned in the FY 2022-23 amounting to ₹21830 lakh. As per Utilisation Certificates, grant utilised during the year was ₹20931.84 lakh. According to the Accounting Standard, the amount of ₹20931.84 lakh should be taken in the Income but the amount of ₹21830 lakh was taken in the Income and Expenditure Account. This has resulted overstatement of Income by ₹898.16 lakh and understatement of Current Liabilities by ₹898.16 lakh.

B. General

Rule 211 of General Financial Rules (GFR), 2017 prescribes different set of formats for maintaining Fixed Asset Register. Under this provision Fixed Asset Register to be maintained in Form GFR-22. Though NHB Bhubaneswar maintained the Fixed Asset Register, but the same was not maintained in the proper format.

C. Position of Grant-in-Aid

The position of position of grants received and utilised for the year 2022-23 is as under:

(₹ in lakh)

Name of the Grant	NHB	NHM	NBM	NMS	Total
Opening balance	4926.31	58.10	12.87	44.93	5042.21
Unspent funds received	722.15	2.24	0.28	1.24	725.91
Grants received	21830.00	260.00	13.89	0.00	22103.89
Total grants	27478.46	320.34	27.04	46.17	27872.01
Expenditure incurred	20931.84	265.01	13.81	0.00	21210.66
Funds refunded to GOI	301.76	0.89	0.48	0.00	303.13
Closing balance	6244.86	54.44	12.75	46.17	6358.22

v) Subject to our observations in the preceding paragraphs, we report that the Balance Sheet, Income and Expenditure Account and Receipts and Payments Account dealt with by this report are in agreement with the books of accounts.

vi) In our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and other significant matters above and other matters mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India:

a. In so far as it relates to the Balance Sheet, of the state of affairs of the National Horticulture Board, Gurugram as at 31st March 2023; and

b. In so far as it relates to Income & Expenditure Account, of the surplus for the year ended on that date.

For and on behalf of the C & AG of India,



Director General of Audit (Central), Chandigarh

Place: Chandigarh

Date: 19.10.2022

Annexure to Audit Report

1. Adequacy of Internal Control:

- i. The cash balance of NHB, Ranchi was not reconciled and there was a difference of ₹296.
- ii. No Accounting Manual has been prepared by the Board till date.
- iii. Management committee could conduct only two meetings against the norms of four meetings in a financial year.

2. Adequacy of Internal Audit

Internal Audit Wing is established in the Head Office of the Board.

3. Physical Verification of Fixed Assets

Physical Verification has been conducted up to 2022-23.

4. Physical verification of Inventory

Physical verification of Inventory and library books for the year 2022-23 has been conducted. However, NHB Bangalore has not conducted the Annual physical verification of inventories and library books for the year 2022-23.

5. Regularity in payment of statutory dues

The Board is regular in depositing of statutory dues.



Deputy Director

Reply of National Horticulture Board (NHB) on Draft Audit Comments on the Annual Accounts of the National Horticulture Board (NHB), Gurugram for the financial year 2022-23

Sl. No.	Comments made by the Office of the Principal Director of Audit (Central), Chandigarh.	Reply of National Horticulture Board
1.	The Annual Accounts of the office of the Director, National Horticulture Board, Gurugram (Haryana) as on 31 st March 2023 are audited under Section 20(1) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act, 1971. The Certification was entrusted for the year 2022-23. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.	No comments of NHB are required.
A. A.1	A. Income and Expenditure Account A.1 Grants / Subsidies – ₹21830 lakh The above includes grants sanctioned in the FY 2022-23 amounting to ₹21830 lakh. As per Utilisation Certificates, grant utilised during the year was ₹20931.84 lakh. According to the Accounting Standard, the amount of ₹20931.84 lakh should be taken in the Income but the amount of ₹21830 lakh was taken in the Income and Expenditure Account. This has resulted overstatement of Income by ₹898.16 lakh and understatement of Current Liabilities by ₹898.16 lakh. This system was adopted by Board since long.	The unspent funds available with the Board are being revalidated by the Department of Agriculture, Ministry of Agriculture, Govt. of India every year for its utilization in the next financial year. Accordingly, the same are not accounted as liability.
B. B.1	General Interest earned by NHB on saving account not further deposit back to Ministry of Agriculture amounting ₹2.36 crore after end of financial year 2022-23.	Interest earned during the financial year 2022-23 by NHB on saving account has been deposited back to Ministry of Agriculture. Copy of letter is attached at Annexure - I
B.2	As per norms Management Committee should conduct meetings in every quarter. During checking or records it is noticed that against the norms of four meetings the committee could conduct only two meetings.	Due to various exigencies and workload with JS (MIDH) who is having additional charge of MD and the Chairman of MC, only two meetings of MC could be held. However, important matters wherever required were got approved on file. However, the observations of audit have been taken into account and it would be ensured that four of meetings of MC are conducted in an year as per rules
B.3	Land record: Only registry was shown to audit but mutation, which is an essential property document was not produced to audit.	Land allotted to the Board by HUDA is on lease basis, Allotment letter issued by HUDA is attached at Annexure - II
B.4	Accounting Manual: No Accounting Manual has been prepared by the Board till date.	NHB has not prepared its own accounting manual. However, NHB is preparing its

		Annual Accounts in the prescribed format issued by the Govt. of India for Central Autonomous Bodies. A copy of Annual Accounts of NHB for the year 2022-23 prepared in said prescribed format has been given to the audit team.
B.5	NHB, Jammu has earned interest amounting to ₹11,456 during the year 2022-23 but the same was not remitted to the Government Account but transferred it to Head Office Account	Interest earned at all NHB centres are remitted by respective Centre Incharges to Head Office and thereafter consolidated fund is deposited back to Ministry of Agriculture. Copy of letter is already attached at Annexure - I
B.6	NHB, Jammu has not prepared the Income & Expenditure Account and Balance Sheet. Only Receipt & Payment Account was prepared by NHB, Jammu.	The Board vide its letter dated 02.05.2023 has clarified that Annual Accounts i.e. Balance Sheet, Income & Expenditure and Receipt & Payment's A/c are not prepared by NHB Centres. Imprest fund is only released to NHB Centres for their day to day needs. On receipt of expenditure and other details from all NHB Centres, Annual Accounts of the Board are prepared at the level of Head Office and all informations received from Centres is compiled in it. Copy of letter dt 02.05.2023 is attached at Annexure - III
B.7	NHB, Bhubaneswar did not prepare the Balance Sheet and Income & Expenditure Account as per the prescribed format in preparing the annual financial statement for 2022-23.	- As above -
B.8	Rule 211 of General Financial Rules (GFR) prescribes different set of formats for maintaining Fixed Asset Register. Under this provision Fixed Asset Register to be maintained in Form GFR-22. Though NHB, Bhubaneswar maintained the Fixed Asset Register, but the same was not maintained in the proper format.	Noted for compliance by Incharge NHB Bhubaneswar Branch.
B.9	National Horticulture Board, Raipur prepared only Receipt & Payment Account, the Balance Sheet which contains Assets and Liabilities was not prepared by the Board.	Reply submitted at point no. B.6 may kindly be perused.
C.	Position of Grant-in-Aid The position of position of grants received and utilised for the year 2022-23 is as under: (₹ in lakh)	The figures mentioned by C&AG office are found correct as per record of NHB. Hence, no Comments of NHB are required

	Name of the Grant	NHB	NHM	NBM	NMS	Total	
	Opening balance	4926.31	58.10	12.87	44.93	5042.21	
	Unspent funds received	722.15	2.24	0.28	1.24	725.91	
	Grants received	21830.00	260.00	13.89	0.00	22103.89	
	Total grants	27478.46	320.34	27.04	46.17	27872.01	
	Expenditure incurred	20931.84	265.01	13.81	0.00	21210.66	
	Funds refunded to GOI	301.76	0.89	0.48	0.00	303.13	
	Closing balance	6244.86	54.44	12.75	46.17	6358.22	
1.	Adequacy of Internal Control:						
a)	The Inadequacy of Internal Control System in NHB, Lucknow is characterised by a payment of ₹83,998 towards purchase of fixed assets which is over and above of ₹20,000 financial powers delegated to centre in-charge.						Assets amounting to Rs 83,998/- are purchased by NHB Lucknow with the approval competent Authority at Head Office. Copy of reply & approval is attached at Annexure – IV
b)	The cash balance of NHB, Ranchi was not reconciled and there was a difference of ₹296.						Incharge NHB Ranchi has noted the observation for compliance.
2.	Internal Audit: Internal Audit Wing is established in the Head Office of the Board.						
a)	Internal Audit of NHB, Jammu was also not been carried out during the year 2022-23.						Internal Audit of NHB, Jammu for the year 2022-23 has been conducted. Report attached at Annexure – V
b)	Internal audit of the NHB, Bangalore has not been conducted for the financial year 2022-23 either by the Head office or by the Chartered Accounts appointed in this regard.						Internal Audit of NHB, Bangalore for the year 2022-23 has been conducted. Report attached at Annexure - VI
3.	Physical Verification of Library:- Physical verification of Library books was conducted up to 31-3-2022.						Physical verification of Library books has been conducted. A copy of report is attached at Annexure - VII.
4.	Physical Verification of Fixed Assets: Physical Verification has been conducted up to 2022-23.						
a)	NHB, Jammu has not furnished the physical verification report of the Fixed Assets to Audit.						Physical verification report of the Fixed Assets at NHB Jammu is attached at Annexure – VIII
b)	NHB, Bangalore has not conducted the Annual physical verification of fixed assets, inventories and library books for the year 2022-23.						Physical verification report of the Fixed Assets at NHB Bangalore is attached at Annexure – IX So far as physical verification of inventories & library is concerned, Incharge NHB Bangalore has noted the observation for compliance.

5.	Physical verification of Inventory: Physical verification of Inventory for the year 2022-23 has been conducted. NHB, Ranchi has purchased consumable items amounting to ₹15,127 but no register of consumable items was maintained by the office.	Register for consumable items has been maintained by Incharge NHB, Ranchi. A copy of the same is attached at Annexure – X
6.	Regularity in payment of statutory dues: - The Board is regular in depositing of statutory dues.	No comments of NHB are required.
7.	Comments on control register: All the control registers were being maintained properly in the Head Office.	No comments of NHB are required.

Annexure - 14

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SCHEMES/PROGRAMMES

1. Development of Commercial Horticulture through Production and Post-Harvest Management

Under this scheme, projects for establishment of commercial production units in open fields as well as under protected conditions, post-harvest management and primary processing units are eligible for financial assistance.

Description of components and Pattern of Assistance

Sr. No.	Particulars	Description	Pattern of Assistance
1.1	Commercial Horticulture Development in open field conditions on project mode	National Horticulture Board considers will take up integrated commercial horticulture development projects in open field conditions on project mode, including components viz. planting material, plantation, Irrigation, fertigation, mechanization, precision farming, GAP etc. for projects covering area over 2.00 ha. (5 Acres). Integrated production unit on Mushroom and tissue culture are eligible for assistance under this component. The components like farm machinery and PHM Infrastructure, irrigation and micro irrigation etc. are also eligible under the scheme for assistance in existing/new orchards/projects to increase productivity	Credit linked back-ended subsidy @ 40% of project cost limited to Rs 30.00 lakh per project in general areas and @ 50% of project cost limited to Rs. 37.50 lakh in NE Region, Hilly and Scheduled areas.
1.2	Commercial Horticulture Development in protected cover on project mode	Commercial horticulture development projects under protected cover on project mode including components viz. planting material, plantation, irrigation, fertigation, mechanization, etc for projects having area over 2500 sq meter are being considered. Activities like construction of green houses, shade net house, plastic mulching, and plastic tunnel, anti bird / hail nets etc are eligible for assistance. However, for availing subsidy, all material/technology should conform to prescribed standards.	Credit linked back-ended subsidy @ 50% of the total project cost limited to Rs 56.00 lakh per project as per admissible cost norms. (Board is permitted to take up projects under protected cultivation in an area of

		367	1000 sqm. and above in NE States).
1.3	Integrated Post Harvest Management projects	i) Integrated Post Harvest Management projects relating to Pack House, Ripening Chamber, Reefer Van, Retail Outlets, Pre-cooling unit, etc. are assisted under this component. NHB also accepts standalone projects of PHM in component mode.	Credit linked back-ended subsidy @ 35% of the total project cost limited to Rs 50.75 lakh per project in general area and @ 50 % of project cost
			limited to Rs. 72.50 lakh per project in NE, Hilly and Scheduled areas.
		ii) Primary processing units of fruits, vegetables, flowers, cashew and aromatic plants only.	Credit linked back ended subsidy @ 35% of cost limited to Rs.8.75 lakh per project in general areas and @ 50% of project cost limited to Rs. 12.50 lakh per project in NE, Hilly and Scheduled areas, ensuring backward and forward linkage.

2 Capital Investment Subsidy Scheme for Construction/Expansion/ Modernization of Cold Storages and Storages for Horticulture Products

Credit linked projects relating to Cold Storages including Controlled Atmosphere (CA) and their modernization are eligible for assistance under this component.

Description of components and Pattern of Assistance

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Sr. No.	Particulars	Items	Pattern of Assistance
2.1	Cold Storage unit Type-1 - basic type with single temperature zone	NHB to take up projects with capacity above 5000 MT up to 10000 MT as per following rates. <ul style="list-style-type: none"> • @Rs. 8000/MT for capacity up to 5000 MT • @Rs. 7600/MT for capacity between 5001 to 6500 MT • @Rs. 7200/MT for capacity between 6501 to 8000 MT • @Rs. 6800/MT for capacity between 8001 to 10000 MT 	Credit linked back-ended subsidy @35% of the cost of project (50% in NE, Hilly Areas and Scheduled areas) for capacity above 5000 MT. For calculation of capacity 3.4 cubic meters (cum.) (120 cubic feet {cft}, of chamber volume shall be considered equivalent to 1 MT storage capacity.
2.2	Cold Storage unit Type-2 - with multiple temperature zones and basic material handling equipment	NHB to take up projects with capacity above 5000 MT up to 10000 MT as per following rates. <ul style="list-style-type: none"> • @Rs. 10000/MT for capacity up to 5000 MT • @Rs. 9500/MT for capacity between 5001 to 6500 MT • @Rs. 9000/MT for capacity between 6501 to 8000 MT • @Rs. 8500/MT for capacity between 8001 to 10000 MT 	(Board is permitted to take up cold storage projects in NE Area for capacity of 1000 MT or above)
2.3	Cold Storage unit Type-2 - with add on technology for Controlled Atmosphere	NHB to take up projects with capacity above 5000 MT up to 10000 MT as per Type 2 rates given above. Additional Rs. 10,000/MT for add on components of controlled atmosphere technology as per component wise cost.	
2.4	Technology induction and modernization of cold chain	<ul style="list-style-type: none"> • @Rs. 5000/MT for capacity between 5001 to 10000 MT • Components of modernization include PLC equipment, packaging line, dock levelers, advance graders, alternate technologies, stacking system, modernization of insulation and refrigeration etc. 	

3 Technology Development and Transfer for Promotion of Horticulture

3.1 Objectives

Projects for popularization of identified new technologies/tools/techniques for commercialization/adoption etc. shall be undertaken through following sub-components:

3.2 - Components & Pattern of Assistance

S.No.	Components	Pattern of Assistance
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309

i	Setting up of block/mother plant and root stock nursery (Area above 4 ha)	Project based - 100% and only through Govt. agency/Public Sector @ Rs.100.00 Lakh /ha for effective nursery area including virus indexing, tissue culture lab etc.
ii	Acquisition of technologies including import of planting material from other countries for evaluation and mass multiplication in order to increase production & productivity of horticulture crops	Project based - 100% and only through Govt. agency/PSUs @ Rs.50.00 lakh/project
iii	Import/procurement of new machines and Tools for horticulture for demonstration purpose	Rs. 50.00 lakh/ machine. 100% of total cost and only through Govt. agency/Public Sector. Proposals of Growers Associations promoted by NHB and Co-operative Societies and Farmers Producers Organization may also be considered on merit as per direction of Board of Directors
iv	Development & Transfer of Technology for promoting high quality commercial production:- (i) Pilot project for introduction of new farm input and appropriate technologies etc. (ii) Development and introduction of new protocol relating to PHM, Cold Chain, Primary processing and introduction of new tools/ equipment/machineries for PHM, storage and handling etc. (iii) R &D projects for solving specific problems related to production, PHM, packaging, storage, handling and transport etc.	Up to Rs.25.00 lakh/ project as 100% of total cost and only through Govt. agency /PSU
V	Long Distance Transport Solution component to facilitate long distance transportation and bulk movement of horticulture products through rail etc.	Project based Rs 2000.00 lakh
vi	Product Promotion and Market Development Services- Horti-fairs	100% of cost by Central Nodal Agency @Rs. 25.00 lakh
vii	Exposure visit of farmers (Outside State)	Project based as per actual, 100% of the cost
viii	Visit Abroad for Government Officers	Rs. 6.00 lakh per participant, 100% of air / rail travel and

Annexure - 15

Sub: Lok Sabha Starred Dy. No. 1383 due for answer on 06.02.2024 on Benefits of Hydroponic Innovations-reg.

FR is a letter F.No. 16-01/2024-Hort, Tech-II (P-139411) dated 25.01.2024 received from Shri Jayasree Vijay, Seciton Offier (Horti-Tech), DA&FW, Krishi Bhawan, New Delhi requested NHB to furnish the requisite information immediately. The details of above question and draft reply of NHB are as under:

S.n	Parliament Question	NHB reply
A	Whether the Government acknowledges the improved sustainability of plants grown through hydroponic innovations compared to traditional methods	National Horticulture Board vide notification dated 13.2.2023 (copy attached for ready reference) has decided as under:- "NHB may consider assisting projects for indentified exotic and niche crops and also projects for hydroponic/aeroponic and wherever cost norms for the crops are not available, the same may got devised through respective ICAR institutions, Once these cost norms are received, the same may be wnt to MIDH Division for considation & approval."
B	If so, the details of initiatives and programmes proposed by the Government to encourage their use and if not, the reasons therefor	
C	Whether the Government has looked into the minimal water and space requirements of hydroponics as compared to other traditional techniques of agriculture and	In view of the above, NHB is considering projects of hydroponic for financial assistance, as per available cost norms. The National Horticulture Board under its commercial horticulture provides subsidy as under:-
D	If so the details thereof and	"Development of Commercial Horticulture through Production and Post Harvest Management of Horticulture Crops" for a better alternative to increase the income of farmers in which the financial support in the form of back-ended subsidy is provided for setting up units relating to horticulture sector inter-alia including protected cultivation. The details of subsidy available is as under:-
E	If not, whether the Government is looing to undertake such a study to ascertain the scalability of hydroponics in the country	1.1 Protected Cover/Conditions- Credit linked back-ended subsidy @ 50% of project cost limited to Rs 56.00 lakh per project for horticulture projected in protected condition on project mode including components viz Green House, Shade net house, plastic tunnels, planting material, plantation, irrigation, fertigation, mechanization, etc for project having area over 2500 sq meter. 1.2 Post Harvest Management- Integrated PHM Projects relating to Pack House, Ripening Chamber, Refer Van, Retail Outlets, Pre-cooling units, Primary processing etc. Credit linked back-ended@35% of the project cost limited to Rs. 50.75 lakh per project in general area and 50% of project cost limited to Rs. 72.50 lakh per project in NE Region.

If approved, NHB may reply to the above Lok Sabha Question as per draft is placed below for kind perusal and approval.

(Signature)
(C.P. Gandhi)
Dy. Director

DMD

(Signature)
31/01/2024

DD(IT)

रा.बा.बो. / उ.प्र.नि. / NHB / DMD
एकटोस सं. / FTS No. : 52885
दिनांक / Date : 31.01.24

52885
31/1/24

Parliament Matter

Sub: Rajya Sabha Admitted question No. 20 regarding "Atmanirbhar clean plant programme for horticulture crops" due for answer on 02.02.2024 by Dr. Dharmasthala Veerendra Heggade -reg.

FR is a letter F.No. M-16027/2/2024-MIDH, dated 29.01.2024 received from Shri Pankaj Sharma, Assistant Director (MIDH), DA&FW, New Delhi requested NHB to furnish the requisite information immediately. The details of above question and draft reply of NHB are as under:

S.n	Parliament Question	NHB reply
A	Whether Government has launched by "Atmanirbhar clean plant Programme" to improve availability of disease free, quality planting material for high-value horticultural crops, if so, the details thereof including the objectives;	<p>Clean Plant Programme was announced by the Government of India in the Budget Speech of Hon'ble FM during 2023 to promote the availability of disease free, quality planting for high value horticultural crops. The total proposed cost of the Programme is Rs 2200 Crores, of which 50% will be the share of Government of India and 50% will be loan from ADB. The National Horticulture Board (NHB) will be the Project Execution/ Implementation Agency and ICAR and its NRCs will be Project Implementation Agency.</p> <p>Following Outputs have been proposed in this Programme:-</p> <p>i) Institutional and regulatory frameworks, and knowledge network for clean plant program established and operationalized</p> <p>ii) Clean plant centers established and operationalized</p> <p>iii) Certified clean planting materials produced by accredited nurseries.</p> <p>The Note for the approval of CCEA for approval of the Scheme is under process. Once the CCEA approval is done, loan agreement will be done with ADB and the programme will be formally rolled out with its operational guidelines.</p>
B	The total outlay for the programme;	
C	The area under horticulture in the country and production as on 31 st December, 2023	
D	Whether India is a top producer of many fruits, yet its contribution in exports is not upto mark, if so, the details thereof;	
E	The details of Clean plant Centres established in the country; and	
F	The steps taken/being taken by Government for development and strengthening of horticulture?	

If approved, NHB may reply to the above Rajya Sabha Question as per draft is placed below for kind perusal and approval.

(C.P. Gandhi)
Dy. Director

DMD

DD (IT)

Sub: Rajya Sabha Question D. No. U353 regarding "Availability of cold storage facilities" due for answer on 09.02.2024 - reg

FR is a letter F.No. M-16027/3/2024-MIDH dated 30.01.2024 received from Sh. Manoj K. Under Secretary (MIDH), DA&FW, New Delhi on the above mentioned subject and requested NHB to furnish the requisite information immediately. The details of above question and draft reply of NHB are as under:

S.n	Parliament Question	NHB reply
A	The details of the current capacity of cold storage available in the country as against the required capacity;	As far as NHB is concerned, the Board is implementing a scheme, "Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products", under this scheme, credit linked back-ended subsidy a scheme namely "Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products", under this scheme, credit linked back-ended subsidy @35% of the capital cost of the project in general areas and @50% in case of North East, Hilly States & Scheduled areas for Cold storage capacity above 5000 MT and up to 10000 MT is sanctioned for construction/ expansion/ modernization of cold storage and CA store. In case of NE Region (including Meghalaya) the capacity above 1000 MT are also eligible. The scheme is demand driven and being implemented across the country. The Board is sanctioned year-wise cold storage capacity of 151.62 lakh MT since inception 1999-2000 to 2023-24 is given at <u>Annexure-I</u>
B	Whether it is a fact that there is a huge shortfall in the cold storage requirement in the country;	
C	If so the details thereof and the reasons therefor;	
D	Steps taken by the Govt. to increase the capacity of cold storage.	

If approved, NHB may reply to the above Raja Sabha Question as per draft is placed below for kind perusal and approval.

[Signature]
(C.P. Gandhi)
Dy. Director

DMD

MD

31/01/2024

DD(IT)

Sub: Rajya Sabha Starred Unstarred Diary No. U374 regarding regarding "The measures being taken by the Government to enhance the banana production" due for answer on 09.02.2024

FR is a letter F.No. 3/1/50/2024-HS, dated 30.01.2024 received from Shri Pankaj Kumar, Deputy Director (MIDH), DA&FW, New Delhi requested NHB to furnish the requisite information immediately. The details of above question and draft reply of NHB are as under:

S.n	Parliament Question	NHB reply
C	Whether any national level scheme/assistance/package have been chalked out by the Government to promote banana cultivation and if so, the details thereof State-wise	As far as NHB is concerned, the Board is implementing a scheme "Development of Commercial Horticulture through Production and Post Harvest Management of Horticulture Crops" for a better alternative to increase the income of farmers in which the financial support in the form of back-ended subsidy is provided for setting up units relating to horticulture sector inter-alia including protected cultivation. The details of subsidy available is as under:-
E	The measures taken by the Government to enhance the banana production	1.1 Post Harvest Management- Integrated PHM Projects relating to Pack House, Ripening Chamber, Refer Van, Retail Outlets, Pre-cooling units, Primary processing etc. Credit linked back-ended@35% of the project cost limited to Rs. 50.75 lakh per project in general area and 50% of project cost limited to Rs. 72.50 lakh per project in NE Region.
A	The total acreage of banana/plant in production in the country along with their production during each of the last three years and the current year, State-wise	Does not pertain to NHB
B	Whether the farmers are suffering financial loss due to drought and other calamities resulting the reduced production of banana and if so, the details thereof	
D	The number of Banana Research Centre functioning in the country along with financial allocation and	

If approved, NHB may reply to the above Raja Sabha Question as per draft is placed below for kind perusal and approval.

(Signature)
(C.P. Gandhi)
Dy. Director

DMD

31/01/2024

DDC(I/T)

f.i

52861
31/1/24

रा.बा.बो. / स.प्र.नि. / NHB / DMD
एफटीएस सं. / FTS No. : 52861
दिनांक / Date : 31/1/24

75
आज़ादी का
अमृत महोत्सव

राष्ट्रीय बागवानी बोर्ड

2. "Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products", under this scheme, credit linked back-ended subsidy a scheme namely "Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products", under this scheme, credit linked back-ended subsidy @35% of the capital cost of the project in general areas and @50% in case of North East, Hilly States & Scheduled areas for Cold storage capacity above 5000 MT and up to 10000 MT is sanctioned for construction/ expansion/ modernization of cold storage and CA store. In case of NE Region (including Meghalaya) the capacity above 1000 MT are also eligible. The scheme is demand driven and being implemented across the country. The details of proposals received and sanctioned under the above Scheme for the last three years (i.e. 2020-21 to 2022-23) is given at Annexure-II.

If approved, NHB may reply to the above Rajya Sabha Question as per draft is placed below for kind perusal and approval.

Submitted please.

(C.P. Gandhi)
Dy. Director

राजा/सी.डी. नॉर्थ-ईस्ट डायरेक्टर (आर.एन.)
NHB/C.P. Gandhi/Dy. Director (NE)
एच.टी.एस. नं./FTS No.: 52748
दिनांक/Date: 23/01/2024

रा.बा.बो. / राज.नि. / NHB / DMD
एच.टी.एस. नं./FTS No.: 52748
दिनांक/Date: 23/01/2024

DMD

23/01/2024

MD

file red back today

PL
31/1/24

राष्ट्रीय बागवानी बोर्ड

Parliament Matter

Subject: Inputs required for Raja Sabha Dy. No S 615 regarding- implementations of schemes for redressal of farmers Gievances.

FR is a letter F. No. M-28-1/2022-O&M/PG dated 12.01.2024 received from Sh. Sunil Kumar Under Secretary (O&M/PG Section), DA&FW, New Delhi on the above-mentioned subject and requested NHB to furnish the requisite information immediately. The details of above question and draft reply of NHB are as under:

Sl.no.	Parliament Question	NHB reply
A	The major programmes implemented by the Ministry for the redressal of genuine grievances of farmers during the last three years and	The National Horticulture Board is implementing a schemes namely, as under:- 1. "Development of Commercial Horticulture through Production and Post Harvest Management of Horticulture Crops" for a better alternative to increase the income of farmers in which the financial support in the form of back-ended subsidy is provided for setting up units relating to horticulture sector inter-alia including protected cultivation. The details of subsidy available is as under:- 1.1 Open Filed Cultivation- Credit linked back-ended subsidy @ 40% of the total project cost limited to Rs 30.00 lakh per project in general area and @ 50% of project cost limited to Rs. 37.50 lakh in NE Region and Hilly States and Scheduled areas for horticulture projects in open field condition on project mode including component viz, planting material, plantation, irrigation, fertigation, mechanization, GAP etc. for projects covering area over 2.00 ha (5 Acres). In case of NE Region, projects having area over 2.5 Acres are eligible. 1.2 Protected Cover/Conditions- Credit linked back-ended subsidy @ 50% of project cost limited to Rs 56.00 lakh per project for horticulture projected in protected condition on project mode including components viz Green House, Shade net house, plastic tunnels, planting material, plantation, irrigation, fertigation, mechanization, etc for project having area over 2500 sq meter. In case of NE Region, projects having area over 1000 sq meter are eligible. 1.3 Post Harvest Management- Integrated PHM Projects relating to Pack House, Ripening Chamber, Refer Van, Retail Outlets, Pre-cooling units, Primary processing etc. Credit linked back-ended@35% of the project cost limited to Rs. 50.75 lakh per project in general area and 50% of project cost limited to Rs. 72.50 lakh per project in NE Region. The details of proposals received and sanctioned under the above Scheme for the last three years (i.e. 2020-21 to 2022-23) is given at Annexure-I
B	The details of benefits accrued to the farmers from the programme of the Ministry	

Sub: Lok Sabha Unstarred Diary No. 1210 regarding "Production of Saffron" due for answer on 06.02.2024 -reg.

FR is a letter F.No. 3/149/2024-HS, dated 30.01.2024 received from Shri Pankaj Kumar, Deputy Director (MIDH), DA&FW, New Delhi requested NHB to furnish the requisite information immediately. The details of above question and draft reply of NHB are as under:

S.n	Parliament Question	NHB reply
A	Whether the production of saffron has declined by 75% since the inception of National Saffron Mission and if so, the details of the total decline in saffron production in the last one year	As far as NHB is concerned, the information may treated as Nil
B	Whether the well sprinklers sanctioned under the National Saffron Mission have been onn-functional since the inception of the initiative, if so the details thereof and if not the reasons therefor	
C	Whether it is true that industrial establishment near saffron fields have led to adverse effects on saffron flowers due to factors such as cement dust	
D	If so the details of steps that have been taken by the Government to regulate and monitor industrial activities near saffron cultivation areas to prevent negative impacts on public health and ecology and	
E	Whether the Government has constituted a high-level committee to look into the declining condition of Saffron production and if so, the details thereof and if not the reasons therefor	

If approved, NHB may reply to the above Lok Sabha Question as per draft is placed below for kind perusal and approval.

(C.P. Gandhi)
Dy. Director

DMB

30/01/2024

DD (IT)

52847
30/1/24

रा.बा.बो. / उप.प्र.नि.
एफ.नो. 3/149/24
दिनांक / Date : 30/01/24

National Horticulture Board
Ministry of Agriculture & Farmers Welfare
Government of India,
Plot No.85, Sector 18, Institutional Area,
Gurugram – 122 015 (Haryana)
Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

NHB/CC/P.Q.-1651/2023-24/

January 31, 2024

To
Shri Jayasree Vijay
Section Officer (Hort. Tech)
Horticulture Division
DA&FW, Krishi Bhawan, New Delhi
Email: jaya.vijay@gov.in

Sub: Lok Sabha Starred Dy. No. 1651 due for answer on 06.02.2024 on Promoting Hydroponic Farming-reg.

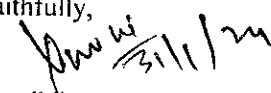
Sir,

I am directed refer to F.No. 16-01/2024-Hort, Tech-II (P-139411) dated 25.01.2024 on the subject cited above and to say that the point-wise reply of the question are as under:-

S.n	Parliament Question	NHB reply
A	Whether the Government plans to integrate hydroponics farming into existing agricultural policies to ensure comprehensive and cohesive approach.	National Horticulture Board vide notification dated 13.2.2023 (copy attached for ready reference) has decided as under:- <i>"NHB may consider assisting projects for indentified exotic and niche crops and also projects for hydroponic/aeroponic and wherever cost norms for the crops are not available. the same may got devised through respective ICAR institutions, Once these cost norms are received, the same may be wnt to MIDH Division for considation & approval."</i>
B	If so, the details of initiatives that are in place to educate farmers about the benefits of hydroponics	
C	The details of the success of these outreach programmes in different States	In view of the above, NHB is considering projects of hydroponic for financial assistance, as per available cost norms. The National Horticulture Board under its commercial horticulture provides subsidy as under:-
D	Whether the Government introduced any financial incerntives or subsidies for farmers engaging in hydroponics farming to encourage widespread adoption and	"Development of Commercial Horticulture through Production and Post Harvest Management of Horticulture Crops" for a better alternative to increase the income of farmers in which the financial support in the form of back-ended subsidy is provided for setting up units relating to horticulture sector inter-alia including protected cultivation. The details of subsidy available is as under:-
E	If so the details therof	1.1 Protected Cover/Conditions- Credit linked back-ended subsidy @ 50% of project cost limited to Rs 56.00 lakh per project for horticulture projected in protected condition on project mode including components viz Green House, Shade net house, plastic tunnels, planting material, plantation, irrigation, fertigation, mechanization, etc for project having area over 2500 sq meter. 1.2 Post Harvest Management- Integrated PHM Projects relating to Pack House, Ripening Chamber, Refer Van, Retail Outlets, Pre-cooling units, Primary processing etc. Credit linked back-ended@35% of the project cost limited to Rs. 50.75 lakh per project in general area and 50% of project cost limited to Rs. 72.50 lakh per project in NE Region.

This is issued with the approval of the Competent Authority.

Yours faithfully,


(C.P. Gandhi)
Deputy Director (Coordination)

Encl: As above

राष्ट्रीय बागवानी बोर्ड

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इन्स्टीट्यूशनल एरिया, सेक्टर 18, गुरुग्राम 12205-

National Horticulture Board

Ministry of Agriculture & Farmers Welfare, Govt. of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/HD/CC/Guidelines/2022-23

8664

February 13, 2023

Office Order

The matter regarding inclusion of Exotic & Niche Crops and also projects for Hydroponic and Aeroponic under the ambit of scheme guidelines of NHB was taken up in the 87th Meeting of the Managing Committee of NHB, in view of MIDH letter No. 33-4/2020-MIDH(AAP) dated 05.04.2021 (copy attached) vide which indicative cost norms for the Exotic and Niche Fruit Crops such as Dragon, Avocado, Rambutan, Persimmon, Blue berry, Mangosteen, Seabuckthorn, Garcinia etc. were circulated by MIDH.

The Managing Committee after taking into account the present provisions of the Scheme guidelines and also as per the above advisory from DA&FW, approved the proposal that NHB may consider assisting projects for identified exotic and niche crops and also projects for hydroponic/aeroponic and wherever cost norms for the crops are not available, the same may be devised through respective ICAR institutions. Once these cost norms are received, the same may be sent to MIDH division for consideration & approval.

All concerned may take the above directions for suitable compliance.

(Signature)
13/2/23

(C.P. Gandhi)

Dy. Director (Coord./IS)

Distribution :

1. All Area officers
2. All Field officers
3. DD (IS) for uploaded on website.
4. PS to MD/DMD

National Horticulture Board
Ministry of Agriculture & Farmers Welfare
Government of India,
Plot No.85, Sector 18, Institutional Area,
Gurugram – 122 015 (Haryana)
Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

NHB/CC/P.Q.-U374/2023-24/

Jan 31, 2024

To

Shri Pankaj Kumar
Deputy Director
Horticulture Statistics Division
DA&FW, Krishi Bhawan, New Delhi
Email: pankaj.84@gov.in

Sub: Rajya Sabha Starred Unstarred Diary No. U374 regarding regarding “The measures being taken by the Government to enhance the banana production” due for answer on 09.02.2024

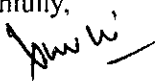
Sir,

I am directed refer to is a letter F.no. 3/1/44/2023-HS, dated 23.11.2023 on the subject cited above and to say that the point-wise reply of the question are as under:-

S.n	Parliament Question	NHB reply
C	Whether any national level scheme/assistance/package have been chalked out by the Government to promote banana cultivation and if so, the details thereof State-wise	As far as NHB is concerned, the Board is implementing a scheme “ Development of Commercial Horticulture through Production and Post Harvest Management of Horticulture Crops ” for a better alternative to increase the income of farmers in which the financial support in the form of back-ended subsidy is provided for setting up units relating to horticulture sector inter-alia including protected cultivation. The details of subsidy available is as under:-
E	The measures taken by the Government to enhance the banana production	1.1 Post Harvest Management- Integrated PHM Projects relating to Pack House, Ripening Chamber, Refer Van, Retail Outlets, Pre-cooling units, Primary processing etc. Credit linked back-ended@35% of the project cost limited to Rs. 50.75 lakh per project in general area and 50% of project cost limited to Rs. 72.50 lakh per project in NE Region.
A	The total acreage of banana/plant in production in the country along with their production during each of the last three years and the current year, State-wise	Does not pertain to NHB
B	Whether the farmers are suffering financial loss due to drought and other calamities resulting the reduced production of banana and if so, the details thereof	
D	The number of Banana Research Centre functioning in the country along with financial allocation and	

This is issued with the approval of the Competent Authority.

Yours faithfully,


(C.P. Gandhi)
Deputy Director (Coordination)

National Horticulture Board
Ministry of Agriculture & Farmers Welfare
Government of India,
Plot No.85, Sector 18, Institutional Area,
Gurugram – 122 015 (Haryana)
Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

NHB/CC/P.Q.-^{S615}~~867~~/2023-24/

January 23, 2024

To
Shri Sunil Kumar
Under Secretary (O&M/PG Section)
DA&FW, Krishi Bhawan, New Delhi
Email: ompg-agri@nic.in/ so-midhcoord-agri@gov.in/ midhcoord40@gmail.com

Subject: Inputs required for Raja Sabha Dy. No S 615 regarding- implementations of schemes for redressal of farmers Gievances.

Sir,

I am directed refer to letter F. No. M-28-1/2022-O&M/PG dated 12.01.2024 on the subject cited above and to say that the point-wise reply of the question are as under:-

Sl.no.	Parliament Question	NHB reply
A	The major programmes implemented by the Ministry for the redressal of genuine grievances of farmers during the last three years and	The National Horticulture Board is implementing a schemes namely, as under:- 1.“Development of Commercial Horticulture through Production and Post Harvest Management of Horticulture Crops” for a better alternative to increase the income of farmers in which the financial support in the form of back-ended subsidy is provided for setting up units relating to horticulture sector inter-alia including protected cultivation. The details of subsidy available is as under:- 1.1 Open Filed Cultivation- Credit linked back-ended subsidy @ 40% of the total project cost limited to Rs 30.00 lakh per project in general area and @ 50% of project cost limited to Rs. 37.50 lakh in NE Region and Hilly States and Scheduled areas for horticulture projects in open field condition on project mode including component viz, planting material, plantation, irrigation, fertigation, mechanization, GAP etc. for projects covering area over 2.00 ha (5 Acres). In case of NE Region, projects having area over 2.5 Acres are eligible. 1.2 Protected Cover/Conditions- Credit linked back-ended subsidy @ 50% of project cost limited to Rs 56.00 lakh per project for horticulture projected in protected condition on project mode including components viz Green House, Shade net house, plastic tunnels, planting material, plantation, irrigation, fertigation, mechanization, etc for project having area over 2500 sq meter. In case of NE Region, projects having area over 1000 sq meter are eligible. 1.3 Post Harvest Management- Integrated PHM Projects relating to Pack House, Ripening Chamber, Refer Van, Retail Outlets, Pre-cooling units, Primary processing etc. Credit linked back-ended@35% of the project cost limited to Rs. 50.75 lakh per project in general area and 50% of project cost limited to Rs. 72.50 lakh per project in NE Region.
B	The details of benefits accrued to the farmers from the programme of the Ministry	

		<p>The details of proposals received and sanctioned under the above Scheme for the last three years (i.e. 2020-21 to 2022-23) is given at <u>Annexure-I.</u></p> <p>2. “Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products”, under this scheme, credit linked back-ended subsidy a scheme namely “Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products”, under this scheme, credit linked back-ended subsidy @35% of the capital cost of the project in general areas and @50% in case of North East, Hilly States & Scheduled areas for Cold storage capacity above 5000 MT and up to 10000 MT is sanctioned for construction/ expansion/ modernization of cold storage and CA store. In case of NE Region (including Meghalaya) the capacity above 1000 MT are also eligible. The scheme is demand driven and being implemented across the country. The details of proposals received and sanctioned under the above Scheme for the last three years (i.e. 2020-21 to 2022-23) is given at <u>Annexure-II.</u></p>
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This is issued with the approval of the Competent Authority.

Yours faithfully,

[Handwritten Signature]
31/1/24

(C.P. Gandhi)

Deputy Director (Coordination)

Encl: As above

State-wise break-up of projects sanctioned under the scheme "Development of Commercial Horticulture through Production and Post Harvest Management" during the period last three years from 2020-21 to 2022-23

Sl.no	States / UTs	2020-21		2021-22		2022-23	
		No.	Amount (lakh)	No.	Amount (lakh)	No.	Amount (lakh)
1	A & N Islands	0	0.0	0	0.00	0	0.00
2	Andhra Pradesh	11	72.5	0	0.00	2	32.97
3	Arunachal Pradesh	2	22.1	1	9.66	0	0.00
4	Assam	0	0.0	0	0.00	0	0.00
5	Bihar	0	0.0	0	0.00	0	0.00
6	Chandigarh	0	0.0	0	0.00	0	0.00
7	Chhattisgarh	12	151.0	12	198.08	18	278.76
8	Dadra & Nagar Haveli	0	0.0	0	0.00	0	0.00
9	Daman & Diu	0	0.0	0	0.00	0	0.00
10	Delhi	1	50.8	0	0.00	0	0.00
11	Goa	0	0.0	0	0.00	0	0.00
12	Gujarat	32	436.4	9	356.42	43	1622.92
13	Haryana	8	194.4	6	272.84	6	209.28
14	Himachal Pradesh	17	201.8	2	20.30	8	104.91
15	Jammu & Kashmir	1	10.7	0	0.00	0	0.00
16	Jharkhand	0	0.0	0	0.00	1	30.00
17	Karnataka	24	565.4	9	287.68	28	762.07
18	Kerala	4	16.1	0	0.00	0	0.00
19	Ladakh	0	0.0	0	0.00	0	0.00
20	Lakshadweep	0	0.0	0	0.00	0	0.00
21	Madhya Pradesh	12	135.8	15	354.51	18	457.86
22	Maharashtra	141	1458.4	36	585.38	102	1662.81
23	Manipur	11	48.4	0	0.00	0	0.00
24	Meghalaya	0	0.0	0	0.00	0	0.00
25	Mizoram	0	0.0	0	0.00	0	0.00
26	Nagaland	0	0.0	0	0.00	0	0.00
27	Odisha	9	103.7	4	73.88	4	42.25
28	Pondicherry	0	0.0	0	0.00	0	0.00
29	Punjab	3	79.6	2	33.17	5	80.20
30	Rajasthan	21	551.3	11	259.40	26	845.44
31	Sikkim	0	0.0	0	0.00	0	0.00
32	Tamil Nadu	16	552.8	7	160.63	33	1021.31
33	Telangana	6	60.4	3	10.74	7	167.37
34	Tripura	0	0.0	0	0.00	0	0.00
35	Uttar Pradesh	6	191.5	7	211.20	19	525.70
36	Uttarakhand	1	24.5	1	14.00	9	304.80
37	West Bengal	2	102.9	1	15.07	0	0.00
	Total	340	5030.356	126	2862.94	329	8148.62

Status for Construction/Expansion/Modernization of Cold Storages and Storages for Horticulture us of Cold Storage Sanctioned under the "Capital Investment Subsidy Scheme for Construction/Expansion/Modernization of Cold Storages and Storages for Horticulture Produce" from 2020-21 to 2022-23

Annexure -II

Sl No.	Name of the State	2020-2021			2021-2022			2022-2023		
		No.	Capacity	Eligible	No.	Capacity	Eligible	No.	Capacity	Eligible
			(MT)	Subsidy		(MT)	Subsidy		(MT)	Subsidy
1	Punjab	2	12096	295.84	6	43129	885.096	13	50160.63	1323.75
2	Haryana	0	0	0.00	2	16063.68	488.65	0	0	0.00
3	Tamil Nadu	0	0	0.00	1	5386	119	0	0	0.00
4	Himachal Pradesh	1	6368	363.99	0	0	0.00	0	0	0.00
5	Uttar Pradesh	5	43179	733.16	1	100	12.25	10	61068.28	1266.11
6	Uttarakhand	0	0	0.00	0	0	0.00	0	0	0.00
7	Maharashtra	1	5600	148.96	3	17133	490.891	10	54438	1458.04
8	Rajasthan	4	28405	691.23	0	0	0.00	2	10654.88	271.31
9	Karnataka	0	0	0.00	1	7300	182.616	7	64339	1491.19
10	Gujarat	0	0	0.00	0	0	0.00	0	0	0.00
11	Orissa	0	0	0.00	0	0	0.00	0	0	0.00
12	Madhya Pradesh	0	0	0.00	1	10000	238.00	3	16235.42	383.49
13	Chhattisgarh	0	0	0.00	0	0	0.00	0	0	0.00
14	West Bengal	0	0	0.00	0	0	0.00	0	0	0.00
15	Andhra Pradesh	0	0	0.00	1	10000	236.41	12	115960.5	2735.64
16	Assam	1	9000	290.80	0	0	0.00	2	9646	374.84
17	Bihar	0	0	0.00	0	0	0.00	0	0	0.00
18	Jharkhand	0	0	0.00	0	0	0.00	1	5974.67	227.035
19	Tripura	0	0	0.00	0	0	0.00	0	0	0.00
20	Delhi	0	0	0.00	0	0	0.00	0	0	0.00
21	Kerala	0	0	0.00	0	0	0.00	0	0	0.00
22	Nagaland	0	0	0.00	0	0	0.00	0	0	0.00
23	Goa	0	0	0.00	0	0	0.00	0	0	0.00
24	Arunachal Pradesh	0	0	0.00	0	0	0.00	0	0	0.00
25	Jammu & Kashmir	2	10163	634.50	0	0	0.00	0	0	0.00
26	Mizoram	0	0	0.00	0	0	0.00	0	0	0.00
27	Meghalaya	0	0	0.00	0	0	0.00	0	0	0.00
28	Chandigarh	0	0	0.00	0	0	0.00	0	0	0.00
29	Telangana	0	0	0.00	0	0	0.00	3	25264.38	538.95
	TOTAL	16	114811	3158.48	16	109112	2652.91	63	413741.76	10070.36

National Horticulture Board
Ministry of Agriculture & Farmers Welfare
Government of India,
Plot No.85, Sector 18, Institutional Area,
Gurugram – 122 015 (Haryana)
Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

NHB/CC/P.Q.-U353/2023-24/

January 31, 2024

To
Shri Manoj K.
Under Secretary (Projects)
Horticulture Division
DA&FW, Krishi Bhawan, New Delhi
Email: pumidh2021@gmail.com

Sub: Rajya Sabha Question D. No. U353 regarding "Availability of cold storage facilities" due for answer on 09.02.2024 - reg

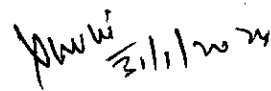
Sir,

I am directed refer to letter F.No. **M-16027/3/2024-MIDH** dated **30.01.2024** on the subject cited above and to say that the point-wise reply of the question are as under:-

S.n	Parliament Question	NHB reply
A	The details of the current capacity of cold storage available in the country as against the required capacity;	As far as NHB is concerned, the Board is implementing a scheme, “ Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products ”, under this scheme, credit linked back-ended subsidy a scheme namely “Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages and Storages for Horticulture Products”, under this scheme, credit linked back-ended subsidy @35% of the capital cost of the project in general areas and @50% in case of North East, Hilly States & Scheduled areas for Cold storage capacity above 5000 MT and up to 10000 MT is sanctioned for construction/ expansion/ modernization of cold storage and CA store. In case of NE Region (including Meghalaya) the capacity above 1000 MT are also eligible. The scheme is demand driven and being implemented across the country. The Board is sanctioned year-wise cold storage capacity of 151.62 lakh MT since inception 1999-2000 to 2023-24 is given at <u>Annexure-I</u>
B	Whether it is a fact that there is a huge shortfall in the cold storage requirement in the country;	
C	If so the details thereof and the reasons therefor;	
D	Steps taken by the Govt. to increase the capacity of cold storage.	

This is issued with the approval of the Competent Authority.

Yours faithfully,


(C.P. Gandhi)
Deputy Director (Coordination)
Encl: As above

**Year-wise details of cold storage sanctioned from
1999-2000 to 2023-24 (as on 06.12.2023)**

Annexure-I

Year	No.	Capacity (MT)	Subsidy (in lakh)
1999-2000	61	289252	1985.34
2000-2001	200	1018780	6418.47
2001-2002	247	1051911	7138.35
2002-2003	175	723083	3493.31
2003-2004	353	1020872	6079.21
2004-2005	307	1200699	7377.00
2005-2006	183	672849	5044.51
2006-2007	209	956620	7659.68
2007-2008	231	1020279	9886.98
2008-2009	229	985032	4084.65
2009-2010	231	1180655	5142.01
2010-2011	208	1183520	4609.51
2011-2012	85	447126	4932.56
2012-2013	68	337940	5763.95
2013-2014	134	643231	12145.29
2014-2015	68	321372	10062.64
2015-2016	54	276273	9534.53
2016-2017	37	188897	5571.68
2017-2018	27	125289	4450.59
2018-2019	62	347267	9270.97
2019-2020	34	287955	5779.14
2020-2021	16	114810	3157.76
2021-2022	16	109112	2652.91
2022-2023	63	413741	10070.36
2023-2024	31	211140	5424.42
Total	3329	15127705	157735.82
HMNEH	11	34318	3948.86
Grand Total	3340	15162023	161684.68

NHB/CC/P.Q.-20/2023-24/

Jan 30, 2024

To

Shri Pankaj Sharma
Assistant Director (MIDH)
DA&FW, Krishi Bhawan, New Delhi
Email: pumidh2021@gmail.com

Sub: Rajya Sabha Admitted question No. 20 regarding "Atmanirbhar clean plant programme for horticulture crops" due for answer on 02.02.2024 by Dr. Dharmasthala Veerendra Heggade -reg.

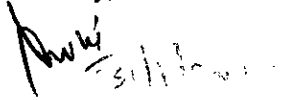
Sir,

I am directed refer to is a letter F.No. M-16027/2/2024-MIDH, dated 29.01.2024 on the subject cited above and to say that the point-wise reply of the question are as under:-

S.n	Parliament Question	NHB reply
A	Whether Government has launched by "Atmanirbhar clean plant Programme" to improve availability of disease free, quality planting material for high-value horticultural crops, if so, the details thereof including the objectives;	<p>Clean Plant Programme was announced by the Government of India in the Budget Speech of Hon'ble FM during 2023 to promote the availability of disease free, quality planting for high value horticultural crops. The total proposed cost of the Programme is Rs 2200 Crores, of which 50% will be the share of Government of India and 50% will be loan from ADB. The National Horticulture Board (NHB) will be the Project Execution/ Implementation Agency and ICAR and its NRCs will be Project Implementation Agency.</p> <p>Following Outputs have been proposed in this Programme:-</p> <p>i) Institutional and regulatory frameworks, and knowledge network for clean plant program established and operationalized .</p> <p>ii) Clean plant centers established and operationalized</p> <p>iii) Certified clean planting materials produced by accredited nurseries.</p> <p>The Note for the approval of CCEA for approval of the Scheme is under process. Once the CCEA approval is done, loan agreement will be done with ADB and the programme will be formally rolled out with its operational guidelines.</p>
B	The total outlay for the programme;	
C	The area under horticulture in the country and production as on 31 st December, 2023	
D	Whether India is a top producer of many fruits, yet its contribution in exports is not upto mark, if so, the details thereof;	
E	The details of Clean plant Centres established in the country; and	
F	The steps taken/being taken by Government for development and strengthening of horticulture?	

This is issued with the approval of the Competent Authority.

Yours faithfully,


(C.P. Gandhi)
Deputy Director (Coordination)

Annexure - 16

Speed Post

**ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110012**

No. TRP-1/2023-RTI(Misc) 1214

Dated: 12-10-2023

To,

Managing Director
National Horticulture Board
Min. of Agril & Farmers Welfare, GoI
85, Institutional Area, Sector-18
Gurgaon - 122015
Haryana

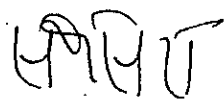
Sub: RTI Third Party Audit for the year 2022-23 of Subordinate/attached offices under Department of Agriculture & Farmers Welfare(DAC)-reg

Sir,

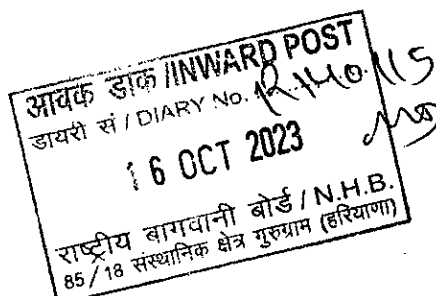
This has reference to the letter No. 14-13/2022-RTI Cell(FTS 122090) dated 4-9-2023 of Department of Agril. & Farmers Welfare, GoI on the subject cited above. The Third-Party Audit of suo motu disclosure under Section 4 of the RTI Act, 2005 of your institution has been done and submitted on CIC website.

The Audit report is sent herewith and the soft copy of submitted documents onto the CIC website is also being sent through e-mail for needful.

Yours faithfully


(S.K. Sinha)

Chief Admn. Officer(Sr. Grade)



(151)

DLW

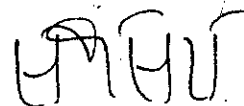
RTI THIRD PARTY AUDIT REPORT FOR THE YEAR 2022-23
OF
NATIONAL HORTICULTURE BOARD, GURUGRAM
(UNDER DEPTT. OF AGRIL. & COOPERATION)

While going through the self-appraisal and the website of the Institution, it is observed that the enough information, related to each aspect of functioning of the Board has been made available on website. The stake holder farmers, students, trainee, and general public would be benefitted with the information. The Suo moto disclosure under Section 4 of RTI Act, 2005 has been arranged beautifully.

However, following points may be kept in mind for future reference:

1. Some of the columns of Suo moto disclosure under Section 4 of RTI Act, 2005 are left blank, it may be filled up as "Not met or Not applicable".
2. At least one Training programme of RTI to be organized or attended annually for updating the staff with RTI activities.
3. Important Link-RTI corner-Proactive disclosure: against each head same pdf attached which is work/supply orders pertaining to 2017-18 & 2019, appropriate pdf/information may be attached as per heading.
4. Information on Budget for the year 2021-22 has found in Annual Report of 2021-22. The budget details with utilization statement/Annual Accounts Report for the year 2022-23 may be given. Annual Report 2022-23 may be put on the website.
5. Information on latest third-party audit report of RTI may also be given on the website.

The information provided by public authority is satisfactory except the above observation.



(S.K. Sinha)

Chief Admn. Officer (Sr. Grade)
ICAR-IARI, New Delhi