

**Transparency Audit of Disclosures U/S 4 of
the RTI Act by the Public Authorities**

2024-2025

Self Appraisal

by

Public Authority

NATIONAL HORTICULTURE BOARD

Ministry of Agriculture & Farmers Welfare

Government of India

Plot No.85, Institutional Area, Sector 18,

Gurugram-122015 (Haryana)

National Horticulture Board
A Framework for Transparency Audit

1. Organization and Function

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organization, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	National Horticulture Board, Ministry of Agriculture & Farmers Welfare, Government of India, Plot No. 85, Sector 18, Institutional Area, Gurugram (Haryana) – 122015
		(ii) Head of the organization	Managing Director
		(iii) Vision, Mission and Key objectives	The details are attached as Annexure-1.
		(iv) Function and duties	The details are attached as Annexure-2.
		(v) Organization Chart	The details are attached as Annexure-3.
		(vi) Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/Commission constituted from time to time have been dealt	-NIL-
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial) (ii) Power and duties of other employees.	Managing Director (MD) – MD is the Principal Executive of the Board and Head of the Department. Deputy Managing Director (DMD) – DMD perform as Head of the Office. In-charge of Accounts & Finance, Administration, Coordination, Personnel Division. All matters related to implementation of NHB's Schemes. Joint Directors (JDs) - JDs are the Area Officers for implementation of NHB Schemes in their respective Zone/States. In addition, they are also heading the Divisions such as Personnel, Administration & Coordination. Joint Director (Finance & Accounts) [JD (F&A)] - JD (F&A) looks after the overall functioning of Accounts Division for Accounts and Financial matters of the Board. Deputy Directors (DDs) - DDs are primarily entrusted with duties and responsibilities of implementation of Schemes of NHB. Deputy Director (Information System) [DD (IS)] - DD(IS) is responsible for work pertaining to computerization of data on various subjects on the website of the Board etc.

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			<p>Accounts Officer (AO) - Accounts Officer performs the duties of DDO in addition also looking after the accounts & finance matters.</p> <p>Official Language Officer (OLO) - OLO is responsible for implementation of Official Language related issues.</p> <p>Senior Administrative Officers (SAOs)- To deal with and supervise the work in the Personnel, RTI, Vigilance, Administration, Coordination and other Divisions to which they are attached to.</p> <p>Technical Officer (Computer) [TO(C)] - To assist DD(IS) in computer related matters.</p> <p>Jr. Translation Officer (JTO) - To assist OLO in implementation of Official Language related issues.</p> <p>Senior Horticulture Officers (SHOs)- They are responsible to assist their In-charge in implementation of NHB Schemes.</p> <p>Sr. Accountants (SAs) - Responsible for cash book maintenance, other accounts books and assist DDO and responsible for compilation/consolidation of Accounts/ maintain account and claims etc.</p> <p>Junior Accountants (JAs) - Their responsibility is to assist Accounts Officer in day-to-day accounts and finance matters.</p> <p>Personal Executives (PEs) - To deal with the work relating to their Division in which they are posted.</p> <p>Computer Executives (CEs) - To deal with the work relating to their Division in which they are posted.</p> <p>Lower Division Clerk (LDCs)- To assist the In-charge to maintain the record of concerned Division, typing work, dispatch/dairy/Store work etc.</p> <p>Hindi Typist (HT) - Typing work of Hindi Division.</p> <p>Drivers - Driving of Vehicles.</p> <p>Electrician- Responsible for maintenance of electric works in the office.</p> <p>Messenger/Multi-Tasking Staff (MTS)- They are responsible for movement of files from one section to other and attending visitors.</p> <p>Mali/Budder Grafters (BGs) - Responsible for upkeep the maintenance of garden of the office complex in NHB, budding grafting etc.</p>
		(iii) Rules/orders under which powers and duty are derived and (iv) Exercised	A copy each of the Orders dated 07.09.2020, 17.09.2020 and 24.12.2020 on delegation of Administrative and financial powers to various officers are attached as Annexure-4.

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		(v) Work allocation	A copy each of the Orders dated 21.06.2024, 26.06.2024, 09.07.2024, 30.10.2024, 11.12.2024, 13.12.2024, 30.12.2024, 01.01.2025, 15.01.2025 and 28.01.2025 regarding allocation of work among officers and staff is attached as Annexure – 5 .
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	The details are attached as Annexure-6 .
		(ii) Final decision making authority	-NIL-
		(iii) Related provisions, acts, rules etc.	
		(iv) Time limit for taking a decisions, if any	The details are attached as Annexure-7 .
		(v) Channel of supervision and accountability	
1.4	Norms of discharge of functions [Section 4(1)(b)(iv)]	(i) Nature of functions/services offered	
		(ii) Norms/standards for functions/service delivery	
		(iii) Process by which these services can be accessed	
		(iv) Time-limit for achieving the targets	
		(v) Process of redress of grievances	
1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual/instruction	The details are attached as Annexure-8 .
		(ii) List of Rules, regulations, instructions manuals and records	
		(iii) Acts/Rules manuals etc	
		(iv) Transfer policy and transfer orders	Transfer policy is under process.
1.6	Categories of documents held by the authority under its control [Section 4(1)(b)(vi)]	(i) Category of documents	The statutory information, pertaining rules, acts, governing bodies, schemes, beneficiaries, procedures pertaining to the institution has been published on the public domain i.e. www.nhb.gov.in .
		(ii) Custodian of documents/ categories	
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]	(i) Name of Boards, Council, Committee etc.	The details are attached as Annexure-9 .
		(ii) Composition	
		(iii) Dates from which constituted	
		(iv) Term/Tenure	
		(v) Power and functions	
		(vi) Whether their meetings are open to the public?	
		(vii) Whether the minutes of the meetings are open to the public?	
		(viii) Place where the minutes if open to the public are available?	
1.8	Directory of officers and employees [Section 4(1)(b)(ix)]	(i) Name and designation	The details are attached as Annexure-10 .
		(ii) Telephone, fax and email ID	

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1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1)(b)(x)]	(i) List of employees with Gross monthly remuneration	The details are attached as Annexure-11 .
		(ii) System of compensation as provided in its regulations	-NIL-
1.10	Name, designation and other particulars of public information officers [Section 4(1)(b)(xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information (s) & Appellate Authority	Sh. Sunil Bhutani, O.L. Officer & CPIO (rti.hq2011@gmail.com), Phone No. 0124-2343417 and Dr. Vijay Kumar Doharey, DMD & FAA (rti.hq2011@gmail.com) Phone No. 0124-242349285. Address:- National Horticulture Board, Ministry of Agriculture & Farmers Welfare, Govt. of India, Plot No. 85, Sector 18, Institutional Area, Gurugram (Haryana) – 122015.
		(ii) Address, Telephone numbers and email ID of each designated official	
1.11	No. of employees against whom Disciplinary action has been proposed/taken Section 4(2)	No. of employees against whom disciplinary action has been	
		(i) Pending for Minor penalty or major penalty proceedings	01 (One)
		(ii) Finalized for Minor penalty or major penalty proceedings	01 (One)
1.12	Programmes to advance understanding of RTI (Section 26)	(i) Educational Programmes	-NIL-
		(ii) Efforts to encourage public authority to participate in these programmes	-NIL-
		(iii) Training of CPIO/APIO	-NIL-
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	-NIL-
1.13	Transfer policy and transfer orders [F No. 1/6/2011 – IR dt. 15.4.2013]		As given in point no. 1.5(iv) [i.e. Transfer policy is under process.]

2. Budget and Programme

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	-NA-
		(ii) Budget for each agency and plan & programmes	
		(iii) Proposed expenditures	
		(iv) Revised budget for each agency, if any	
		(v) Report on disbursements made and place where the related reports are available	

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2.2	Foreign and domestic tours (F.No. 1/8/2012 – IR dt. 11.9.2012)	<p>(i) Budget</p> <p>(ii) Foreign and domestic tours by Ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.</p> <p>a) Places visited</p> <p>b) The period of visit</p> <p>c) The number of members in the official delegation</p> <p>d) Expenditure on the visit</p>	Not Specified -NIL-
		<p>(iii) Information related to procurements</p> <p>a) Notice/tender enquiries, and corrigenda if any thereon,</p> <p>b) Details of the bids awarded comprising the names of the suppliers of goods/ service being procured,</p> <p>c) The works contracts concluded – in any such combination of the above-and</p> <p>d) The rates and the total amount at which such procurement or works contract is to be executed</p>	The details are attached as Annexure-12.
2.3	Manner of execution of subsidy programme [Section 4 (i)(b)(xii)]	<p>(i) Name of the Programme of activity</p> <p>(ii) Objective of the programme</p> <p>(iii) Procedure to avail benefits</p> <p>(iv) Duration of the programme/scheme</p> <p>(v) Physical and financial targets of the programme</p> <p>(vi) Nature/scale of subsidy/ amount allotted</p> <p>(vii) Eligibility criteria for grant of subsidy</p> <p>(viii) Details of beneficiaries of subsidy programme (number, profile etc.)</p>	The details are attached as Annexure-13.
2.4	Discretionary and Non-Discretionary grants [F.No. 1/6/2011-IR dated 15.4.2013]	<p>(i) Discretionary and non-discretionary grants/allocations to State Govt./NGOs/other institutions</p> <p>(ii) Annual accounts of all legal entities who are provided grants by public authorities</p>	-NA-
2.5	Particulars of recipients of concessions, permits or authorizations granted by the public authority [Section 4(1)(b)(xiii)]	<p>(i) Concessions, permits or authorizations granted by public authority</p> <p>(ii) For each concessions, permit or authorization granted</p> <p>a) Eligibility criteria</p> <p>b) Procedure for getting the concession/grant and/ or permits of authorizations</p> <p>c) Name and address of the recipients given concessions/permits or authorizations</p> <p>d) Date of award of concessions/permits of authorizations</p>	-NIL-
2.6	CAG & PAC paras [F.No. 1/6/2011-IP dated 15.04.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	SAR of Financial Year 2023-24 & compliance sheet is attached as Annexure-14.

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3. Publicity Band Public interface

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)	
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F.No. 1/6/2011-IR dt. 15.04.2013]	Arrangement for consultations with of representation by the members of the public	-NIL-	
		(i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens		
		(ii) Arrangements for consultation with or representation by		
			a) Members of the public in policy formulation/policy implementation	-NIL-
			b) Day & time allotted for visitors	
			c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	
			Public-private partnerships (PPP)	
			(i) Details of Special Purpose Vehicle (SPV), if any	
			(ii) Detailed project reports (DPRs)	
			(iii) Concession agreements	
	(iv) Operation and Maintenance Manuals			
	(v) Other documents generated as part of the implementation of the PPP			
	(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorization from the government			
	(vii) Information relating to outputs and outcomes			
	(viii) The process of the selection of the private sector party (concessionaire etc.)			
	(ix) All payment made under the PPP project			
3.2	Are the details of policies/decisions which affect public informed to them [Section 4(1)(c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive;	Yes, at www.nhb.gov.in	
		(i) Policy decision/legislation taken in the previous one year	-NIL-	
		(ii) Outline the Public consultation process		
		(iii) Outline the arrangement for consultation before formulation of policy		
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]	Use of the most effective means of communication (i) Internet (website)	Yes, at www.nhb.gov.in	
3.4	Form of accessibility of information manual/handbook [Section 4(1)(b)]	Information manual/handbook available in	Yes, at www.nhb.gov.in	
		(i) Electronic format	Yes, at www.nhb.gov.in	
	(ii) printed format			

3.5	Whether information manual/handbook available free of cost or not [Section 4(1)(b)]	List of Materials available	Yes, at www.nhb.gov.in
		(i) Free of cost	
		(ii) At a reasonable cost of the medium	Yes, free of cost in published form.

4. E. Governance

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
4.1	Language in which information Manual/Handbook available [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) English	English and Hindi
		(ii) Vernacular/Local language	In the form brochures in Vernacular/local language.
4.2	When was the information Manual/handbook last updated [F. No. 1/6/2011-IR dt. 15.04.2013]	Last date of Annual updation	Original compilation in 2014 and thereafter regularly updated as per changes affected with the approval of Managing Committee/Govt.
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	Operational Guidelines for the schemes of NHB.
		(ii) Name/title of the document/ record/other information	www.nhb.gov.in
		(iii) Location where available	
4.4	Particulars of facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	(i) Name & location of the faculty	All the offices of NHB located at Various locations in the country.
		(ii) Details of information made available	Operational Guidelines for the schemes of NHB.
		(iii) Working hours of the facility	9:30 AM To 6:00 PM
		(iv) Contact person & contact details (Phone, fax, email)	The details are as www.nhb.gov.in
4.5	Such other information as may be prescribed under Section 4(i)(b)(xvii)	(i) Grievance redressal mechanism	There is an online portal to file grievance. A grievance committee has been constituted to redress grievance on regular basis.
		(ii) Details of applications received under RTI and information provided	133 numbers of RTI applications and 14 numbers of appeals received during the year.
		(iii) List of completed schemes/projects/programme	The details are same as attached at Annexure-13 .
		(iv) List of schemes/projects/ programme underway	

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		(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	The details are same as attached at Annexure-12.
		(vi) Annual Report	Yes, available at NHB's website www.nhb.gov.in .
		(vii) Frequently Asked Question (FAQs)	-NIL-
		(viii) Any other information such a) Citizen's Charter b) Result Framework Document c) Six monthly reports on the d) Performance against the benchmarks set in the Citizen's charter	Yes, available on public domain i.e. www.nhb.gov.in . -NIL- -NIL- -NIL-
4.6	Receipt & Disposal of RTI applications & appeals [F. No. 1/6/2011-IR dt. 15.04.2013]	(i) Details of applications received and disposed	133 numbers of RTI applications received and disposed.
		(ii) Details of appeals received and orders issued	14 numbers of RTI Appeals received and orders issued in all the cases.
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	The details are attached as Annexure-15.

5. Information as may be prescribed

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F. No. 1/2/2016-IR dt. 17.8.2016, F. No. 1/6/2011-IR dt. 15.4.2013]	(i) Name & details of (a) Current CPIOs & FAAs (b) Earlier CPIO & FAAs from 1.1.2015	Shri Sunil Bhutani, O.L. Officer & CPIO and Dr. Vijay Kumar Doharey, Deputy Managing Director & FAA (i) Shri B.J. Brahma, DMD & FAA (ii) Shri Lakshman Singh, Joint Director & FAA (iii) Shri Pushpendra Arya, Director & FAA (iv) Shri D. P. Singh, Joint Director & CPIO (v) Shri Brajendra Singh, DMD & FAA (vi) Shri D. P. Singh, Joint Director & FAA (vii) Shri Bani Singh, Deputy Director & FAA
		(ii) Details of third party audit of voluntary disclosure (a) Dated of audit carried out (b) Report of the audit carried out	ICAR-IARI, New Delhi performed the online Third Party Audit for the year 2023-24. A copy of the Audit Report is attached as Annexure-16.

	(iii) Appointment of Nodal Officer not below the rank of Joint Secretary/Additional HoD (a) Date appointment (b) Name & Designation of the officers	No Nodal Officer appointed separately.
	(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers	-NIL-
	(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from Which constituted (b) Name & Designation of the officers	-NIL-

6. Information Disclosed on own initiative

S.N.	Item	Details of disclosure	Remarks/Reference Points (Fully met/Partially met/not met-Not applicable will be treated as fully met/partially met)
6.1	Item/information disclosed so that public have minimum resort to use of RTI Act to obtain information	Details about the NHB's beneficiaries as well as all other relevant data as required under Section 4(1)(b) of RTI act are available on its website.	Fully met.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and pensions, Govt. of India)	(i) Whether STQC certification obtained and its validity. (ii) Does the website show the certificate on the website?	Yet to be obtained.

ANNEXURE - 1

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Vision



- To promote hi-tech commercial horticulture in the country for enhanced productivity, quality production and improving income of farmers
- To reduce post-harvest losses in horticulture produce by promoting development of post-harvest management and cold chain infrastructure in the country
- To ensure availability of quality planting material for enhancing productivity
- To support export promotion efforts for increasing export of horticulture produce from India

Objectives



- Development of Hi-tech commercial horticulture through development of production clusters/hubs.
- Development of Post harvest infrastructure as an integral part of area expansion projects.
- Development of integrated and energy efficient Cold Chain infrastructure in the country.
- To promote adoption of new technologies/ tools/ techniques for Hi-tech commercial horticulture.
- Product promotion, market development and export promotion through synergy amongst producers, farmers, extensions workers, research organisations, private stake holders and credit institutions.

ANNEXURE - 2



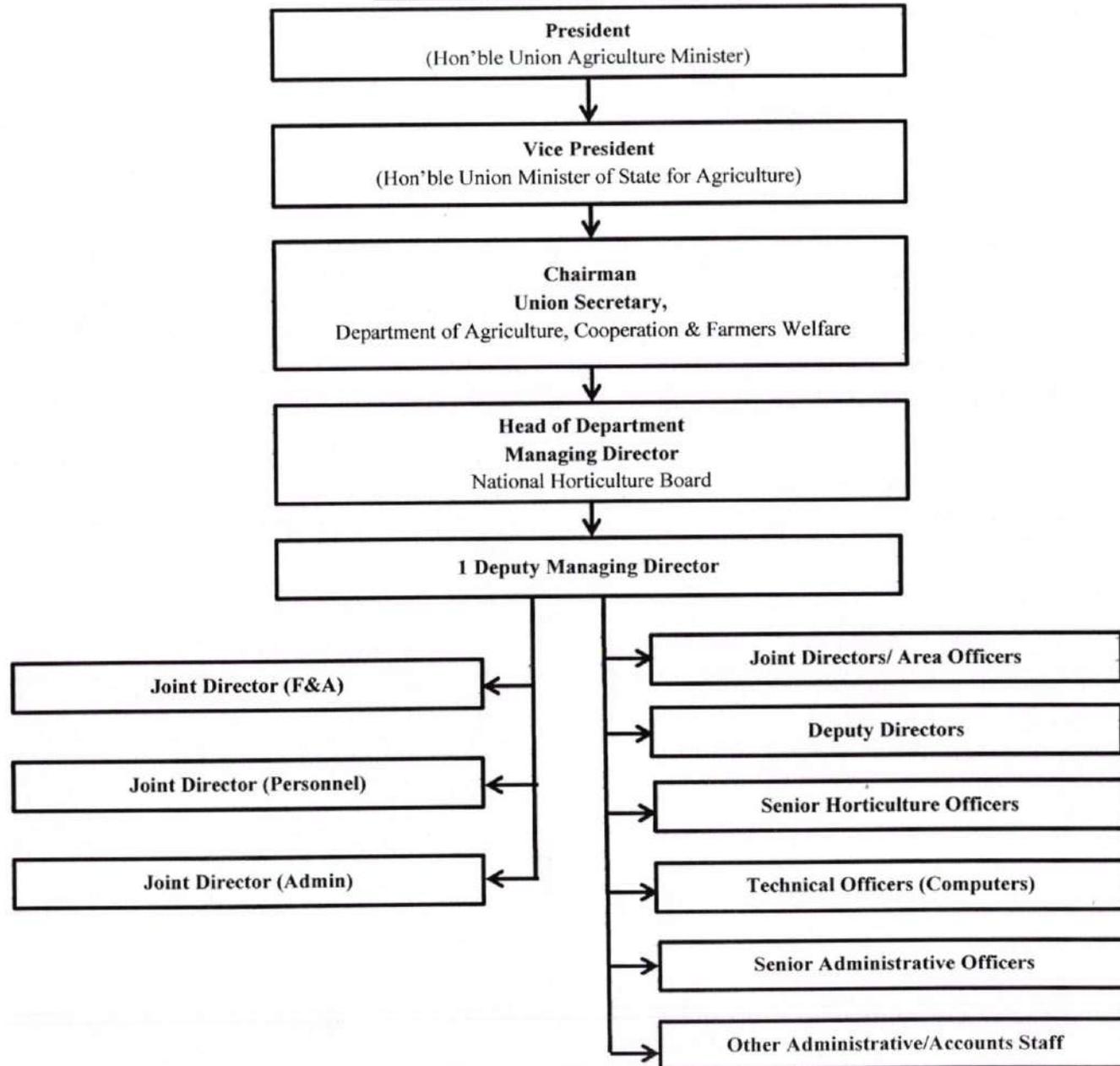
Functions and Duties

- Development of Commercial Horticulture through Production and Post Harvest Management of Horticulture Crops.
- Capital Investment Subsidy for Construction/ Expansion/ Modernization of Cold Storages for Horticulture products.
- Technology Development and Transfer for promotion of Horticulture.
- Market Information Scheme for Horticultural Crops.
- Horticulture Promotion Services.

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ANNEXURE - 3

Organizational Structure of NHB



ANNEXURE - 4



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं. 85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम (हरियाणा) - 122015
Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) - 122015
Tele: 0124-2342992, Email: md@nhb.gov.in
वेबसाइट/Website : www.nhb.gov.in

OFFICE ORDER

NHB/G-3/74/242-III/2020/

Dated 07.09.2020

Subject - Delegation of Administrative and Financial Powers of the Board.

Consequent upon superannuation of Shri D P Singh, Joint Director Administration & Head of Office, Dr R Bhati, Joint Director has been appointed as full time Joint Director (Administration) & also Head of Office (HOO). It is, therefore, decided to revise the Administrative & Financial powers of Joint Director (Administration). This is in supersession of powers delegated to Joint Director (Administration) vide Officer Order no. NHB/G-3-3/2019(DOP)/8326 dated 15.03.2019 and NHB/G-3/74/242-III/2019/2241 dated 18.12.2019.

Accordingly, following powers shall deemed to be delegated to Joint Director (Administration) and Head of Office of the Board-

S No	Particular of Powers	Powers delegated to Joint Director (Administration)
1.	Sanction and passing of bills for Salary, TA/TTA/LTC and other allowances for regular staff of NHB as per entitlement	Full powers
2.	Sanction and passing of TA bills and other allowances of Non-Official members as per Govt. rules on the recommendation of Concerned Divisions.	Full powers
3.	Payment of Post and Telegraphic charges & Telephone bills including reimbursement of residential Telephone /Mobile bill of NHB staffs as per entitlement	Full powers
4.	Payment to Contractor for providing manpower & Contractual Staff of NHB (DEOs/Security etc.) subject to engagement approved by MD and verification of work done by the Concerned Divisions	Full powers
5.	Payment of rent and property tax for office building/ premises and for any purpose in connection with the business of the Board	Full powers
6.	To release wage payment to Contractor for providing manpower under scheme of NHM/NBM from grant of TSG on recommendation of DAC & FW and scrutiny of work done by respective Divisions	Full powers
7.	Payment of consultancy charges / remuneration under TSG component of NHM and NBM as per terms & conditions of their appointment and their TA/DA on the recommendation of DAC & FW	Full powers

To be placed on
Intra Circular
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27/9/2020 -18-

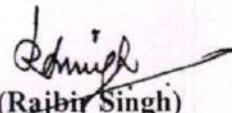
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8.	Supply of uniform, badges etc. to the employees of the Board	Full powers
9.	Payment of Electric, Gas, Water, Diesel/Petrol bills	Full powers
10.	Expenditure on installation of telephone/telex	Full powers
11.	Sanction of reimbursement of cancellation charges	Full powers
12.	Sanction of advances for authorized contingent expenditure upto Rs. 20,000/- per annum	Full powers
13.	Attesting entries in the Cash Book and checking monthly cash book for which Finance Division is responsible.	Full powers
14.	Power to accord administrative approval to estimates of PWD/CPWD works after approval of MD	Full powers
15.	Sanction of expenditure on legal charges.	Upto Rs. 1.00 Lakh
16.	Execution of Contracts	Power for all contracts upto Rs. 1.00 lakh
17.	Sanction for purchase of books, periodicals, maps including reimbursement of newspapers bills of NHB staffs as per entitlement.	Rs. 25,000/-
18.	To sanction payment for purchases of petty items like stationary, stores, stamps, seals, repair etc. under NHM and NBM on the recommendation of DAC & FW provided the purchases are from Govt. agencies like GEM etc.	Rs. 25000/-
19.	Purchase of items at controlled rates without calling for tenders.	Rs. 25,000/- on each items with provision that market rate is not higher than controlled rates DGS&D/ GEM
20.	Purchase of furniture, office/ laboratory equipment relating to the business of the Board	Rs. 25,000/-
21.	Repair of Electricals, Fixtures and Furniture	Rs. 25,000/-
22.	Local purchase of petty stationary, stores, stamps seals etc.	Rs. 25,000/-
23.	Powers to sanction display advertisement and publicity charges	Rs. 25,000/-
24.	Maintenance, upkeep and repair of motor vehicles	Rs. 25,000/-
25.	Sanction of expenditure of miscellaneous and contingent nature	Rs. 25,000/-
26.	Printing and Binding	Rs. 25,000/-
27.	Freight charges	Rs. 25,000/-
28.	Sanction of undertaking of work and acceptance of fee.	Full powers upto a maximum of Rs. 25,000/- in each case

2. Powers delegated to sanction expenditure of Miscellaneous & Contingent nature includes minor repair & maintenance of office complex, repair of instruments & equipments, documentation, tax payment, income tax related work, water purchase, POL for plant & machinery, cartridge, visit of VIPs, visit of Audit/ Inspection teams and NHB meeting related expenses. Powers of NHB meetings related expenses shall be exercised as follows: -

Sr. No.	Meeting	Powers
1.	IC/GRC /Other internal meeting	<ul style="list-style-type: none">• Upto Rs. 1000/- without lunch• Upto Rs. 2500/- with lunch
2.	PAC	<ul style="list-style-type: none">• Upto Rs. 2000/- without lunch• Upto Rs. 5000/- with lunch

3. The powers delegated are to be exercised most judiciously in compliance with relevant rules/ procedures/ norms laid down for each item/ activity/ scheme. All the powers including purchase power delegated must be in compliance to GFR and Government of India instructions/ guidelines issued/ revised from time to time.
4. This order comes into force with immediate effect.


(Rajbir Singh)
Managing Director

Distribution:

1. All Joint Directors/Area Officers, NHB, Gurugram
2. Joint Director (Administration), NHB, Gurugram
3. Joint Director (Personnel), NHB, Gurugram
4. Accounts Division, NHB, Gurugram
5. All NHB Centre Incharge
6. Deputy Director (IS) – to upload on the website of NHB (under Internal Circular)
7. Guard file



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार

Ministry of Agriculture & Farmers Welfare, Government of India

प्लॉट सं. 85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम (हरियाणा) - 122015

Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) - 122015

Tele: 0124-2342992, Email: md@nhb.gov.in

वेबसाइट/Website : www.nhb.gov.in

NHB/G-3/74/242-III/2020/

4076 OFFICE ORDER

Dated 16.09.2020

Subject - Delegation of Administrative and Financial Powers of the Board.

Consequent upon superannuation of Shri D P Singh, Joint Director Administration & Head of Office, Dr R Bhati, Joint Director has been appointed as full time Joint Director (Administration) & also Head of Office (HOO). It is, therefore, decided to revise the Administrative & Financial powers of Joint Director (Administration). This is in supersession of powers delegated to Joint Director (Administration) vide Officer Order no. NHB/G-3-3/2019(DOP)/8326 dated 15.03.2019, NHB/G-3/74/242-III/2019/2241 dated 18.12.2019 and NHB/G-3/74/242-III/2020/3680 dated 07.09.2020.

Accordingly, following powers shall deemed to be delegated to Joint Director (Administration) and Head of Office of the Board-

S No	Particular of Powers	Powers delegated to Joint Director (Administration)
1.	Sanction and passing of bills for Salary, TA/TTA/LTC and other allowances for regular staff of NHB as per entitlement	Full powers
2.	Sanction and passing of TA bills and other allowances of Non-Official members as per Govt. rules on the recommendation of Concerned Divisions.	Full powers
3.	Payment of Post and Telegraphic charges & Telephone bills including reimbursement of residential Telephone /Mobile bill of NHB staffs as per entitlement	Full powers
4.	Payment to Contractor for providing manpower & Contractual Staff of NHB (DEOs/Security etc.) subject to engagement approved by MD and verification of work done by the Concerned Divisions	Full powers
5.	Payment of rent and property tax for office building/ premises and for any purpose in connection with the business of the Board	Full powers
6.	To release wage payment to Contractor for providing manpower under scheme of NHM/NBM for grant of TSG on recommendation of DAC & FW and scrutiny of work done by respective Divisions	Full powers
7.	Payment of consultancy charges / remuneration under TSG component of NHM and NBM as per terms & conditions of their appointment and their TA/DA on the recommendation of DAC & FW	Full powers

[Handwritten Signature]

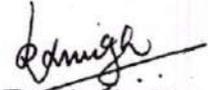
8.	Payment of consultancy charges / remuneration under NHB schemes as per terms & conditions approved by the Competent Authority.	Full powers
9.	Supply of uniform, badges etc. to the employees of the Board	Full powers
10.	Payment of Generator, Electricity, Gas, Water, Diesel/Petrol bills	Full powers
11.	Expenditure on installation of telephone/telex	Full powers
12.	Sanction of reimbursement of cancellation charges	Full powers
13.	Sanction of advances for authorized contingent expenditure upto Rs. 20,000/- per annum	Full powers
14.	Attesting entries in the Cash Book and checking monthly cash book for which Finance Division is responsible.	Full powers
15.	Power to accord administrative approval to estimates of PWD/CPWD works after approval of MD	Full powers
16.	Sanction of expenditure on legal charges.	Upto Rs. 1.00 Lakh
17.	Execution of Contracts	Power for all contracts upto Rs. 1.00 lakh
18.	Sanction for purchase of books, periodicals, maps including reimbursement of newspapers bills of NHB staffs as per entitlement.	Rs. 25,000/-
19.	To sanction payment for purchases of petty items like stationary, stores, stamps, seals, repair etc. under NHM and NBM on the recommendation of DAC & FW provided the purchases are from Govt. agencies like GEM etc.	Rs. 25000/-
20.	Purchase of items at controlled rates without calling for tenders.	Rs. 25,000/- on each items with provision that market rate is not higher then controlled rates DGS&D/ GEM
21.	Purchase of furniture, office/ laboratory equipment relating to the business of the Board	Rs. 25,000/-
22.	Repair of Electricals, Fixtures and Furniture	Rs. 25,000/-
23.	Local purchase of petty stationary, stores, stamps seals etc.	Rs. 25,000/
24.	Powers to sanction display advertisement and publicity charges	Rs. 25,000/-
25.	Maintenance, upkeep and repair of motor vehicles	Rs. 25,000/-
26.	Sanction of expenditure of miscellaneous and contingent nature	Rs. 25,000/
27.	Printing and Binding	Rs. 25,000/-
28.	Freight charges	Rs. 25,000/-
29.	Sanction of undertaking of work and acceptance of fee.	Full powers upto a maximum of Rs. 25,000/- in each case

R. Singh

2. Powers delegated to sanction expenditure of Miscellaneous & Contingent nature includes minor repair & maintenance of office complex, repair of instruments & equipments, documentation, tax payment, income tax related work, water purchase, POL for plant & machinery, cartridge, visit of VIPs, visit of Audit/ Inspection teams and NHB meeting related expenses, powers of NHB meetings shall be exercised as follows: -

Sr. No.	Meeting	Powers
1.	IC/GRC /Other internal meeting	<ul style="list-style-type: none">• Upto Rs. 1000/- without lunch• Upto Rs. 2500/- with lunch
2.	PAC	<ul style="list-style-type: none">• Upto Rs. 2000/- without lunch• Upto Rs. 5000/- with lunch

3. The powers delegated are to be exercised most judiciously in compliance with relevant rules/ procedures/ norms laid down for each item/ activity/ scheme. All the powers including purchase power delegated must be in compliance to GFR and Government of India instructions/ guidelines issued/ revised from time to time.
4. This order comes into force with immediate effect.


(Rajbir Singh)
Managing Director

Distribution:

1. All Joint Directors/Area Officers, NHB, Gurugram
2. Joint Director (Administration), NHB, Gurugram
3. Joint Director (Personnel), NHB, Gurugram
4. Accounts Division, NHB, Gurugram
5. All NHB Centre Incharge
6. Deputy Director (IS) – to upload on the website of NHB (under Internal Circular)
7. Guard file



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं. 85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम (हरियाणा) - 122015
Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) - 122015
Email: md@nhb.gov.in
वेबसाइट/Website : www.nhb.gov.in
Telephone No 0124-2342992

OFFICE ORDER

NHB/G-3/74/242-Vol-III/2020/ *11696*

Dated 24.12.2020

Subject-Delegation of Administrative and Financial Powers of the Board

In partial modification of Office Order No NHB/G-3/74/242-III/2020/4076 dated 16/17.09.2020, it has been decided to revise the Administrative and Financial powers of Joint Director (Administration) and Head of Office.

Accordingly, following revised powers shall deemed to be delegated to Joint Director (Administration) and Head of Office of the Board:

S No	Particular of Powers	Powers delegated to Joint Director (Administration)
19	To sanction payment for purchases of petty items like stationary, stores, stamps, seals, repair etc. under NHM and NBM on the recommendation of DAC & FW provided that the purchases are from Govt. agencies like GEM etc.	Rs. 50,000/-
20	Purchase of items at Controlled Rates without calling for tenders.	Rs. 50,000/- on each items with the provision that market rate is not higher than Controlled Rates of DGS & D/ GEM
21	Purchase of office furniture and laboratory equipment relating to the business of the Board.	Rs. 1,00,000/-
23	Local purchase of petty stationary, stores, stamps, seals etc.	Rs. 50,000/
24	Powers to sanction display advertisement and publicity charges	Rs. 1,00,000/-
26	Sanction of expenditure of miscellaneous and contingent nature	Rs. 50,000/

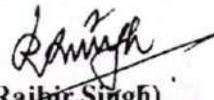
2 Powers delegated to sanction expenditure of Miscellaneous & Contingent nature includes minor repair & maintenance of office complex, repair of instruments & equipments, documentation, tax payment, income tax related work, water purchase, POL for plant & machinery, cartridge, visit of VIPs, visit of Audit/ Inspection teams.

3 The power other than the above items remain unchanged as mentioned in the Office Order No NHB/G-3/74/242-III/2020/4076 dated 16/17.09.2020.

T0(C)B

[Signature]

- 4 The powers delegated are to be exercised most judiciously in compliance with relevant rules/ procedures/ norms laid down for each item/ activity/ scheme. All the powers including purchase power delegated must be in compliance to GFR and Government of India instructions/ guidelines issued/ revised from time to time.
- 5 This order comes into force with immediate effect.


(Rajbir Singh)
Managing Director

Distribution:

1. All Joint Directors/Area Officers, NHB, Gurugram
2. Joint Director (Administration), NHB, Gurugram
3. Joint Director (Personnel), NHB, Gurugram
4. Accounts Division, NHB, Gurugram
5. All NHB Centre Incharge
6. Deputy Director (IS) – to upload on the website of NHB (under Internal Circular)
7. Guard file

ANNEXURE - 5



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board



राष्ट्रीय बागवानी बोर्ड
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंदिराप्रस्थान एरिया, सेक्टर-18, गुरुग्राम-122015
National Horticulture Board
Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2024

137*

Dated: 21.06.2024

OFFICE ORDER

Consequent upon repatriation of Shri Vedpal Singh, SHO from Coconut Development Board (CDB), Kochi to NHB and his joining as SHO on 20.05.2024, the allocation of work for some States of East Zone is hereby re-allotted as given hereunder:-

S. N.	Name of the Officer & Designation	Present allocation	Revised allocation
1.	Shri Ashok Kumar Dy. Director	East Zone:- Bihar, Jharkhand, Madhya Pradesh, Chhattisgarh, Orissa, West Bengal, and UTs of Andaman & Nicobar Islands. North-East Zone:- Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura & Sikkim.	East Zone:- Madhya Pradesh, West Bengal, and UTs of Andaman & Nicobar Islands. North-East Zone:- Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura & Sikkim.
	Shri Vedpal Singh Sr. Horticulture Officer	---	East Zone:- Bihar, Jharkhand, Chhattisgarh and Odisha

This order comes into force with immediate effect.

This issues with the approval of Competent Authority.

[Signature]
21/6/24

(Dr. Vijay Kumar Dohari
Deputy Managing Director)

Distribution:

1. Shri Ashok Kumar, DD to hand over the relevant files to Shri Vedpal Singh, SHO.
2. Shri Vedpal Singh, SHO to take over charge of all relevant files from Shri Ashok Kumar, DD
3. All Joint Directors/Area Officers, NHB Gurugram
4. Joint Director (Personnel), NHB, HQ, Gurugram
5. Joint Director (F&A), NHB, HQ, Gurugram
6. All NHB Centre In-charge
7. Joint Director (IS) - to upload on the website of NHB (under Internal Circular)
8. Guard File
9. PF files of the concerned Officers

to:

PS to MD/DMD, NHB, Gurugram

To (c) PL
24/6/2024



Amesure - II

National Horticulture Board

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार

Ministry of Agriculture & Farmers Welfare, Government of India

प्लॉट सं-85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम (हरियाणा)- 122015

Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) -122015

Tele: 0124-2342992

Email: md@nhb.gov.in

वेबसाइट/Website : www.nhb.gov.in

NHB/Pers./Office order/2024/

1418

Date : 04.06.2024

26

OFFICE ORDER

Consequent upon superannuation of Smt. Asha Verma, PE on 31.05.2024, Dr. Satish Kumar, LDC is hereby directed to take over the charge of files of personnel division, which were looked after by Mrs. Asha Verma. and attend the work in personnel division in addition to his present assignment.

This issues with the approval of Competent Authority of the Board.

(Prem Narayan)

Jt. Director (Pers.)

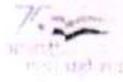
Dr. Satish Kumar,
LDC, NHB, H.Q.

Copy to :

1. All Joint Directors, NHB for information.
2. CPIO (RTI), NHB for information.
3. SAO(Pers.), NHB for information and further necessary action.
4. JD(IS), NHB for uploading on NHB website.
5. PS to MD/DMD, NHB
6. PS/Guard file for record.



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board



कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इन्स्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम-122015

राष्ट्रीय बागवानी बोर्ड
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इन्स्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम-122015
National Horticulture Board
Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2024

11412

Dated: 26.06.2024

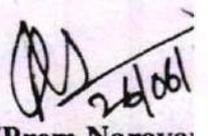
OFFICE ORDER

Consequent upon superannuation of Shri Surendra Singh, Joint Director from NHB State Centre, Kolkata on 30.06.2024, the allocation of work for States of Kolkata & Bhubaneswar Centres is hereby re-allotted as given hereunder:-

S. N.	Name of the Officer & Designation	Work allocation
1.	Smt. Navanita Baruah Mahanta Dy. Director	A. Present allocation: North-East Zone, comprising States of Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura & Sikkim. B. Additional Charge: West Bengal, Odisha and Andaman & Nicobar

This order comes into force with effect from 01.07.2024.

This issues with the approval of Competent Authority.


(Prem Narayan)
Jt. Director (Per)

Distribution:

1. Shri Surendra Singh, JD, NHB Kolkata Centre to hand over the complete charge of Kolkata Bhubaneswar Centres to Smt. Navanita Baruah Mahanta, DD.
2. Smt. Navanita Baruah Mahanta, DD, NHB Guwahati Centre to take over complete charge Kolkata & Bhubaneswar Centres.
3. All Joint Directors/Area Officers, NHB Gurugram
4. Joint Director (Personnel), NHB, HQ, Gurugram
5. Joint Director (F&A), NHB, HQ, Gurugram
6. All NHB Centre In-charge
7. Joint Director (IS) – to upload on the website of NHB (under Internal Circular)
8. Guard File
9. PF files of the concerned Officers

Copy for information to:

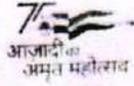
1. PS to MD, NHB, Gurugram
2. PS to DMD, NHB, Gurugram

TOCC/PC
26/6/24

दूरभाष/Tel: 0124- 2347439-42, 2343416-17, 2342989-92, 2343414, 2348313, 2341209, 2341239, 2343348
E- Mail: md@nhb.gov.in Website: www.nhb.gov.in



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board



आजादी का
अमृत महोत्सव

राष्ट्रीय बागवानी बोर्ड
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंस्टीट्यूशनल एरिया, सैक्टर-18, गुरुग्राम-122015

National Horticulture Board
Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

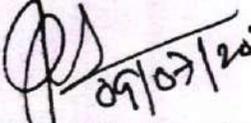
Dated: 09.07.2024

NHB/Pers./Work-allocation/2024/1539

OFFICE ORDER

In pursuance of NHB's Office Order dated 09.11.2023, Shri Mohit Choudhary, the then Young Professional was posted to NHB, Delhi with specific allocation of work pertaining to Good Agriculture Practices (GAP) and Organic & Natural Farming under the supervision of Deputy Director/Centre In-charge, Delhi. Consequent upon completion of his tenure with NHB, it has been decided to allot the work relating to (i) GAP & (ii) Organic & Natural Farming to Shri Pawan Kumar, Deputy Director, NHB, Delhi in addition to his normal duties. Shri Pawan Kumar shall work in consultation with Dr. A.K. Yadav, Chief Consultant, NHB and report to the DMD in the above matter. This order comes into force with immediate effect.

This issues with the approval of Competent Authority.

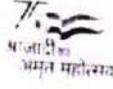

09/07/24

(Prem Narayan)
Jt. Director-(Pers.)

Shri Pawan Kumar
Deputy Director, NHB
Krishi Bhawan, New Delhi - 110001

Copy for information & necessary action to:

1. All Joint Directors/Area Officers, NHB Gurugram
2. Joint Director (Personnel), NHB, HQ, Gurugram
3. Joint Director (F&A), NHB, HQ, Gurugram
4. All NHB Centre In-charge
5. Joint Director (IS) - to upload on the website of NHB (under Internal Circular)
6. PF files of the concerned Officers
7. PS to MD/DMD, NHB, Gurugram



राष्ट्रीय बागवानी बोर्ड

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम-122015

National Horticulture Board

Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2024 / 2845-A

Dated: 30.10.2024

OFFICE ORDER

Consequent upon superannuation of Sh. R. K. Agrawal Jt. Director on 31.10.2024, the work relating to Horticulture Cluster Development Programme and North Zone comprising of the states of Haryana, Punjab, Himachal Pradesh, Uttarakhand, Uttar Pradesh, Rajasthan and UTs of Delhi, Chandigarh, J&K and Ladakh will be looked after by Dr. Vijay Kumar Doharey, Deputy Managing Director, NHB in addition to his normal duties, till further orders.

This issues with the approval of Competent Authority.

Office-Order of even number dated 30.10.2024 in this regard stands withdrawn.

Shashi
30/10/24
(Shashi Manchanda)
SAO (Pers.)

Distribution:

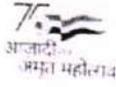
1. Sh. R. K. Agrawal, Jt. Director to hand over charge of all relevant files to Shri Nikhil H N, SHO, immediately.
2. Sh. Nikhil H N, SHO, with the instruction to take charge of all relevant files from Shri R. K. Agrawal, Jt. Director.
3. Joint Director (Personnel), NHB, HQ, Gurugram.
4. Joint Director (F&A), NHB, HQ, Gurugram.
5. All NHB Centre In-charge.
6. Joint Director (IS) – to upload on the website of NHB (under Internal Circular)
7. PS to DMD with the request to apprise the same to DMD

Copy to: PS to MD, NHB, Gurugram

Copy to - Shri Ratan Lal, DD, NHB.



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board



अजलादी...
भ्रमरा महोदय

राष्ट्रीय बागवानी बोर्ड
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंस्टीट्यूशनल एरिया, सैक्टर-18, गुरुग्राम-122015

National Horticulture Board
Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2024 / 2845-B

Dated: 30.10.2024

OFFICE ORDER

Dr. Alok Kumar, Dy. Director, has been deputed for participation in knowledge Co-Creation Program on "Promotion of Food Value Chain for Community-Based Agri-Business" under the Technical Cooperation Program of the Government of Japan to be held in Japan from 17.10.2024 to 28.11.2024.

Accordingly, Shri Ratan Lal Fulwariya, Dy. Director, NHB, Hqrs., Gurugram will look after the work relating to the States of Haryana, Himachal Pradesh, Uttarakhand and UTs of Delhi, Chandigarh and J&K & Ladakh of North-Zone in addition to his normal duties, till resumption of duties by Dr. Alok Kumar, Deputy Director.

This issues with the approval of Competent Authority.

Office-Order of even number dated 30.10.2024 in this regard stands withdrawn.

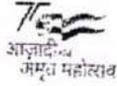
Shashi
30.10.24
(Shashi Manchanda)
SAO (Pers.)

Distribution:

1. Dr. Alok Kumar, Dy. Director, NHB, Hqrs.
2. Sh. Ratan Lal Fulwariya, Dy. Director, NHB, Hqrs.
3. Joint Director (Personnel), NHB, Hqrs.
4. Joint Director (F&A), NHB, Hqrs.
5. All NHB Centre In-charge.
- ✓ 6. Joint Director (IS) – to upload on the website of NHB (under Internal Circular)

Copy to: PS to MD/DMD, NHB, Gurugram

Copy + Mr. K. H. N. S. H. O.



राष्ट्रीय बागवानी बोर्ड

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंस्टीट्यूशनल एरिया, सेक्टर-18, गुरुग्राम-122015

National Horticulture Board

Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2024/ 3274

Dated: 11.12.2024

OFFICE-ORDER

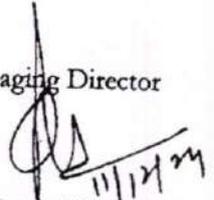
Consequent upon promotion of Shri S. K. Sharma as Joint Director and subsequently his joining at NHB, HQ, Gurugram on 10.12.2024, the Competent Authority, NHB has decided to allocate work relating to Legal Cell to Shri S. K. Sharma, Joint Director with immediate effect.

He will be fully responsible to monitor the day to day development in all Court cases and will fortnightly submit the data along with current status and next date of hearing to Deputy Managing Director, NHB who subsequently will brief the status to the MD, NHB on every 1st Monday of the month.

The movement of files will be as under:-

Legal Cell → SHO/DD Concerned → Shri S. K. Sharma, Jt. Director → Dy. Managing Director

This issues with the approval of Competent Authority.


(Prem Narayan)
Jt. Director (Pers.)

Distribution:-

Shri S. K. Sharma
Joint Director
NHB, Gurugram

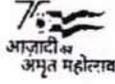
Copy for information and necessary action:-

1. Joint Director (Personnel), NHB, HQ, Gurugram.
2. Joint Director (F&A), NHB, HQ, Gurugram.
3. Joint Director (IS) – to upload the same on NHB Website (under Internal Circular).
4. Joint Director (Admn.), NHB, HQ, Gurugram.
5. All NHB Centre In-charge with the instructions to provide all necessary inputs of the Court cases about the projects of the State/UTs being looked after by them.
6. All Dy. Directors/SOs, NHB, HQ, Gurugram for similar action as is required under 5 above.
7. Personal file of the concerned.

Copy for information to:

1. PS to MD, NHB, Gurugram
2. PS to DMD, NHB, Gurugram

दूरभाष/Tel: 0124- 2347439-42, 2343416-17, 2342989-92, 2343414, 2348313, 2341209, 2341239, 2343348
E- Mail: md@nhb.gov.in Website: www.nhb.gov.in



राष्ट्रीय बागवानी बोर्ड

कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
85, इंस्टीट्यूशनल एरिया, सैक्टर-18, गुरुग्राम-122015

National Horticulture Board

Ministry of Agriculture & Farmers Welfare, Govt. Of India
Plot No. 85, Sector-18, Institutional Area, Gurugram-122015

NHB/Pers./Work-allocation/2024/

3284

Dated: 13.12.2024

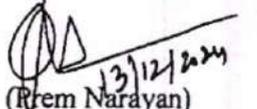
OFFICE-ORDER

Consequent upon promotion of Shri Sansar Ahmed as Joint Director and subsequently his joining at NHB, HQ, Gurugram on 09.12.2024, the Competent Authority, NHB has decided to allocate work relating to Administration Division, Cluster Development Programme (CDP) and Nursery Accreditation to Shri Sansar Ahmed, Joint Director with immediate effect.

The movement of files will be as under:-

Administration → TO(C), Admn.	→ Shri Sansar Ahmed, JD	→ Dy. Managing Director
CDP → Dr. Alok Kumar, DD	→ Shri Sansar Ahmed, JD	→ Dy. Managing Director
Nursery → DEO/DD of concerned State	→ Shri Sansar Ahmed, JD	→ Dy. Managing Director

This issues with the approval of Competent Authority.


(Rrem Narayan)
Jt. Director (Pers.)

Distribution:-

Shri Sansar Ahmed
Joint Director
NHB, Gurugram

Copy for information and necessary action:-

1. Joint Director (Personnel), NHB, HQ, Gurugram.
2. Joint Director (F&A), NHB, HQ, Gurugram.
- ✓ 3. Joint Director (IS) – to upload the same on NHB Website (under Internal Circular).
4. All Dy. Directors, NHB, HQ, Gurugram.
5. All NHB Centre In-charge.
6. Personal file of the concerned.

Copy for information to:

1. PS to MD, NHB, Gurugram
2. PS to DMD, NHB, Gurugram

दूरभाष/Tel: 0124- 2347439-42, 2343416-17, 2342989-92, 2343414, 2348313, 2341209, 2341239, 2343348

E- Mail: md@nhb.gov.in Website: www.nhb.gov.in

NHB/Pers./Work-allocation/2024

3409

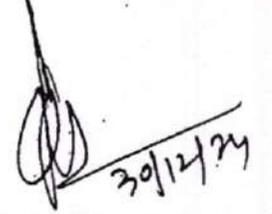
Dated: 30.12.2024

OFFICE ORDER

Consequent upon composition of Legal Cell in NHB, HQ and allocation of work to Shri S. K. Sharma, Joint Director, Shri B. B. Yadav, TO (C) is hereby posted from Administration Division to Legal Cell with immediate effect. He is directed to hand over the charge to Shri Raj Singh, LDC and report for duty to the Joint Director (Legal).

This order comes into force with immediate effect.

This issues with the approval of Competent Authority.



(Prem Narayan)
Jt. Director (Pers.)

Distribution:

Shri B. B. Yadav
Technical Officer (Computer)
NHB, Gurugram

Copy to:

1. All Joint Directors/Area Officers, NHB Gurugram
2. Joint Director (Personnel), NHB, HQ, Gurugram
3. Joint Director (F&A), NHB, HQ, Gurugram
- ✓ 4. Joint Director (IS) – to upload on the website of NHB (under Internal Circular)
5. PF files of the concerned Officers
6. PS to MD/DMD, NHB, Gurugram



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं० 85, इंस्टीट्यूशनल एरिया, सेक्टर 18, गुरुग्राम हरियाणा- (122015)
Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) -122015
Tele: 0124-2342992, Email: md@nhb.gov.in
वेबसाइट/Website : www.nhb.gov.in

No.NHB/Pers. Work-allocation/2024-25/3465

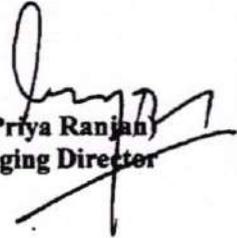
1st January, 2025

OFFICE ORDER

In order to facilitate timely implementation of Board's schemes and administrative exigencies, it has been decided to re-allocate the work with following officers at NHB, HQ;

Sr. No.	Name of the Division	Name of Officer present holding the charge	Work Allocated to
1.	North East Zone	Dr. Vijay Kumar Doharey, Dy. MD	Sh. S. K. Sharma, Joint Director
2.	East Zone	Sh. Prem Narayan, Joint Director	Sh. Sansar Ahemad, Joint Director

This order comes into force with immediate effect


(Priya Ranjan)
Managing Director

Distribution:

All Concerned Officers

Copy to:

1. PS to MD, NHB
2. PS to DMD, NHB
3. All Joint Directors/Area Officers, NHB, Gurugram.
4. Joint Director (IS) – to upload at NHB website (under Internal Circular)
5. Account Division, NHB, Gurugram
6. All NHB Centre In-charges
7. Guard File.



राष्ट्रीय बागवानी बोर्ड
National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Ministry of Agriculture & Farmers Welfare, Government of India
प्लॉट सं० ८५, इंस्टीट्यूशनल एरिया, सेक्टर १८, गुरुग्राम (हरियाणा) - १२२०१५
Plot No. 85, Institutional Area, Sector-18, Gurugram (Haryana) - 122015
Tele: 0124-2342992, Email: md@nhb.gov.in
वेबसाइट/Website : www.nhb.gov.in

No. NHB/Pers./ Office Order/2024-25/ 3657

15th January, 2025

Office Order

Shri Sansar Ahemad, Joint Director, is hereby transferred from NHB, HQ, Gurugram to NHB, Kolkata in public interest. It has also been decided that the work previously allocated to Shri Sansar Ahemad will now be re-allocated to the following officers

Sr. No.	Name of the Division	Work allocated to
1.	Cluster Development Programme (CDP), Administration, Nursery Accreditation	Dr. Vijay Kumar Doharey, DMD
2.	East Zone	Sh. S. K. Sharma, Joint Director

This order comes into force with immediate effect.

TA/DA will be admissible as per rule


(Priya Ranjan)
Managing Director

Distribution:

All Concerned Officers

Copy to:

1. PS to MD, NHB
2. PS to DMD, NHB
3. All Joint Directors/Area Officers
4. Account Division, NHB, Gurugram
5. Guard File

NHB/Pers./Work-allocation/2024-25/

3886

Dated: 28.01.2025

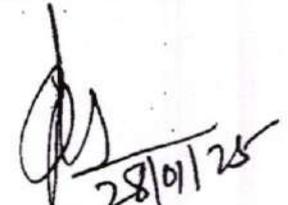
OFFICE ORDER

Consequent upon joining as Deputy Director on direct recruitment basis, the following Dy. Directors in NHB, HQ are hereby allotted the work as shown against each:-

S. N.	Name & Designation	Status	Work Allocation/ Division	Report to whom
1.	Shri Ravindra Dangi Dy. Director	Joined	DMD Cell	Dy. MD
2.	Shri Siddapuram Joshi Bheemesh Dy. Director	Joined	Legal Cell	Joint Director (Shri S. K. Sharma)

This order comes into force with immediate effect.

This issues with the approval of Competent Authority.


28/01/25
(Prem Narayan)
Jt. Director (Pers.)

Distribution:

All concerned Officers as above.

Copy to:

1. All Joint Directors/Area Officers, NHB, HQ, Gurugram
2. Joint Director (IS), NHB, HQ with the request to upload the same on the website of NHB.
3. PS to MD, NHB, HQ, Gurugram
4. PS to DMD, NHB, HQ, Gurugram

NHB/Pers./Work-allocation/2024-25/

3887

Dated: 28.01.2025

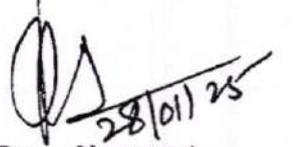
OFFICE ORDER

Vide NHB Office-Order No. NHB/Pers./Transfer/SHOs/2025/3536 dated 07.01.2025 the following Sr. Horticulture Officers of NHB have been transferred to NHB, HQ, Gurugram. Accordingly, they are hereby allotted the work as shown against each:-

S. N.	Name & Designation	Status	Work Allocation/ Division	Report to whom
1.	Shri Aditya Ingole, SHO	Joined	Nursery Accreditation	Dy. MD
2.	Ms. Sangeetha Priya S, SHO	Yet to join	Good Agricultural Practices (GAP)	Dy. Director (Shri Pawan Kumar)
3.	Shri Shiva Kumar N, SHO	Joined	North Zone	Dy. Director (Dr. Alok Kumar)
4.	Shri Manu A N, SHO	Joined	West Zone	Dy. Director (Shri R. L. Fulwariya)
5.	Shri Nagraj Shettar, SHO	Joined	Administration Division	Dy. MD
6.	Shri Soumen Shit, SHO	Joined	Personnel Division	Sr. Admn. Officer (Pers.)

This order comes into force with immediate effect.

This issues with the approval of Competent Authority:


28/01/25
(Prem Narayan)
Jt. Director (Pers.)

Distribution:

All concerned Officers as above.

Copy to:

1. All Joint Directors/Area Officers, NHB, HQ, Gurugram
2. Joint Director (IS), NHB, HQ with the request to upload the same on the website of NHB.
3. PS to MD/DMD, NHB, Gurugram.

ANNEXURE - 6

Key Decision making points

1. Pre-Project Appraisal Committee (PPAC):

Internal Committee to decide In-Principal Approval to Projects

2. Proposal Examination Committee (PEC) :

Internal Committee to examine and review of Grant of Clearance (GoC) Proposals

3. Internal Committee (IC):

NHB Internal Committee to consider projects up to Rs. 100 lakh

4. Project Approval Committee (PAC):

Inter Ministerial Committee to consider Projects costing above Rs. 100.00 lakh

5. Managing Committee (MC):

Responsible to manage and control all the affairs of NHB and decided policy matters.

ANNEXURE - 7

Revised on 31.08.2023

National Horticulture Board, Ministry of Agriculture & Farmers' Welfare,
Government of India

**Important instructions for Applicant before making Online application
for LoC (Letter of Comfort) / GoC (Grant of Clearance)**

- 1) Obtaining of "LoC/GoC" is must for claim of subsidy under schemes of NHB.
- 2) The proposed project should meet the guidelines of NHB. The applicant is advised to familiarize with the scheme guidelines by visiting NHB website (www.nhb.gov.in) and may contact the local officers for any clarification.
- 3) The project should be new, and not a pre-existing activity and/or any old component thereof.
- 4) The applicant should have 'clear land title' or 'registered lease hold right' over the project land. The title of the piece of land on which the project is proposed to be setup should be in the name of applicant in the capacity of 'owner' or 'registered lease holder' of the said- land for a minimum period of 10 years from the date of LoC/GoC application.
- 5) The project land should be free from any burden. However, in case of KCC loan/or any other loan, it will be seen in terms of "value of mortgaged land of the applicant" and the "amount of loan availed /to be availed on it" based on the rates notified by District Level Committee (DLC).
- 6) No work of the project, except preliminary works viz. fencing/compound wall with gate, land leveling and digging of pits (in open cultivation projects), shall be started without obtaining final clearance of NHB for availing the term loan and starting of the project work. The preliminary works mentioned-above can be taken up by using the applicant's margin money. Granting of permission to undertake such preliminary work by using margin money does not automatically confer a right upon the applicant for claim/grant of subsidy.
- 7) In case of open field cultivation, two crops (as permitted under NHB guidelines) are allowed subject to a minimum area of 03 acres under one crop, with a minimum permissible covering area of over 05 acres as per the guidelines of NHB.
- 8) The lending Bank/Financial Institution should appraise the project for technical feasibility and financial/commercial viability, including approval by Competent Bank Authority, and then only sanction the Term Loan.
- 9) The lending Bank/FI should ensure that essential details such as name of applicant/promoters, project activity/purpose, details of project location indicating Survey No./ Khasra No./Gat No./Plot No./Dag No. of project land, component-wise project cost, means of finance, implementation schedule of the project etc., are incorporated. Components that are not included in application/DPR and not forming part of 'Bank

Appraisal Note' are not eligible for NHB subsidy; and components of the project included in the project proposal will be subject to applicable norms of NHB.

- 10) Sanction of Term Loan without prior detailed appraisal will not be considered for subsidy by NHB.
- 11) The lending Bank/FI should have its own SRF Account (Branch/Head Office level) and IFSC Code facility.
- 12) The lending Bank/FI shall not disburse term loan before grant of clearance by NHB in writing after ascertaining the correctness of the 'Bank appraisal' and 'term loan sanction letter'.
- 13) Bank/FI shall disburse the full term loan in more than one installment, except in the case of Reefer van, within 18 months from the date of release of 1st installment of term loan. In case where the Bank/FI has not released the sanctioned term loan in full for valid reasons, an order to be issued restricting the term loan spelling out the reasons.
- 14) The Subsidy claims will be submitted online by the applicant itself after completion of project within specified period (within 3 months of Completion of the project, but not later than 21 months from the date of disbursement of 1st installment of Term Loan) and after completing all desired necessary documentation as per GoC directly at NHB's web portal through its registered NHB account. On receipt of online subsidy claim in NHB Portal, the system software will Auto-Forward the same to the respective bank/FI for confirmation of authenticity of all documents submitted by the applicant alongwith online subsidy claim. Further, the system will auto forward the Subsidy claim to respective NHB field office for getting the documents completely and conducting inspection of the project by the JIT.
- 15) The time limit for completion of the project would be a maximum of 18 months from the date of disbursement of the 1st installment of the term loan. This time limit can be extended by a further period up to 6 months, if reasons for delay are considered justified by the Bank/FI concerned and agreed to by NHB.
- 16) Major deviations in implementation of the project towards adherence to prescribed technical standards/specifications and protocols of NHB for specified components, as reported by Joint Inspection Team (JIT), shall lead to rejection of the proposal. However, in case of minor deviations, there may be deduction of subsidy as deemed appropriate by the PAC/IC of NHB.
- 17) Failure or poor performance of crop or project, as reported by Joint Inspection Team (JIT), may lead to grant of another opportunity to the applicant to improve the performance and/or rectify the identified defects in the project machinery etc., as deemed appropriate by the PAC/IC of NHB. Such an opportunity will be provided through Re-JIT.
- 18) Incomplete projects, default cases and project accounts that turn NP A shall not be eligible for subsidy and, subsidy, if released, will be called back in such cases with interest.
- 19) Any infrastructure created under NHB schemes, including protected cultivation (Poly house/Shade net house), should conform to NHB technical standards. NHB is not responsible for any lapses on the part of any service or technology provider in supplying/fabricating/erecting any sub-standard material/equipment/Plant & machinery for the project.

- 20) These schemes of NHB and schemes of MIDH, including NHM, will be mutually exclusive and benefit can be claimed only from one scheme for one project. Components that are assisted under any other sub-schemes of MIDH or other central schemes being implemented by APEDA, MOFPI, NMPB etc., shall not be eligible for NHB assistance. In case of projects, where subsidy is availed for sub components viz. (i) Water/ Irrigation infrastructure (ii) Farm Machinery from State/Central Govt., the cost of said-components shall be deducted while calculating Eligible Project Cost (EPC) and subsidy.
- 21) Wherever project insurance is available, the applicant shall insure the project.
- 22) In case of cold storage/CA storage, Mushroom, Ripening chamber, Reefer Van, Cold room and Pre cooling unit, the EPC is worked out on the basis of capacity and project cost, whichever is less only, not on project cost. In case of variation in capacity indicated in DPR, Bank appraisal, JIT report, Actual capacity, Technical Scrutiny etc., the lowest capacity is considered for deciding EPC.
- 23) Applicant has to intimate the Board before effecting change of project land, area of the project, crop, Bank/FI etc., in the proposal before claim of subsidy. Crop/activity proposed for change has to be a permitted crop/activity under NHB scheme.
- 24) Training of applicant is not mandatory. However, it is in the interest of the applicant to undergo suitable training for smooth implementation of the project.
- 25) Unit and limits of financial assistance:

Subsidy amount of NHB scheme sub-component to a family is limited as per the decision of 82nd meeting of Managing Committee of NHB, held on 28 & 29 November, 2018. Any subsidy claims beyond the limits prescribed as per the definition of family are not eligible for subsidy.

Family or a legal entity, eligible to avail assistance under NHB schemes as the case may be, shall be considered as an unit in considering eligibility in making application and in availing subsidy in case of Scheme No. 01 and 02. The family includes husband, wife and dependent minor children.

The benefit received/to be received either as individual member of the family, as a Group or jointly by husband and wife and /minor children of same family, and by any of these individual members of the family acting as a partner of a partnership firm, proprietor, as CEO or MD or Director of a company, any form of legal entity etc., shall be considered as benefit received by the said family and legal entity.

The eligibility is seen component wise as per NHB Schemes:

S.N	Scheme	Component
1.	Development of Commercial Horticulture through Production and post harvest management of	Development of Commercial Horticulture Development in Open field conditions

	Horticulture Crops	Development of Commercial Horticulture Development in Protected cover Integrated Post Harvest Management
2.	Capital Investment Subsidy scheme for construction/expansion/Modernization of cold storages /storage of Horticulture Produce	Any one of the component For capacity between 5001 -10000 MT CS Type-1/CS Type-2 with add on technology for CA/Technology induction and modernization

The maximum subsidy that an applicant can avail is the maximum admissible subsidy prescribed under each component of the NHB scheme guidelines as valid on the date of application under which he/she applied but not more.

26) Project Completion Milestones.

Component	Milestone to decide start of the project	Milestones to decide completion of the project in 18 months from the date of disbursement to 1 st Installment of Term loan.
Open Field Cultivation of Fruits	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures: 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Project insurance may be taken wherever available.
Protected Cultivation of Vegetables/ Flowers	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures: 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Project insurance may be taken wherever available.
PHM	Date of Disbursement of 1 st installment of term loan	Project Completion Certificate by Banks specifying completion date, with the following enclosures: 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Project insurance may be taken wherever available. The following may be obtained only for ripening chamber & primary processing projects: i. Approval of Layout plan for construction by Competent authority. ii. Registration with District Industry Centre (DIC) iii. State Pollution Control Board iv. NOC from Horticulture Dept.

Cold Storage/ CA Storage	Date of Disbursement of 1 st installment of term loan	<p><u>Project Completion Certificate by Banks specifying completion date, with the following enclosures:</u></p> <ol style="list-style-type: none"> 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Successful completion of Civil work certified by Civil Engineer based on component. 5. Complete installation of essential plant & machinery and other infrastructure proposed / appraised in the project - certified by Mechanical Engineer on component. 6. Applicable Govt. Approvals/ Clearance/ Licenses from (The list is only illustrative and may vary from project to project) <ol style="list-style-type: none"> i) NOC from Local Bodies like Gram Sabha/MC etc. ii) Change of Land Use (CLU) for industrial purpose. iii) State Pollution Control Board iv) Approval of Layout plan for construction by Competent authority v) Registration with District Industry Centre (DIC) vi) Fire safety department vii) NOC from State Horticulture Dept.
Reefer Van	Date of Disbursement of 1 st installment of term loan.	<p><u>Project Completion Certificate by Banks specifying completion date, with the following enclosures:</u></p> <ol style="list-style-type: none"> 1. Full/ Final disbursement of Term Loan. 2. CA Certificate for actual expenditure incurred. 3. Completion certificate from lending bank. 4. Registration with RTO. 5. V-Extract 6. Project insurance. 7. GPS tracking enabled and data logging system to monitor humidity.

27) Subsidy release is subject to availability of funds and NHB is not liable for any delay in release of subsidy.

ANNEXURE - 8

National Horticulture Board
85, Institutional Area,
Sector-18, Gurgaon-122001

No.NHB/HD/Bod/Gen/2007/462

May 17, 2007

Office Order

In compliance of letter No.12-1/2007-Hort. dated 30.3.2007 of the Department of Agriculture and Cooperation, Ministry of Agriculture, the following amendments have been made in the composition of the Board of Directors and Managing Committee under Rule in 4 and Rule 9 of the Rules and Regulations of National Horticulture Board :-

Board of Directors (Rule 4)

- i) To include Addl. Secretary/Special Secretary in-charge of Horticulture as Member
- ii) To include Mission Director, National Horticulture Mission as Member
- iii) To change Managing Director, National Horticulture Board from Member to Member Secretary
- iv) To increase the strength of non-official Members from eight to eleven
- v) To exclude the representatives of Ministries of (i) Railway, (ii) Shipping & Transport and (iii) Civil Aviation & Tourism

Managing Committee (Rule 9)

- vi) To include Mission Director, National Horticulture Mission as Member
- vii) To exclude (a) Addl. Secretary/Special Secretary In-charge of Horticulture and (b) Advisor (Agriculture), Planning Commission

Accordingly, the revised Rules and Regulations as enclosed are hereby issued.

(Signature) 17/05/07
(Dr. J.N. Chamber)
Managing Director

Distribution :

All concerned

National Horticulture Board Gurgaon

Rules and Regulations

In exercise of the powers conferred by the Clause 4(xxxii) and clause 5 of the Memorandum of Association of the National Horticulture Board the Central Government hereby enacts the following Rules to replace the existing Rules and Regulations of the National Horticulture Board :-

2) **SHORT TITLE** : These Rules may be called 'Rules of the National Horticulture Board'.

3) **DEFINITION** : Subject to the context :

- i) 'Board' means the National Horticulture Board
- ii) 'Board of Directors' means the Board of Directors
- iii) 'Managing Committee' means the Managing Committee of the Board.
- iv) 'Managing Director' means the Managing Director of the Board.
- v) 'Member' means a Member of the Board of Directors.

4) **CONSTITUTION OF THE BOARD OF DIRECTORS:**

There shall be a Board of Directors which will consist of the following :-

- | | | |
|----|--|----------------|
| 1. | Union Minister for Agriculture
(Ex-Officio) | President |
| 2. | Minister of State
In-charge of Horticulture in the
Department of Agriculture & Cooperation
(Ex-Officio) | Vice President |
| 3. | Secretary, Deptt. of Agri. & Coopn.,
(Ex-Officio) | Member |
| 4. | Director General
Indian Council of Agri. Research
(Ex-Officio) | Member |

- | | | |
|-----|--|------------------|
| 5. | Addl. Secretary/Special Secretary
In-charge of Horticulture, DAC
(Ex-Officio) | Member |
| 6. | Mission Director, National Horticulture Mission
(Ex-Officio) | Member |
| 7. | Horticulture Commissioner
in the Deptt. of Agri. & Coopn.,
(Ex-Officio) | Member |
| 8. | Financial Adviser
in the Deptt. of Agri. & Coopn.
(Ex-Officio) | Member |
| 9. | Adviser (Agriculture)
in Planning Commission
(Ex-Officio) | Member |
| 10. | Chairman,
Agricultural & Processed Food Products
Export Development Authority (APEDA)
(Ex-Officio) | Member |
| 11. | Eleven representatives of Horticulture
industry representing the interests of
cooperative societies, leading horticulturists
and leading exporters of horticulture produce.
(to be nominated by Central Govt.) | Members |
| 12. | Representatives of Ministry of Food
Processing Industry, or any other Ministry
Who may be invited specially with the consent
of the President. (Ex-Officio) | Members |
| 13. | Managing Director
National Horticulture Board (Ex-Officio) | Member Secretary |

5. **ROLL OF MEMBERS :**

The Board shall keep a roll of members, giving their occupations and addresses and every member shall sign in the same. If a member change his address, he may notify to the Board his new address, but if he fails to notify such address, his address as recorded on the roll of members shall be deemed to be his address.

provided that no such notification will be required in case of an ex-officio member.

Explanation: Where a member is a Company, a Society or a Body Corporate, the roll may be signed by an authorised representative of such Company, Society or Body Corporate as the case may be.

6. **TERM OF OFFICE OF MEMBERS :**

- i) A member shall cease to be such member if he dies or becomes of unsound mind or becomes insolvent or is convicted of a criminal offence involving moral turpitude or if he resigns from such membership by a letter addressed to the Bóard. Such a resignation shall, however, take effect only on acceptance of the resignation by the Managing Committee.
- ii) Unless the membership of member is other-wise determined, all members shall cease to be members on the expiry of three years, from the date on which they become members of the Board of Directors but shall be eligible for re-appointment.
- iii) Any casual vacancy in the Board of Directors shall be filled by the appointment or nomination of a member by the appropriate authority entitled to make such appointment or nomination and the member appointed or nominated to fill such casual vacancy shall hold office for the remainder of the term, if any, of the member in whose place he has been appointed or nominated. Provided that, the foregoing sub-rules in this rule 6 shall have no application in the case of an ex-officio member nominated by the Central Government who shall continue to be such ex-officio member during the pleasure of the Government.

7. **MEETINGS OF THE BOARD OF DIRECTORS**

- i) The President shall preside at all meetings of the Board of Directors. In the absence of the President at any meeting of the Board, the Vice-Chairman shall preside over the meeting. The Board of Directors shall meet at least once in every year which shall be called the Annual General Meeting of the Board of Directors. However, the President may convene an emergency meeting of the Board of Directors at a shorter notice to discuss any matter of emergent nature provided that such notice shall not be less than 15 days. All meetings of the Board of Directors shall be held at the time and place to be determined by the President of the Board of Directors.

- ii) The President may convene a special meeting of the Board of Directors on the written requisition of not less than one third of the members.

Such special meeting shall be called extra-ordinary General Meeting of the Board of Directors. Every requisition so made by the members shall express the object for which the extra-ordinary General Meeting is proposed to be called and shall be left at the address of the Managing Director of the Board or posted to his address. Upon receiving such requisition, the President shall convene a meeting of the Board of Directors within 31 days from the date of such receipt.

- iii) Every notice calling the Annual and Extra-ordinary general Meeting of the Board shall state the date, time and place at which such meeting will be held and shall be served upon every member not less than 21 clear days before the date appointed for the meeting.
- iv) The accidental omission to give notice or the non-receipt of the notice by any member or other person to whom it should be given shall not invalidate the proceedings at the meeting.
- v) Five Members present in person shall form a quorum for any General Meeting of the Board of Directors. However, in the case of an Extra-ordinary General Meeting, one-half of the requisitionists must be present to constitute a quorum.
- vi) Every matter discussed in a meeting of the Board of Directors shall be decided by a majority of those present and entitled to Vote. Each member shall have one Vote. In case of equality of Votes, the President shall have the casting Vote. The Members, shall not authorise any other person to represent them at the meetings of the Board.
- vii) The President may invite any other person, who is not a member to attend a meeting of the Board of Directors. Such invitees shall not be entitled to vote at the meeting.
- viii) The Board of Directors shall function notwithstanding any vacancy therein and no act or proceedings of the Board of Directors shall be invalidated or nullified merely by reasons only of the existence of any vacancy therein or any defect in the appointment/nomination of any members.
- ix) The members of the Board of Directors, Managing Committee or any Committee appointed by the Board shall not be entitled to any remuneration from the Board. However, non-official members of the Board of Directors or the Managing Committee or any other Committee appointed by it shall be paid by the Board such travelling and daily allowances as may be provided for in the Rules to be made in this behalf

in respect of any Journeys undertaken by them for attending the meeting of the Board, the Managing Committee or the Committee or in connection with any other business of the Board, the Managing Committee or the Committee as the case may be.

8. FUNCTIONS AND POWERS OF THE BOARD OF DIRECTORS

The Board of Directors shall have the powers and duties to :

- i) Consider and decide on the programmes of activities of the Board and to add new schemes to ongoing activities of the Board.
- ii) Appoint auditors for the Board.
- iii) Consider the Annual Report, Audited accounts and balance sheet of the Board for the outgoing years.
- iv) Add to and amend, with the prior approval of the Government of India, the rules of the Board.
- v) Supervise generally the functions of the Managing Committee and to provide guidance thereto.
- vi) Delegate any of its powers by resolution to the Managing Committee/Committee or Committees constituted by it/Managing Director or any other officer of the Board.

9. MANAGING COMMITTEE

There shall be a Managing Committee of the Board which shall consist of the following :

- | | | |
|----|--|----------|
| 1. | Secretary
Deptt. of Agri. & Coopn.
(Ex-Officio) | Chairman |
| 2. | Financial Adviser
Deptt. of Agri. & Coopn.
(Ex-Officio) | Member |
| 3. | Horticulture Commissioner
Deptt. of Agri. & Coopn.,
(Ex-Officio) | Member |

- | | | |
|----|---|------------------|
| 4. | Mission Director, National Horticulture Mission
Department of Agri. and Coop.
(Ex-Officio) | |
| 5. | Chairman,
Agricultural & Processed Food Products
Export Development Authority (APEDA)
(Ex-Officio) | Member |
| 6. | General Manager
NABARD
(Ex-officio) | Member |
| 7. | Managing Director
National Horticulture Board
(Ex-Officio) | Member Secretary |

10. **MEETINGS OF THE MANAGING COMMITTEE :**

- i) The Managing Committee shall meet at least once in every three months and otherwise at such times and at such places as may be determined by the Chairman or the Managing Committee.
- ii) Three members of the Committee present in person shall constitute the quorum at any meeting of the Committee.
- iii) A resolution in writing, signed by a majority of the members of the Managing Committee shall be deemed to be the resolution passed by the Managing Committee and shall be deemed to have been passed on the date on which the last signatory affixes his signatures to it. Provided that nay resolution passed as aforementioned shall be placed before the next meeting of the Managing Committee.
- iv) In the event of the absence of the Chairman in a meeting of the Committee, the Additional Secretary (Horti.) as Member of the Managing Committee shall provide over the meeting.
- v) Each member of the Managing Committee excluding the Chairman thereof shall have one vote and in case there be an equality of votes on any question to be decided by the Managing Committee, its Chairman shall have a casting vote.

11. **POWERS AND FUNCTIONS OF THE MANAGING COMMITTEE :**

- i) The general superintendence, direction and control of the affairs and functions of the Board shall be vested in the Managing Committee, in accordance with these rules and the bye-laws made therein for the furtherance of its objects, which may exercise all the powers necessary or expedient for the purpose.
- ii) Without prejudice to the generality of the foregoing sub-rule, the Managing Committee shall have the powers :
 - a) To prepare and execute detailed plans and programmes for the Board and to consider and approve adjustments and re-appropriations of outlays for different components/programmes within the overall outlay approved by the Central Government for the plan projects of the Board, so as to carry on the administration and management of the Board efficiently and effectively.
 - b) To receive grants, gifts, donations and contributions and to have custody of the funds of the Board.
 - c) To prepare, revise and amend the budget estimates of the Board each year, and to sanction the expenditure.
 - d) To institute and award fellowships, scholarships, prizes and medals.
 - e) To collaborate with any other organization in the matter of horticultural development and to enter into arrangements or contracts for and on behalf of the Board.
 - f) To sue and defend all legal proceedings on behalf of the Board.
 - g) To create such posts, appoint, control, remove suspend and dismiss staff as may be required for the efficient management of the affairs of the Board and to regulate the recruitment and conditions of their service.
 - h) To appoint Committees or Sub-Committees as and when required.
 - i) To delegate any of its powers by resolution to the Managing Director or any other officer of the Board.
- iii) All matters to be placed before the Board of Directors shall, in the first instance, be placed before the Managing Committee for examination.

- iv) The Chairman of Managing Committee may, in extra, ordinary and emergency circumstances, act for and in the name of the Managing Committee subject to ratification of such action by the Managing Committee within three months from the date of such a decision provided that if any action so taken by the Chairman in the interests of the Board has the written concurrence of the Central Government, no ratification by the Managing Committee shall be required.

12. **MANAGING DIRECTOR OF THE BOARD**

- i) The Managing Director shall be the Principal Executive Officer of the Board. he shall be appointed by the President of the Board with the previous approval of the Central Government and shall hold officio for such period and on such conditions as may be specified by that Government.
- ii) It shall be the duty of the Managing Director to coordinate and exercise general supervision over all the activities of the Board. In this regard, the Managing Director shall be accountable to the Board of Directors, the Managing Committee and the Central Government.
- iii) He shall prescribe the duties of all officers and staff of the Board and shall exercise such supervision and disciplinary control as may be necessary in accordance with these rules.

13. **ACCOUNTS AND AUDIT**

- i) The funds of the Board will inter-alia, consist of the following:
- a) Grants made by the Central Government.
 - b) Donations and contributions from other sources.
 - c) Income from investments and other sources.
 - d) Receipts of the Board from other sources.
- ii) The Bankers of the Board shall be Nationalised Banks selected by the Managing Committee and approved by the Board by Directors. All funds shall be paid into the Board's Accounts with its Bankers and shall not be withdrawn except on a cheque signed by such officer or officers as may be duly empowered in this behalf by the Managing Committee with the approval of the Governing Council.
- iii) a) The Board shall maintain proper accounts and other relevant

records and prepare an annual statement of accounts in such form as may be prescribed by the Board of Directors.

- b) The accounts of the Board shall be audited annually by the auditors of the Board appointed by the Board of Directors with the prior approval of the Central Government. Any expenditure incurred in connection with the audit of accounts shall be payable by the Board.
 - c) The Board shall submit the audited statement of Accounts together with the audit report to the Central Government and the Central Government will be entitled to call for any formulation or explanation in this connection.
 - d) The Comptroller and Auditor General of India shall, however, have the right to demand the production of books, accounts, connected vouchers and other documents and papers in respect of grants loans made by the Central Government to the Board.
- iv) A draft of Annual Report and the Annual Accounts of the Board shall be prepared by Managing Committee and placed before the Board of Directors at its Annual General Meeting for consideration and approval. Copies thereof as finally approved by the Board shall be supplied to the members of the Board of Directors. The proceedings of the Annual General Meeting of the Board of Directors together with the Annual Report shall be sent to the Central Government.

14. SERVICE OF NOTICE

- i) A notice may be served upon any member of the Board of Directors either personally or by post at the address mentioned the roll of members.
- ii) Any notice so served by post shall be deemed to have been served on the day following that on which it is posted.

15. AUTHORITY AND COMMON SEAL

The Managing Director or any other officer of the Board as may be determined by the Managing Committee be authorized to execute documents, plaints, written statements and affidavits etc. on behalf of the Board.

The Board shall have a common seal which shall be kept in safe custody by the Managing Director and shall be used by and under the authority of the Managing Committee. One member of the Managing Committee shall sign every instrument to which the common seal is affixed and be countersigned by the Managing Director.

16. **AMENDMENT OF RULES**

The Rules may be amended, with previous permission of Government of India, by a resolution at a meeting of the Board of Directors convened solely for this purpose in accordance with rules of the Board.

17. **DISSOLUTION**

- i) Subject to the consent of the Central Government, any number not less than three-fifths of the member of the Board of Directors may determine that the Board shall be dissolved forthwith, or at the time then agreed upon, and all necessary steps shall be taken for the disposal and settlement of the property of the Board, its claims and liabilities, provided that in the event of any dispute arising among the members of the Board of Directors adjustments of its affairs shall be referred to the Principal Court of original Jurisdiction in Haryana and the Court shall make such order in the matter as it shall deem fit.

Provided that Board shall not be dissolved unless three-fifths of the members shall have expressed a wish for such dissolution by their votes delivered in person at a General Meeting convened for the purpose.

- ii) On dissolution of the Board, the Central Government shall be entitled to take over all the assets and liabilities of the Board.



ANNEXURE - 9

List of the Board of Directors of National Horticulture Board

Sl. no	Name, Designation, Telephone No. and E-mail ID of Official Member	Status
1.	Hon'ble Union Minister for Agriculture & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Govt. of India Krishi Bhawan, New Delhi Ph:011-23383370/23782691/ 23384129 Email: am.krishi@nic.in	Ex-officio President
2.	Hon'ble Minister of State for Agriculture & Farmers Welfare, Ministry of Agriculture and Farmers Welfare, Govt. of India Krishi Bhawan, New Delhi Ph: 011-23782343/23782565 E-mail: mos.krishi@nic.in	Ex-officio Vice-President
3	Secretary Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382651/ 23388444 Email: secy-agri@nic.in	Ex-officio Member
4	Secretary Ministry of Food Processing Industry (MoFPI), Pancheel Bhawan, August Kranti Marg, New Delhi – 110 049 Ph: 011-26493225, 26493012(F), 24106327(R) Email: secy.mofpi@nic.in/atul.saxena69@gov.in	Ex-officio Member
5	Department of Agriculture Research and Education (DARE) cum Director General (DG), Indian Council of Agriculture Research, Krishi Bhawan, New Delhi Ph:011-23382629-476/ 25841976/233867111/ 25843190 (R) Email: dg.icar@nic.in	Ex-officio Member
6	Addl. Secretary & Financial Advisor, Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhawan, New Delhi Ph: 011-23381363/23382532 Email: asfa-agri.gov@in	Ex-officio Member
7	Special Secretary (Hort.), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhawan, New Delhi, Ph: 011-23381503, ascc-agri@nic.in / a.likhi@nic.in / likhiabhitaksh@hotmail.com	Ex-officio Member
8	Joint Secretary & Mission Director, Mission for Intergraded Development of Horticulture (MIDH) Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhawan, New Delhi Ph: 011-23382444/ 23073779, Email: jsmidh-agri@gov.in	Ex-officio Member

9	Horticulture Commissioner, Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381012/23383712 Email: hortcommissioner@gmail.com/ hort.comm-agri@agri.gov.in	Ex-officio Member
10	Adviser (Agriculture) Nitti Aayog, Parliament Street, New Delhi 011- 23096630/011-23096613 (PS-Advisor) 2598, Mob: 9868060359, neelam.patel@gov.in/ adviser.agri-pc@nic.in	Ex-officio Member
11	Chairman, Agricultural & Processed Food Products Export Development Authority (APEDA), Siri Institutional Area, 3 rd Floor , NCUI Building, August Kranti Marg, New Delhi Ph: 011-26513167/26526187/41486020 Email: chairman@apeda.gov.in/ukvats@apeda.gov.in	Ex-officio Member
12	Shri Rajib Bordoloi H.No.-47, Ananda Nagar Six Mile, Khanapara, Guwahati-781022 Mob: 9706042456/9706063243 Email: rajib.bordoloi29@gmail.com	Non-Official Member
13	Shri Mrigendra Kumar Vill-Manora, Post-Obra, Dist-Aurangabad Bihar-824124 Mob: 9934635843/8709828047 Email: mrigendamanora@gmail.com	Non-Official Member
14	Shri Bhimsen Mahadevappa Kokare K.C. Nagar, DCC Bank, Solapur Road Vijayapura, Karnataka -586103 Mob: 9448143656 Email: kokarebm@gmail.com	Non-Official Member
15	Shri Dharuman A, 3/111, Ebbanadu, Ebbanad Post, The Nilgiris, Ooty, Tamilnadu-643206 Mob: 9443522730 Email: adharuman@gmail.com	Non-Official Member
16	Shri M.K. Akilan, Camalagam, 12, 3 rd Cross Balaji Nagar, Oulgaret, Puducherry-605005 Mob: 9843112121/8072256505 Email: akilan.kannan@gmail.com	Non-Official Member
17	Shri Vanipally Srinivas Reddy 6-3-1360, Ngo's Colony, Vanasthalipuram, IB Nagar, Hyd, Telangana- 500070 Mob: 9676000776 Email: srinivasvanipally@gamil.com	Non-Official Member

18	Shri Singam Somashekar Reddy H.No- 2-1-1 A, Gokulapadu Village Kallur Mandal, Kurnool District Andhra Pradesh-518467 Mob: 9866839242 <u>singam.somashekarreddy@gmail.com</u>	Non-Official Member
19	Shri Ananda Aa Shri At- Uppalli, Post-Madasur Lingadahalli, Sagara Taluk, Shimoga District- Karnataka- 577434, Mob: 09448204831/08183-296500 Email: <u>anand_kpp@rediffmail.com</u>	Non-Official Member
20.	Shri Shikhar Malani S/o Shri Sanjeev Malani, Ramnagar Jhanda Chowk, Bankhedi, Dist- Narmadapuram, Madhya Pradesh-461990 Mob: 9425409118 Email: <u>ecshikhar@gmail.com</u>	Non-Official Member
21	Shri Sandeep Yashwant Rane 1/203, Pandurang Krupa Nath Pal Nagar A/p- Tal- Kankavli, Dist-Sindhudurg, Maharashtra-416602 Mob: 9420306306/9890874779 Email: <u>sandeeprane4104@gamil.com</u>	Non-Official Member
22	Shri Birendra Juyal Vill+Post- Karakot, Dist-Pauri Garhwal Uttarakhand- 246159 Mob: 9811025779 Email: <u>birendrajuyal60@gmail.com</u>	Non-Official Member
23	Shri Priya Ranjan Managing Director, NHB, Email: <u>md@nhb.gov.in</u> ,	Ex-officio Member Secretary

List of the Managing Committee of National Horticulture Board

Sl. no	Name, Address and Website of Committees/Board	Name, Designation, Telephone No. and E-mail ID of Official Member
1.	Managing Committee	Secretary, Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382651/ 23388444 Email: secy-agri@nic.in
2.		Additional Secretary & Financial Advisor Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381363/23382532 Email: asfa-agri@gov.in
3		Special Secretary (Hort.), Department of Agriculture & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381503, ascc-agri@nic.in as.dc-agri@gov.in / asc-agri@gov.in
4		Joint Secretary & Mission Director, Mission for Intergraded Development of Horticulture (MIDH) Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23382444/ 23073779 Email: jsmidh-agri@gov.in
5		Horticulture Commissioner, Department of Agriculture, & Farmers Welfare, Ministry of Agriculture & Farmers Welfare, Govt. of India, Krishi Bhavan, New Delhi Ph: 011-23381012/23383712 Email: hortcommissioner@gmail.com hort.comm-agri@agri.gov.in
6		Chairman Agricultural & Processed Food Products Export Development Authority (APEDA), Siri Institutional Area, 3 rd Floor , NCUI Building, August Kranti Marg, New Delhi Ph: 011-26513167, Email: chairman@apeda.gov.in
7		General Manager NABARD, ICD, 3 rd Floor, "B" Wing, Plot No. C-24, G Block, Bandra Kurla Complex, Bandra (East), Mumbai-400 051 Tel : (91) 022-26539895 / 96 /99 dor@nabard.org
8		Managing Director, National Horticulture Board, 85, Sec-18, Institutional Area Gurugram (Haryana) Email: md@nhb.gov.in ,

ANNEXURE - 10

NHB DIRECTORY

NHB (HQ) All Employees list as on 01.06.2025

Sr. No.	Name of the Officer	Present Designation	Present place of posting in NHB	Phone Number	E-mail ID
1	Sh. Priya Ranjan	Managing Director	Head Office (HO) (Additional charge)	0124-2342992	md@nhb.gov.in
2	Sh. Vijay Kumar Doharey	Dy. Managing Director	H.Q., Gurugram	0124-2349285	dmd.nhb@gov.in
3	Sh. Prem Narayan	Joint Director	H.Q., Gurugram	7002120407	prem.narayan65@nhb.gov.in
4	Sh. Chander Prakash Gandhi	Joint Director	H.Q., Gurugram	8800103799	cpgandhi@nhb.gov.in
5	Sh. Satish Kumar Sharma	Joint Director	H.Q., Gurugram	9469865731	satishk.sharma66@nhb.gov.in
6	Sh. Hukum Chand Rohilla	Joint Director (F&A)	H.Q., Gurugram	9911152755	hc.rohilla68@nhb.gov.in
7	Sh. Manmohan	Deputy Director	H.Q., Gurugram	9896478964	dd.north.nhb@gov.in
8	Sh. Alok Kumar	Deputy Director	H.Q., Gurugram	7597759911	alok.kumar80@nhb.gov.in
9	Sh. Ashok Kumar	Deputy Director	H.Q., Gurugram	9503376288	ashok.kr2042@nhb.gov.in
10	Sh. Ratan Lal Phulwariya	Deputy Director	H.Q., Gurugram	9726230053	rl.fulwaria83@nhb.gov.in
11	Sh. Siddapuram Joshi Bheemesh	Deputy Director	H.Q., Gurugram	8919184200	joshi.bheemesh93@gov.in
12	Sh. Ravindra Dangi	Deputy Director	H.Q., Gurugram	9651909773	ravindra.dangi93@gov.in
13	Shri Tapan Kumar Giri	Deputy Director	H.Q., Gurugram	6370998115	
14	Shri Manoj Brijwal	Deputy Director	H.Q., Gurugram	9412963646	
15	Sh. Sunil Bhutani	O.L. Officer	H.Q., Gurugram	9582155420	sunil.bhutani77@nhb.gov.in
16	Mrs. Shashi Manchanda	Sr. Admn. Officer	H.Q., Gurugram	9811353888	shashi.manchanda67@nhb.gov.in
17	Mrs. Vanita Narang	Sr. Admn. Officer	H.Q., Gurugram	9711150418	vanita.narang68@nhb.gov.in
18	Sh. Ashok kumar Sharma	Technical Officer (computer)	H.Q., Gurugram	9868566084	ak.sharma1967@nhb.gov.in
19	Sh. Brij Bihari Yadav	Technical Officer (computer)	H.Q., Gurugram	9868896811	bb.yadav65@nhb.gov.in
20	Sh. Sunil Kumar Rewar	Sr. Horticulture Officer (Under suspension w.e.f. 17.02.2023)	H.Q., Gurugram	8306477413	
21	Sh. Ved Pal Singh	Sr. Horticulture Officer	H.Q., Gurugram	8750919750	vedpal.singh77@gov.in
22	Ms. Shikha Jain	Sr. Horticulture Officer	H.Q., Gurugram	9079705286	shikha.jain57@gov.in
23	Sh. Shiva Kumar N	Sr. Horticulture Officer	H.Q., Gurugram	9110659073	shivkumar.n2000@gov.in

24	Sh. Jadhav Parth Janardhan	Sr. Horticulture Officer	H.Q., Gurugram	7350537059	jadhav.parth96@gov.in
25	Sh. Nikhil HN	Sr. Horticulture Officer	H.Q., Gurugram	6360262985	nikhil.hn96@gov.in
26	Sh. Vijaykumar B T	Sr. Horticulture Officer	H.Q., Gurugram	6360371761	vijaykumar.bt97@gov.in
27	Sh.. Manu A.N	Sr. Horticulture Officer	H.Q., Gurugram	9901818974	manu.an2000@gov.in
28	Sh. Aditye Ingole	Sr. Horticulture Officer	H.Q., Gurugram	8446387957	aditya.ingole96@gov.in
29	Sh. Satish Kumar Messon	Sr. Accountant	H.Q., Gurugram	9313480960	satish.masson1972@gov.in
30	Sh. Jagmohan	Sr. Accountant	H.Q., Gurugram	9868151024	jag.mohan1969@nhb.gov.in
31	Ms. Manmeet Khurpai	Jr. Accountant	H.Q., Gurugram	9873205282	
32	Sh. Harish Singh	Jr. Accountant	H.Q., Gurugram	9968078099	
33	Ms. Rita Arora	Computer Executive	H.Q., Gurugram	9711171401	
34	Sh. Satish Kumar	L.D.C.	H.Q., Gurugram	8901277382	
35	Sh. Randhir Singh	Hindi -Typist	H.Q., Gurugram	9868829143	
36	Sh. Raj Singh	L.D.C.	H.Q., Gurugram	9868448994	
37	Sh. Roshan Lal	Electrician	H.Q., Gurugram	8685898639	
38	Sh. Jai Kishan	Budder-grafter	H.Q., Gurugram	9811137942	
39	Sh. Narpal Singh	Budder-grafter	H.Q., Gurugram	9717669309	
40	Sh. Mohan Chand	Budder-grafter	H.Q., Gurugram	9818715530	
41	Sh. Satbir Singh	Messenger	H.Q., Gurugram	8447366467	
42	Sh. Devender Singh	Messenger	H.Q., Gurugram	9650504722	
43	Sh. Birender Singh	Messenger	H.Q., Gurugram	9416843098	
44	Sh. Desh Raj	Messenger	H.Q., Gurugram	9968413873	
45	Sh. Vinod Kumar	Messenger	H.Q., Gurugram	9780923620	
46	Sh. Umesh Singh	MTS (TS)	H.Q., Gurugram	8368138592	
47	Sh. Goverdhan	MTS (TS)	H.Q., Gurugram	9953581620	
48	Sh. Anand Kumar	MTS (TS)	H.Q., Gurugram	8527448558	
49	Sh. Anirudh Kumar	MTS (TS)	H.Q., Gurugram	8368293297	



Directory of NHB Employees posted at State/Centres

S.No.	Name	Designation	Posted at NHB CENTRE	Mobile no.	E-mail id
1	Ms. Nissi Flora Godi	Deputy Director	NHB Ahmedabad	8985800160	nissiflora.godi90@gov.in
2	Sh. Dutt Kirti Kumar	Messenger			
3	Sh. B.Raja	Deputy Director	NHB Bangalore	9790438540	b.raja77@nhb.gov.in
4	Sh. Mukesh Kumar Sahu	Sr. Horticulture Officer		8797968757	
5	Sh. Anil Kumar	Deputy Director	NHB Gwalior	9765494624	aniikumar.2025@nhb.gov.in
6	Sh. Deep Chand	Messenger			
7	Yashoda Vijyanthi Kalyan	Deputy Director	NHB Bhopal	7893737380	mpnhbbpl@gmail.com
8	Mr. Gagangowda M B	Sr. Horticulture Officer		8722487942	
9	Sh. Kailash Chand Sain	Messenger			
10	Dr. Vikki Narendra Nandeshwar	Deputy Director	NHB Bhubaneshwar	9766493605	vikki.nandeshwar88@gov.in, odisha.nhb@gov.in
11	Ms. Barnali Majumder	Sr. Horticulture Officer		8697507171	
12	Shri Basant Kumar Routray	MTS (TS)			
13	Sh. Sachidanand Naik	Messenger			
14	Smt. Suryakanti Biswal	Messenger			
15	Dr. Shanta Kumar Dubey	Deputy Director	NHB Chandigarh	7350010794	sk.dubey76@nhb.gov.in
16	Shri Roop Lal	MTS (TS)			
17	Shri Gurucharan Ram	MTS (TS)			
18	Sh. Sunder Pal	Deputy Director	NHB Chennai	9917089599	sunder.pal89@gov.in
19	Sh. K. P. Sai Sreedhar	Computer Executive		9871015145	
20	Sh. T. Swamy Narayan	Messenger			
21	Sh. Satyendra Singh Narvaria	Deputy Director	NHB Dehradun	761724211	nhbdehradun@gmail.com
22	Sh. Diwan Singh	Messenger			



23	Sh. Pawan Kumar	Deputy Director	NHB Delhi	7776862369	pawan.kr2047@nhb.gov.in
24	Sulochana K H	Sr. Horticulture Officer		8951532424	
25	Sh. Chirag Bhatia	Sr. Horticulture Officer		7018035756	
26	Sh. Nagraj Shettar	Sr. Horticulture Officer		8861475911	
27	Sh. Soumen Shit	Sr. Horticulture Officer		7908121154	
28	Sh. Balwan Singh	Messenger			
29	Ms. Nirmala Devi	Messenger			
30	Shri Prem Chand	MTS (TS)			
31	Shri Sunder Singh	MTS (TS)			
32	Sh. Raj Pandey	Deputy Director		NHB Gangtok	9415732582
33	Ms. Navanita Baruah Mahanta	Deputy Director	NHB Guwahati	9864261389	navanita.mahanta69@nhb.gov.in
34	Sh. Baljeet Kumar	Computer Executive		9212729264	
35	Sh. Ghanshyam Terron	Messenger			
36	Sh. Nagendra Nath Das	Messenger			
37	Sh. Manjunatha B	Sr. Horticulture Officer	NHB Jaipur	7259655920	
38	Sh. Ravi Kumar Sharma	Messenger			
39	Sh. Rajneesh Singh	Deputy Director	NHB Jammu	9906826878	jk.nhb@gov.in, rajneesh.singh91@gov.in
40	Shri Vidhya Pal	MTS (TS)			
41	Sh. Abdul Rashid Malik	Messenger	NHB Srinagar		
42	Sh. Sansar Ahmed	Joint Director	NHB Kolkata	8118807581	sansar.ahamed69@nhb.gov.i n
43	Mr. Ranjith	Sr. Horticulture Officer		7022448780	
44	Sh. Jayanta Ghosh	Computer Executive			
45	Sh. Amal Krishan Pal	Messenger			
46	Shri S. K. Bardhan	MTS (TS)			

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47	Sh. Ishwar Nath Sahai	Joint Director	NHB Lucknow	9415423083	ishwarn.sahai67@nhb.gov.in
48	Sh. Sanjeev Kumar Chaurasia	Deputy Director		8269105965	
49	Sh. Dinesh Kumar Chaudhary	L.D.C.			
50	Sh. Sarwan Kumar	Messenger			
51	Shri Manmender Singh	MTS (TS)	Baraut		
52	Karthik Kumar J B	Sr. Horticulture Officer	Varanasi	9739649412	
53	Shri Ram Milan	MTS (TS)			
54	Ms. Chandushree S	Sr. Horticulture Officer	NHB Nashik	8660343900	
55	Sh. Harish Kumar Pratap Singh Chauhan	Messenger			
56	Sh. Nishar Akhtar	Deputy Director	NHB Nagpur	7209739366	mh.nag.nhb@gov.in
57	Shri V.V. Babar	MTS (TS)	NHB Mumbai		
58	Sh. Nikhil Gowda MN	Sr. Horticulture Officer	NHB Pune	8197260256	
59	Ms. Rekha V. Patil	Messenger			
60	Sh. Pradeep Kumar Jatav	Deputy Director	NHB Patna	8800452158	nhbpatna@gmail.com, pradeep.jatav89@gov.in
61	Sh. Nagendra Rai	Messenger			
62	Sh. Bhimappa Basappa Beesanakoppa	Deputy Director	NHB Raipur	8970101213	cg.nhb@gov.in
63	Sh. Siddesh S	Sr. Horticulture Officer		9900234011	
64	Sh. Bhagirath	Messenger			
65	Sh. Sujit Sumit Purty	Deputy Director	NHB Ranchi	7044761644	ss.purty82@nhb.gov.in
66	Ms. Munni Devi	Messenger			
67	MS Garapati Sreenija	Deputy Director	NHB Shimla	7032070251	nhbshimla2004@gmail.com
68	Teju C M	Sr. Horticulture Officer		8861272688	
69	Shri Mahender Singh	MTS (TS)			
70	Shri Arjun Singh	MTS (TS)			
71	Sh. Naveena Kumara K T	Deputy Director	NHB Thiruvananthapuram	9880273019	naveenakumara.kt91@gov.in
72	Ms. Sangeetha Priya S (Transferred at HQ. but yet to join)	Sr. Horticulture Officer		9842349070	
73	Sh. Justin Thariyan	Messenger			
74	Sh. Avanish Kumar Sharma	Deputy Director	NHB Hyderabad	9889872777	avanishk.sharma79@nhb.gov.in
75	Shri Pradeep Korishettar	Deputy Director	NHB Vijayawada	8970987171	nhbvijayawada@gmail.com
76	Ms. Anusha G	Sr. Horticulture Officer		8296684639	




ANNEXURE - 11

S.No	Name	desig	Posted at	total
1	DR VIJAY KUMAR DOHAREY/डी विजय कुमार दोहारे	DEPUTY MANAGING DIRECTOR/उप. प्र. निदेशक	HEAD OFFICE/मुख्य कार्यालय	376128
2	PREM NARAYAN/प्रेम नारायण	JOINT DIRECTOR/स. निदेशक	HEAD OFFICE/मुख्य कार्यालय	223827
3	C. P. GANDHI/चंद्र प्रकाश गंधी	JOINT DIRECTOR/स. निदेशक	HEAD OFFICE/मुख्य कार्यालय	193083
4	H. C. ROHILLA/एच. सी. रोहिल्ला	JOINT DIRECTOR(F&A)/स. निदेशक (वि. एचम्. लेखा)	HEAD OFFICE/मुख्य कार्यालय	193083
5	SATISH KR. SHARMA/सतीश कुमार शर्मा	JOINT DIRECTOR/स. निदेशक	HEAD OFFICE/मुख्य कार्यालय	210651
6	MANMOHAN/मनमोहन	DEPUTY DIRECTOR/उप. निदेशक	HEAD OFFICE/मुख्य कार्यालय	117687
7	ALOK KUMAR/आलोक कुमार	DEPUTY DIRECTOR/उप. निदेशक	HEAD OFFICE/मुख्य कार्यालय	124458
8	ASHOK KUMAR/अशोक कुमार	DEPUTY DIRECTOR/उप. निदेशक	HEAD OFFICE/मुख्य कार्यालय	111282
9	RATAN LAL/रतन लाल	DEPUTY DIRECTOR/उप. निदेशक	HEAD OFFICE/मुख्य कार्यालय	111282
10	SIDDAPURAM JOSHI BHEEMESH/सिद्धपुरम जेशी भीमेश	DEPUTY DIRECTOR/उप. निदेशक	HEAD OFFICE/मुख्य कार्यालय	113679
11	RAVINDRA DANGI/रविन्द्र दंगी	DEPUTY DIRECTOR/उप. निदेशक	HEAD OFFICE/मुख्य कार्यालय	108171
12	ASHOK KR. SHARMA/अशोक कुमार शर्मा	TECHNICAL OFFICER (C)/स. अधिकारी (क)	HEAD OFFICE/मुख्य कार्यालय	151350
13	BRIJ BIHAREE YADAV/ब्रज बिहारी यादव	TECHNICAL OFFICER (C)/स. अधिकारी (क)	HEAD OFFICE/मुख्य कार्यालय	142749
14	SUNIL BHUTANI/सुनील भूटानी	O.L.OFFICER / राजभाषा अधिकारी	HEAD OFFICE/मुख्य कार्यालय	151350
15	SHASHI MANCHANDA/शशि मंचन्दा	SR. ADMIN. OFFICER/स. प्र. अधिकारी	HEAD OFFICE/मुख्य कार्यालय	155742
16	VANITA NARANG/वनिता नारंग	SR. ADMIN. OFFICER/स. प्र. अधिकारी	HEAD OFFICE/मुख्य कार्यालय	127194
17	JAGMOHAN/जगमोहन	SENIOR ACCOUNTANT/स. लेखाकार	HEAD OFFICE/मुख्य कार्यालय	151350
18	S. K. MASSON/सतीश कुमार भसीन	SENIOR ACCOUNTANT/स. लेखाकार	HEAD OFFICE/मुख्य कार्यालय	151350
19	MANMEET KHURPAL/मनमीत खुरपाई	Jr. ACCOUNTANT/स. लेखाकार	HEAD OFFICE/मुख्य कार्यालय	106881
20	HARISH SINGH/हरीश सिंह	Jr. ACCOUNTANT/स. लेखाकार	HEAD OFFICE/मुख्य कार्यालय	107756
21	VED PAL SINGH/वेद पाल सिंह	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	113286
22	NIKHIL H N/निखिल एच एन	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	67536
23	JADHAV PARTH JANARDHAN/जाधव पार्थ जनार्धन	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	67536
24	SHIKHA JAIN/शिखा जैन	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	67536
25	VIJAYKUMAR B T/विजयकुमार बी टी	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	67536
26	SOUMEN SHIT/सोमेश शीत	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	67536
27	MANU A N/मनु ए. एन	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	67536
28	ADITYA INGOLE/आदित्या इंगोले	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	68564
29	SHIVA KUMAR N/शिवा कुमार एन	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	67536
30	NAGARAJ SHETTAR/नागराज शेटार	SR. HORTICULTURE OFFICER/स. बागवानी अधिकारी	HEAD OFFICE/मुख्य कार्यालय	67536
31	RITA ARORA/रीता अरोरा	COMPUTER EXECUTIVE/कम्प्यूटर एग्जिक्यूटिव	HEAD OFFICE/मुख्य कार्यालय	109992
32	SATISH KUMAR/सतीश कुमार	LOWER DIVISION CLERK/अवर श्रेणी लिपिक	HEAD OFFICE/मुख्य कार्यालय	82359
33	RAJ SINGH/राज सिंह	LOWER DIVISION CLERK/अवर श्रेणी लिपिक	HEAD OFFICE/मुख्य कार्यालय	82359
34	RANDHIR SINGH/रणधीर सिंह	HINDI TYPIST/हिन्दी टंकक	HEAD OFFICE/मुख्य कार्यालय	82359

35	ROSHAN LAL/रोशन लाल	ELECTRICIAN/विद्युतकार	HEAD OFFICE/मुख्य कार्यालय	93522
36	SATBIR SINGH/सातबीर सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख्य कार्यालय	74856
37	DEVENDRA SINGH/देवेंद्र सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख्य कार्यालय	70830
38	BIRENDER SINGH/बीरेंद्र सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख्य कार्यालय	64974
39	DESH RAJ/देश राज	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख्य कार्यालय	64974
40	VINOD KUMAR/विनोद कुमार	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	HEAD OFFICE/मुख्य कार्यालय	64974
41	JAI KISHAN/जय किशन	BUDDER GRAFTER/बडर ग्राफ्टर	HEAD OFFICE/मुख्य कार्यालय	82359
42	MOHAN CHAND/मोहन चंद	BUDDER GRAFTER/बडर ग्राफ्टर	HEAD OFFICE/मुख्य कार्यालय	82359
43	NARPAT SINGH/नरपत सिंह	BUDDER GRAFTER/बडर ग्राफ्टर	HEAD OFFICE/मुख्य कार्यालय	82359
44	UMESH SINGH/उमेश सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	HEAD OFFICE/मुख्य कार्यालय	62046
45	ANIRUDH KUMAR SRIVASTVA/अनिरुद्ध कुमार श्रीवास्तव	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	HEAD OFFICE/मुख्य कार्यालय	62046
46	GOVERDHAN/गोवर्धन	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	HEAD OFFICE/मुख्य कार्यालय	62046
47	ANAND KUMAR/आनंद कुमार	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	HEAD OFFICE/मुख्य कार्यालय	62046
48	NISSI FLORA GODI/निस्सी फ्लोरा गोदी	DEPUTY DIRECTOR/अ. निदेशक	AHMEDABAD/ अहमदाबाद	113679
49	D. K. BHAI/डी. के. भाई	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	AHMEDABAD/ अहमदाबाद	82734
50	B RAJA/बी. राज	DEPUTY DIRECTOR/अ. निदेशक	BANGALORE/ बैंगलोर	157416
51	MUKESH KUMAR SAHU/मुकेश कुमार साहू	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	BANGALORE/ बैंगलोर	75798
52	MANMINDER SINGH/मनमोहर सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	BARAUT/बरोत	55566
53	GAGANGOWDA M B/गंगगोव्दा एम् बी	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	BHOPAL/भोपाल	63996
54	KAILASH CHAND SEN/कैलाश चंद सेन	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	BHOPAL/भोपाल	65207
55	DR VIKKI NARENDRA NANDESHWAR/डॉ विक्की नरेंद्र नानदेश्वर	DEPUTY DIRECTOR/अ. निदेशक	BHUBNESHWAR/भुवनेश्वर	102561
56	BARNALI MAJUMDER/बर्नाली मजुमदार	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	BHUBNESHWAR/भुवनेश्वर	63996
57	SACHIDANANDA NAIK/ सचिदानंदा नायक	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	BHUBNESHWAR/भुवनेश्वर	72992
58	SURYA KANTI BISWAL /सूर्य कान्ति बिसवाल	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	BHUBNESHWAR/भुवनेश्वर	47042
59	BASANTA KUMAR ROUTARAY/बसंत कुमार रौतरे	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	BHUBNESHWAR/भुवनेश्वर	52578
60	SANSAR AHMED/संसार अहमद	JOINT DIRECTOR/स. निदेशक	KOLKATA/कोलकाता	182670
61	RANJITH/रंजीथ	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	KOLKATA/कोलकाता	70290
62	JAYANT GHOSH/जयंत घोष	COMPUTER EXECUTIVE/कम्प्यूटर एग्जिक्यूटिव	KOLKATA/कोलकाता	154104
63	AMAL KISHAN PAL/अमल किशन पाल	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	KOLKATA/कोलकाता	82002
64	SHANTA KR. BARDHAN/शांता कुमार बर्धन	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	KOLKATA/कोलकाता	64800
65	Dr. SHANTA KR. DUBEY/डॉ. शांता कुमार दुबे	DEPUTY DIRECTOR/अ. निदेशक	CHANDIGARH/चंडीगढ़	117958
66	GURUCHARAN RAM/गुरुचरण राम	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	CHANDIGARH/चंडीगढ़	52326
67	ROOP LAL/रूप लाल	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	CHANDIGARH/चंडीगढ़	58806
68	SUNDER PAL/सुंदर पाल	DEPUTY DIRECTOR/अ. निदेशक	CHENNAI/चेन्नई	113679
69	AMINA SHUKOOR/अमीना शुकूर	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	CHENNAI/चेन्नई	70290
70	K. P. SAI SREDHAR/के. पी. साई श्रीधर	COMPUTER EXECUTIVE/कम्प्यूटर एग्जिक्यूटिव	CHENNAI/चेन्नई	149712
71	T. S. NARAYAN/टी. स्वामी नारायण	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	CHENNAI/चेन्नई	87492
72	SMT. MEENAKSHI TIWARI/मीनाक्षी तिवारी	DEPUTY DIRECTOR/अ. निदेशक	DEHRADUN/देहरादून	93564
73	DIWAN SINGH/दीवान सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	DEHRADUN/देहरादून	80258
74	RAJ PANDEY/राज पण्डेय	DEPUTY DIRECTOR/अ. निदेशक	GANGTOK/गंगटोक	102561
75	NAVNITA BARUHA/नवनिता बरुहा	DEPUTY DIRECTOR/अ. निदेशक	GUWAHATI/ गुवाहाटी	160875
76	BALJIT KUMAR/बलजीत कुमार	COMPUTER EXECUTIVE/कम्प्यूटर एग्जिक्यूटिव	GUWAHATI/ गुवाहाटी	161013

77	GHANASHYAM TERON/घनश्याम टेरेन	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	GUWAHATI/ गुवाहाटी	82359
78	N. N. DAS/एन. एन. दास	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	GUWAHATI/ गुवाहाटी	84738
79	ANIL KUMAR/अनिल कुमार	DEPUTY DIRECTOR/उप. निदेशक	GWALIOR/ ग्वालियर	161208
80	DEEP CHAND YADAV/दीप चंद यादव	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	GWALIOR/ ग्वालियर	80258
81	AVANISH KUMAR SHARMA/अवनीश कुमार शर्मा	DEPUTY DIRECTOR/उप. निदेशक	HYDERABAD/ हैदराबाद	129966
82	MANJUNATHA B/मंजुनाथ बी	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	JAIPUR/जयपुर	72258
83	RAVI KUMAR SHARMA/रवि कुमार शर्मा	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	JAIPUR/जयपुर	69864
84	I. N. SAHAJ/आई. एन. सहज	JOINT DIRECTOR/स. निदेशक	LUCKNOW/लखनऊ	171387
85	D. K. CHAUDHARY/डी. के. चौधरी	LOWER DIVISION CLERK/अवर श्रेणी लिपिक	LUCKNOW/लखनऊ	77822
86	SHARAVAN KUMAR/श्रवण कुमार	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	LUCKNOW/लखनऊ	80763
87	V. V. BABAR/वि. वि. बाबर	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	MUMBAI/मुंबई	64800
88	PAWAN KUMAR/पवन कुमार	DEPUTY DIRECTOR/उप. निदेशक	DELHI/दिल्ली	119901
89	CHIRAG BHATIA/चिराग भाटिया	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	DELHI/दिल्ली	70290
90	SULOCHANA K H/सुलोचना क एच	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	DELHI/दिल्ली	70290
91	BALWAN SINGH/बलवान सिंह	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	DELHI/दिल्ली	73584
92	NIRMALA DEVI/निर्मला देवी	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	DELHI/दिल्ली	65898
93	SUNDER SINGH/सुंदर सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	DELHI/दिल्ली	64800
94	PREM CHAND/प्रेम चंद	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	DELHI/दिल्ली	64800
95	PRADEEP KUMAR JATAV/प्रदीप कुमार जाटव	DEPUTY DIRECTOR/उप. निदेशक	PATNA/पटना	108069
96	NAGENDER RAY/नगेंद्र राय	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	PATNA/पटना	64328
97	SIDDESH S/सिद्धेश एस	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	RAIPUR/रायपुर	66750
98	BHAGIRATH/भागীরथ	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	RAIPUR/रायपुर	61574
99	TEJU C M/तेजू सी एम्	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	SHIMLA/शिमला	63156
100	MAHENDER SINGH/महेंद्र सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	SHIMLA/शिमला	58266
101	ARJUN SINGH/अर्जुन सिंह	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	SHIMLA/शिमला	58266
102	A. R. MALIK/ए. आर. मलिक	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	SRI NAGAR/श्रीनगर	78009
103	NAVEEN KUMAR K T /नवीन कुमार के टी	DEPUTY DIRECTOR/उप. निदेशक	TRIVENDRUM/त्रिवेन्द्रम	102561
104	SANGEETHA PRIYA/संगीता प्रिया	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	TRIVENDRUM/त्रिवेन्द्रम	63996
105	JUSTIN THARIYAN/ जस्टिन थेरियन	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	TRIVENDRUM/त्रिवेन्द्रम	38572
106	KARTHIK KUMAR J B/कार्तिक कुमार जे बी	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	VARANASI/वाराणसी	63996
107	RAM MILAN/राम मिलन	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	VARANASI/वाराणसी	58806
108	ANUSHA G/अनुषा जी	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	VIJAYWADA/ विजयवाड़ा	63996
109	RAJNEESH SINGH/राजनीश सिंह	DEPUTY DIRECTOR/उप. निदेशक	JAMMU/जम्मू	102561
110	VIDYA PAL/विद्या पाल	MULTI TASKING STAFF (Temporary Status)/ मल्टी टास्किंग स्टाफ (अ.)	JAMMU/जम्मू	58806
111	CHANDUSHREE S/चंद्रश्री एस	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	NASIK/नासिक	63996
112	H. K. P. S. CHAUHAN/एच. के. पी. एस. चौहान	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	NASIK/नासिक	80258
113	NIKHIL GOWDA/निखिल गोवडा	SR. HORTICULTURE OFFICER/व. बागवानी अधिकारी	PUNE/पुणे	70290
114	REKHA PATIL/रेखा पाटिल	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	PUNE/पुणे	69558
115	SUJIT SUMIT PURTY/सुजीत सुमित पूर्ति	DEPUTY DIRECTOR/उप. निदेशक	RANCHI/रांची	108443
116	MUNNI DEVI/मुन्नी देवी	MULTI TASKING STAFF/मल्टी टास्किंग स्टाफ	RANCHI/रांची	59844

ANNEXURE - 12

Information related to Admin Division in respect of point no.2.2(iii)

Sr. No.	AMC/TENDER	COMPANY/SUPPLIER	Work	Amount in Rs.
1	Renovation Work for 05 Rooms	M/s Sunshine Enterprises	Dismanting and Cleaning Termite Work, Side Wall Wooden Panelling, Gypsum, Cement Plaster, AC Internal Copper, Electric Work, Fire Alarm, Furniture, Back Storage and Side Storage	24,44,813.00
2	Renovation Work for One Pantry	M/s Sunshine Enterprises	Dismanting and Cleaning Termite Work, Vetrified Floor Tile with Skirting, Cement Plaster and Putty Work, Electric Work, Wooden Storage UP and Down	5,53,038.00

R. Singh
 20/5/25
 LDC (Admin.)

Information related to Admin Division in respect of point no.2.2(iii) & 4.5(v)

Sr. No.	AMC/TENDER	COMPANY/SUPPLIER	FROM	TO	Amount in Rs. (Approx)
1	Photocopy/Xerox	M/s Sonu Copier	04.04.2025	03.04.2026	51,782/- (Monthly)
2	Bimax Maschin	M/s Sky Star Technology	17.09.2024	16.09.2025	1770/- (Yearly)
3	Air Condition	M/s Sai Kripa Engineers	14.12.2024	13.12.2025	3,09,920/- (Yearly)
4	Sweeper/Mali	M/s SCM Protection Pvt. Ltd.	01.04.2024	31.03.2027	3,07,495/- (Monthly)
5	Water Supply	M/s Ideal Marketing	01.04.2025	31.03.2026	19,257/- (Monthly)
6	Computer AMC	M/s Vinayak Compserve Pvt. Ltd.	Yet not decided (approx)		9,00,000/- (Yearly)
7	Security Guard	M/s Aarth Enterprises	01.04.2024	31.03.2026	1,94,396/- (Monthly)
8	Intercome	M/s Maxtel India	01.04.2025	31.03.2026	13,192/- (Yearly)

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ANNEXURE - 13

Annexure VI

National Horticulture Board: Proposed Changes in Components and Cost Norms

S. No.	Item	Cost norms	Pattern of assistance
Scheme No. 01	Development of Commercial Horticulture through Production and Post Harvest Management (Integrated Projects)		
1 (i)	Commercial Horticulture Development in open field conditions in a project mode.	Rs. 100.00 lakh/per project for projects covering area over 2 ha., including add on components as per crop wise/component wise cost norms of MIDH on pro-rata basis. The integrated project may include the components viz planting material, plantation, irrigation, fertigation, mechanization, precision farming, GAP etc.	Credit linked back ended subsidy @ 40% of project cost in general area and @ 50% of project cost for NER and Himalayan States, Scheduled Areas and UTs of Andaman & Nicobar Islands, Lakshadweep Islands, Jammu & Kashmir and Ladakh.
1 (ii)	Large scale Hi-Tech open field cultivation of identified high value horticulture crops in a project mode (Apple, Walnut, Almond, Cashew nut, kiwi and date palm)	Rs. 200.00 lakh/per project for projects covering area over 20 ha., as per crop wise/component wise cost norms of MIDH on pro-rata basis. The integrated project may include the components viz planting material, plantation, irrigation, fertigation, mechanization, precision farming, GAP etc.	Credit linked back ended subsidy @ 40% of project cost in general area and @ 50% of project cost for NER and Himalayan States, Scheduled Areas and UTs of Andaman & Nicobar Islands, Lakshadweep Islands, Jammu & Kashmir and Ladakh.

S. No.	Item	Cost norms	Pattern of assistance
1 (iii)	Commercial Horticulture Development in protected conditions in project mode	Project based as per MIDH cost norms including add on components for area above 2500 Sq.m per project as per crop wise/component wise cost norms of MIDH on pro-rata basis. For NE States, lower limit of area may be kept at 1000 Sq. m	Credit linked subsidy @ 50% of eligible project cost having maximum subsidy upto 100 Lakh/project.
1 (iv)	Hi-tech Plug Type Nursery under controlled conditions in project mode	Project based as per MIDH cost norms including add on components for area above 2500 Sq.m per project as per crop wise/component wise cost norms of MIDH on pro-rata basis. For NE States, lower limit of area may be kept at 1000 Sq. m	Credit linked subsidy @ 50% of eligible project cost having maximum subsidy upto 100 Lakh/project.
1 (v)	Setting up of new Tissue Culture Unit	As per MIDH norms	As per MIDH norms
1 (vi)	Integrated Mushroom Production Unit in project mode	As per MIDH norms for a minimum installed capacity above 50 MT and upto 300 MT in controlled conditions	Credit linked subsidy @ 40% of eligible project cost in General area and @ 50% of eligible project cost for NER and Himalayan States, Scheduled Areas and UTs of Andaman & Nicobar Islands, Lakshadweep Islands, Jammu & Kashmir and Ladakh.
1 (vii)	All Post Harvest Management Components(C1 to C6 as per MIDH guidelines)	As per MIDH Cost Norms	As per MIDH Cost Norms

S. No.	Item	Cost norms	Pattern of assistance
		Note: Component has to be implemented in accordance to NCCD guidelines only	
1 (viii)	Refrigerated Transport vehicles	Upto max. Rs. 80.00 lakh/ project in general areas and Upto max. Rs. 100.00 lakh/ project in Northeast & Himalayan regions for refrigerated vehicle capacity of 15 MT and above. However, actual cost would be derived based on quantity etc. chosen depending upon components selection as per NCCD guidelines.	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands Note: Component has to be implemented in accordance to NCCD guidelines only
1 (ix)	Secondary Processing units for Value addition	Rs. 100 lakh/unit (as per MIDH cost norms)	Assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands (as per MIDH norms)
1 (x)	Non-Pressurized Ripening Chamber also termed as CS-3	Rs. 1.00 lakh/MT	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands
1 (ix)	ii) Pressurized Ripening Chamber also termed as CS-3	Rs. 1.20 lakh/MT	Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands

S. No	Item	Cost norms	Pattern of assistance
Scheme No. 02	Capital Investment subsidy scheme for Construction/ Expansion/ Modernization of Cold Storages		
CS-1	<p>i) Cold Storage Type-I is defined as CS-1 with Construction in civil including PUF/PIR panels, Doors and Ante-rooms, Refrigeration Units, Electrical Installation, Administrative block, Safety/Fire Safety and Hazard control and basic mazzenine structure</p> <p>(For other component details please refer to NCCD guidelines)</p>	<p>NHB to take up projects with capacity above 5000 MT and upto 20,000 MT as per following rates:</p> <ul style="list-style-type: none"> • @ Rs. 9120/MT for capacity between 5001 to 6500 MT. • @ Rs. 8640/MT for capacity between 6501 to 8000 MT. • @ Rs. 8160/MT for capacity between 8001 to 10,000 MT. • @ Rs. 4080/MT for capacity between 10001 to 20,000 MT. 	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>
	<p>ii) Cold Storage Type-I is defined as CS-1 with Construction in combination of civil & PEB including PUF/PIR panels, Doors and Ante-rooms, Refrigeration Units, Electrical Installation, Administrative block, Safety/Fire Safety and Hazard control and basic mazzenine structure</p> <p>(For other component details please refer to NCCD guidelines)</p>	<p>NHB to take up projects with capacity above 5000 MT and upto 20,000 MT as per following rates:</p> <ul style="list-style-type: none"> • @ Rs. 11400/MT for capacity between 5001 to 6500 MT. • @ Rs. 10800/MT for capacity between 6501 to 8000 MT. • @ Rs. 10200/MT for capacity between 8001 to 10,000 MT. • @ Rs. 5100/MT for capacity between 10001 to 20,000 MT. 	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>

	<p>iii) CO2 scrubber (need/produce based), unified control system, material conveying/hoist system, Automated computerised system, HPT, BOPT and dock leveller system</p> <p>(Applicable for Cold storage units Type 1 only)</p>	<p>Upto Max cost of Rs. 52.0 lakh/ project. However, actual cost would be derived based on the component and qty., etc. chosen depending upon components selection as per NCCD guidelines.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>
CS-1 Onion	<p>i) Cold Storage Type-I-Onion is defined as CS-1-Onion with Construction in civil including PUF/PIR panels, Doors and Ante-rooms, Refrigeration Units, Electrical Installation, Administrative block, Safety/Fire Safety and Hazard control and basic mazzenine structure</p> <p>(For other component details please refer to NCCD guidelines)</p>	<p>NHB to take up projects with capacity above 5000 MT and upto 20,000 MT as per following rates:</p> <ul style="list-style-type: none"> • @ Rs. 9120/MT for capacity between 5001 to 6500 MT. • @ Rs. 8640/MT for capacity between 6501 to 8000 MT. • @ Rs. 8160/MT for capacity between 8001 to 10,000 MT. <p>@ Rs. 4080/MT for capacity between 10001 to 20,000 MT.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>

<p>ii) Cold Storage Type-I-Onion is defined as CS-1-Onion with Construction in combination of civil & PEB including PUF/PIR panels, Doors and Ante-rooms, Refrigeration Units, Electrical Installation, Administrative block, Safety/Fire Safety and Hazard control and basic mazenine structure</p> <p>(For other component details please refer to NCCD guidelines)</p>	<p>NHB to take up projects with capacity above 5000 MT and upto 20,000 MT as per following rates:</p> <ul style="list-style-type: none"> • @ Rs. 11400/MT for capacity between 5001 to 6500 MT. • @ Rs. 10800/MT for capacity between 6501 to 8000 MT. • @ Rs. 10200/MT for capacity between 8001 to 10,000 MT. <p>@ Rs. 5100/MT for capacity between 10001 to 20,000 MT.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>
<p>iii) CO2 scrubber, unified control system, material conveying/hoist system, Automated computerised system, HPT, BOPT and dock leveller system</p> <p>(Applicable for Cold storage units Type 1-onion only)</p>	<p>Upto Max cost of Rs. 531.00 lakh/ project. However, actual cost would be derived based on the component and qty., etc. chosen depending upon components selection as per NCCD guidelines.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>

CS 2	<p>i) Cold Storage Type-II is defined as CS-2 with Construction in combination of civil & PEB including PUF/PIR panels, Doors and Ante-rooms, Refrigeration Units, Electrical Installation, Administrative block, Safety/Fire Safety and Hazard control and basic mazzenine structure</p>	<p>NHB to take up projects with capacity above 5000 MT and upto 20,000 MT as per following rates:</p> <ul style="list-style-type: none"> • @ Rs. 11400/MT for capacity between 5001 to 6500 MT. • @ Rs. 10800/MT for capacity between 6501 to 8000 MT. • @ Rs. 10200/MT for capacity between 8001 to 10,000 MT. <p>@ Rs. 5100/MT for capacity between 10001 to 20,000 MT.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>
	<p>ii) CO2 scrubber (need/produce based), unified control system, material conveying/hoist system, HPT, BOPT and dock leveller system</p> <p>(Applicable for Cold storage units Type 2 only)</p>	<p>Upto Max cost of Rs. 52.00 lakh/ project. However, actual cost would be derived based on the component and qty., etc. chosen depending upon components selection as per NCCD guidelines.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>

CS-2-CA	<p>i) Cold Storage Type-II with CA is defined as CS-2-CA with Construction in combination of civil & PEB including PUF/PIR panels, Doors and Ante-rooms, Refrigeration Units, Electrical Installation, Administrative block, Safety/Fire Safety and Hazard control and basic mazenine structure</p> <p>(For other component details please refer to NCCD guidelines)</p>	<p>NHB to take up projects with capacity above 5000 MT and upto 20,000 MT as per following rates:</p> <ul style="list-style-type: none"> • @ Rs. 11400/MT for capacity between 5001 to 6500 MT. • @ Rs. 10800/MT for capacity between 6501 to 8000 MT. • @ Rs. 10200/MT for capacity between 8001 to 10,000 MT. <p>@ Rs. 5100/MT for capacity between 10001 to 20,000 MT.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>
	<p>ii) CA Add-on: Details of the components are described in NCCD guidelines.</p>	<p>Upto Max cost of Rs. 1375 lakhs/project</p> <p>(Max. subsidy for CA store may not exceed more than 900 Lakhs including add-ons)</p> <p>The actual cost would be derived based on the component and qty., etc. chosen depending upon components selection as per NCCD guidelines.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>

CS-4	<p>i) Cold Storage for dry spices & raisins is defined as CS-4 with Construction in civil including PUF/PIR panels, Doors and Ante-rooms, Refrigeration Units, Electrical Installation, Administrative block, Safety/Fire Safety and Hazard control and basic mazzenine structure</p> <p>(For other component details please refer to NCCD guidelines)</p>	<p>NHB to take up projects with capacity above 5000 MT and upto 20,000 MT as per following rates:</p> <ul style="list-style-type: none"> • @ Rs. 9120/MT for capacity between 5001 to 6500 MT. • @ Rs. 8640/MT for capacity between 6501 to 8000 MT. • @ Rs. 8160/MT for capacity between 8001 to 10,000 MT. @ Rs. 4080/MT for capacity between 10001 to 20,000 MT. 	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>
	<p>ii) Cold Storage for dry spices & raisins, MFP, etc. is defined as CS-4 with Construction in combination of civil & PEB including PUF/PIR panels, Doors and Ante-rooms, Refrigeration Units, Electrical Installation, Administrative block, Safety/Fire Safety and Hazard control and basic mazzenine structure</p> <p>(For other component details please refer to NCCD guidelines)</p>	<p>NHB to take up projects with capacity above 5000 MT and upto 20,000 MT as per following rates:</p> <ul style="list-style-type: none"> • @ Rs. 11400/MT for capacity between 5001 to 6500 MT. • @ Rs. 10800/MT for capacity between 6501 to 8000 MT. • @ Rs. 10200/MT for capacity between 8001 to 10,000 MT. @ Rs. 5100/MT for capacity between 10001 to 20,000 MT. 	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>

	<p>iii) Unified control system, material hoist HPT, BOPT and dock leveller system</p> <p>(Applicable for Cold storage units for dry spices and raisins)</p>	<p>Upto Max cost of Rs. 33.00 lakh/ project. However, actual cost would be derived based on the component and qty., etc. chosen depending upon components selection as per NCCD guidelines.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands.</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>
	<p>Technology induction/modernization of Cold Storage</p>	<p>Max. Rs. 125 lakh but not more than Rs. 3000/MT of the cold store capacity for refrigeration and Max. Rs. 120 lakh but not more than Rs. 1800/MT for insulation respectively. However, actual cost would be derived based on the component and qty., etc. chosen depending upon components selection as per NCCD guidelines.</p>	<p>Credit linked back-ended assistance @ 35% in General areas and 50% in the case of NE & Himalayan States, Scheduled areas, vibrant villages, Andaman & Nicobar and Lakshadweep Islands</p> <p>Note: Component has to be implemented in accordance to NCCD guidelines only</p>

Scheme No. 03	Development and Transfer of Technology for Promotion of Horticulture		
3 (i)	Scion and Root Stock Mother Block for Nursery purpose	Maximum upto Rs. 100.00 Lakh/ha for an area from 1 to 5 ha on pro rata basis including virus indexing, tissue culture lab etc.	No change

3 (ii)	Import of planting material, mass multiplication & upgradation of existing and establishment of new PEQ facilities.	As per MIDH	As per MIDH
3 (iii)	Accreditation and Rating of Horticulture Nurseries"	Rs.1.00 lakh/ nursery	By Central Nodal Agency
3 (iv)	Import of new Machines and Tools for horticulture for demonstration purpose (Public Sector)	Rs. 50.00 lakh/machine	100% of total cost and only through govt. agency
3 (v)	Development & Transfer of Technology	Rs. 30.00 lakh/ project	No change
3 (vi)	Long Distance Transport Solution	Rs. 2000.00 lakh	Project based
3 (vii)	Product Promotion and Market Development Services through Horti-fairs etc.	Rs. 30.00 lakh per project at National Level and Rs. 100.00 Lakhs for International Level.	No Change
3 (viii)	Exposure visits & training of farmers outside State"	As per MIDH norms	As per MIDH norms
3 (ix)	Visits of Govt officials outside India"	Rs. 6.00 lakh per participant	100% of cost on actual basis.
3 (x)	Organization/ Participation in Seminar/ Symposia / Workshop for Development of Horticulture at national and international level	Rs. 10.00 lakh for International event, Rs. 5.00 lakh for National event and Rs. 3.00 lakh for State Level event and Rs. 50,000/- for District level event.	50% of cost on actual basis for private agency and 100% for NHB's own events.
Scheme No. 04	Horticulture Promotion Services and Establishment /strengthening of NHB"	Project based as per actual cost	By Central Nodal Agency
New Schemes/Initiatives			
Scheme No. 05	Cluster based Development of Horticulture to enhance global competitiveness of the sector	As per the guidelines of Cluster Development Programme	As per the guidelines of Cluster Development Programme
Scheme No. 06	Clean Plant Programme	As per the guidelines of Clean Plant Programme	As per the guidelines of Clean Plant Programme
Scheme No. 07	BHARAT GAP	As per the guidelines of BHARAT GAP	As per the guidelines of BHARAT GAP

Norms for Technology Add on components and other essential components of Integrated Commercial Horticulture projects (Applicable only wherever MIDH cost norms are not available)

S. No.	Item	Description	Admissible Cost Revised
	Cut off date for implementation		
I	Cost of Land*#	Admissible only if purchased newly but not before one year from date of sanction of loan.	Actual or up to 10 % of Eligible Project Cost (EPC) (Excluding cost of Land and Development) whichever is less subject to maximum of Rs. 60,000/- per acre.
I(i)	Land Development* #	Includes cost of Land leveling, digging of pits, fencing, gates etc.	Actual or up to 15% of Eligible Project Cost (EPC) (Excluding cost of Land and Land Development) whichever is less subject to maximum of Rs. 60,000/- per acre.
II	Cultivation expenses*#	Includes cost of Planting material, cost of input (labour, fertilizer and manures, pesticides etc)	As per MIDH (NHM) cost norms on pro-rata basis
III	Drip system with internal pipeline	Component includes mainline, valve, backflow preventer pressure regulator, filter, tubing adapters and fittings, drip tubing, emitters and end cap	<ul style="list-style-type: none"> • Actual or Rs.24,000/-per acre for plant density up to 200 plants • Actual or Rs.30,000/-per acre for plant density >200 plants/acre
III (i)	Irrigation infrastructure excluding micro irrigation* #	Irrigation infrastructure like tube-well/bore well/open well, pipeline, water harvesting structure, water harvesting structure, water tank etc, admissible only if newly created with loan component	<ul style="list-style-type: none"> • Actual or upto Rs.60,000/-per acre for open field cultivation. • Rs.4.80 lakh per project in case of protected cultivation. <p>Component-wise cost norms will be as under:</p> <ol style="list-style-type: none"> 1. Tube-well – up to Rs. 3.00 lakh per unit 2. Water harvesting structure- @ Rs.100/- CuM with use of minimum 300 microns plastic films or RCC lining. 3. Cost of non lined ponds/tanks will be 30% less. <p>Pipe line-Rs 150/- per running meter only from source (min. 4" diameter) of irrigation to production unit</p>

IV	Horticulture Mechanization* # ##	<ul style="list-style-type: none"> Power/hydraulic operated machine/tools including small farms tractor with rotavator/equipments etc. Machineries Identified by NHB under farm mechanization component may be considered for subsidy in standalone mode 	As per SMAM Norms
V	Civil Infrastructure *	Includes Functional Pack House/ On farm collection unit and labour quarter	<ol style="list-style-type: none"> Functional Pack house @ Rs. 4.80 Lakh/unit with size of 9 x 6 Meter (Prorate basis for lower size) Labour Quarter/Storeroom @ Rs. 24,000/- per acre maximum up to 3.60lakh. Cost norm as per pack house
VI	Vermi Compost unit * #	Permanent structure and HDPE vermibed	Rs.72,000/-per unit for permanent structure and Rs.12,000/-for HDPE vermibed 96cft (12'x4'x2') and ISO 15907:2010
VII	Certification for Good Agriculture Practice (GAP), including infrastructure* ##		Rs.4800/-per acre.
VIII	Support system for Grapes (trellis, telephone, bawar and other system etc.*	Permanent structure made up of MS angles and stainless-steel wire.	Rs.1,80,000/-per acre
IX	Plastic Mulching * ##		Rs.15360/-peracreandRs.17675/-acre for Hilly States

X	Bed Preparation Cost in the cases requiring Soil replacement #	Protected Cultivation projects only in cases involving removal and replacement of top soil by red soil or cultivation is done on media/Pots/Concrete bed	Rs.120/-per Sq. m.
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Cost norms for Protected cultivation under NHB Scheme:

Cost Rs. Lakh per acre

SN	Crop	Cost of Poly house with drip & fogger system	Cost Cultivation	Cost ceiling per acre with add on components in project mode	Cost of Poly house with drip & fogger system	Cost of Cultivation	Cost ceiling per acre with add on components in project mode
Admissible Cost (Present)				Admissible Cost Revised			
1	Anthurium & Orchid	33.76	28.00	70.00	As per component based cost norms of MIDH and NHB guidelines	As per component based cost norms of MIDH and NHB guidelines	80.00
2	Rose, Liliun, Chrysanthemum	33.76	17.04	60.00			70.00
3	Carnation & Gerbera	33.76	24.40	66.00			75.00
4	Hi-Value vegetable under poly house	33.76	5.60	47.00			55.00

Components categorization:

*Commercial Horticulture, within overall cost ceiling

#Protected Cultivation, within overall cost ceiling

Over and above overall cost ceiling

ANNEXURE - 14



भारतीय लेखापरीक्षा तथा लेखा विभाग
कार्यालय प्रधान निदेशक लेखापरीक्षा (केन्द्रीय), चण्डीगढ़

Indian Audit & Accounts Department
Office of The Principal Director of Audit (Central),
Chandigarh



सं०/No: पी. डी. ए.(सी)/के. व्यय/SAR NHB-2023-24/1528

दि०/Dated: 07-10-2024.

सेवा मे,

सचिव,
कृषि और किसान कल्याण मंत्रालय
(Ministry of Agriculture and Farmers Welfare),
भारत सरकार,
कृषि भवन,
नई दिल्ली - 110001

विषय: National Horticulture Board, Gurugram के वर्ष 2023-24 के लेखाओं पर पृथक लेखापरीक्षा प्रतिवेदन

महोदय/महोदया,

कृप्या National Horticulture Board, Gurugram के वर्ष 2023-24 के लेखाओं पर पृथक लेखापरीक्षा प्रतिवेदन (Separate Audit Report) संसद के दोनों सदनों के समक्ष प्रस्तुत करने हेतु संलग्न पाएं। संसद में प्रस्तुत होने तक प्रतिवेदन को गोपनीय रखा जाए।

संसद में प्रस्तुत करने के उपरांत प्रतिवेदन की पांच प्रतियाँ इस कार्यालय को भी भेज दी जाएं।

कृप्या इस पत्र की पावती भेजें।

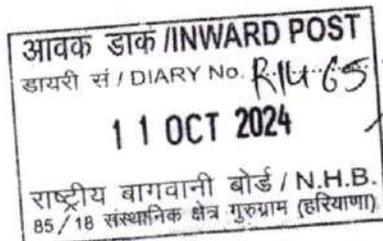
भवदीय,

संलग्न: उपरोक्त अनुसार

- हस्ता -

प्रधान निदेशक

✓ उपरोक्त की प्रतिलिपी वर्ष 2023-24 की पृथक लेखापरीक्षा प्रतिवेदन की प्रति सहित आवश्यक कार्यवाही हेतु Managing Director, National Horticulture Board, 85, Institutional Area, Sector 18, Gurugram - 122015 (Haryana) को प्रेषित की जाती है।



भवदीय,
उप निदेशक (केन्द्रीय व्यय)

- 95 -

Separate Audit Report of the Comptroller and Auditor General of India on the Accounts of the National Horticulture Board, Gurugram (Haryana) for the year ended 31st March 2024

We have audited the Balance Sheet of the National Horticulture Board, Gurugram as at 31 March 2024, Income & Expenditure Account and Receipts & Payments Account for the year ended on that date under Section 20(1) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act, 1971. The audit has been entrusted from 2022-23 to 2026-27. National Horticulture Board has 29 operational accounting branch units, out of which 10 branch units were audited during the year 2023-24. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity) and efficiency-cum-performance aspects, etc., if any, are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

- i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii) The Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report have been drawn up in the format approved by the Ministry of Finance, Government of India.
- iii) In our opinion, proper books of accounts and other relevant records have been

maintained by National Horticulture Board, Gurugram in so far as it appears from our examination of such books.

iv) We further report that:

A. Grants in Aid

The position of Grant-in-Aid for the year 2023-24 is as under:

(Amount: ₹ in lakh)

Name of Grant	NHB	NHM	NBM	NMS	Total
Opening Balance as on 1.04.2023	6244.86	54.44	12.75	46.17	6358.22
Unspent balance received	287.36	1.80	0.10	1.18	290.44
Grants received during 2023-24	23525.00	375.00	-	-	23900.00
Total Grant available	30057.22	431.24	12.85	47.35	30548.66
Less: Expenditure incurred/utilized	25987.54	322.64	12.41	6.73	26329.32
Less: Funds refunded to the Government	2230.81	2.24	0.29	-	2233.34
Closing balance as on 31.03.2024	1838.87	106.36	0.15	40.62	1986.00

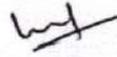
B. Management letter

Deficiencies which have not been included in the Audit report have been brought to the notice of the Board's management through a management letter issued separately for remedial/corrective action.

- v) Subject to our observations in the preceding paragraphs, we report that the Balance Sheet, Income & Expenditure Account and Receipts & Payments Account dealt with by this report are in agreement with the books of accounts.
- vi) In our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and subject to the significant matters stated above and other matters mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India:
- a. In so far as it relates to the Balance Sheet, of the state of affairs of National Horticulture Board, Gurugram as at 31 March 2024; and

b. In so far as it relates to Income & Expenditure Account, of the deficit for the year ended on that date.

For and on behalf of the C & AG of India



**Principal Director of Audit
(Central), Chandigarh**

Place: Chandigarh

Date: 07.10.24

Annexure to Separate Audit Report

1. Adequacy of Internal Audit System

Internal Audit wing was not established, however, internal audit is being conducted by a firm of Chartered Accountants.

2. Adequacy of Internal Control System

The internal control is considered to be inadequate in view of the following:

- i. The Board has not prepared its accounting manual.
- ii. As per Rule 7 of Rules and Regulation of National Horticulture Board, the Board of Directors shall meet at least once in every year which shall be called the Annual General Meeting of the Board of Directors. Rule 10 further provides that the Managing Committee shall meet at least once in every three months and otherwise at such times and at such places as may be determined by the Chairman or the Managing Committee. However, no meeting of Governing Body/Board of Director was held and only one meeting of Managing Committee was held during the year 2023-24 which is in contravention of Rules and Regulations of the Board.
- iii. Follow up report against each point of the Internal Audit Report had not been submitted by the Gwalior Centre.

3. Physical verification of Fixed Assets other than Library Books

Physical verification of Fixed Assets was conducted for the year 2023-24 except in case of Gwalior Centre.

4. Physical Verification of Library Books

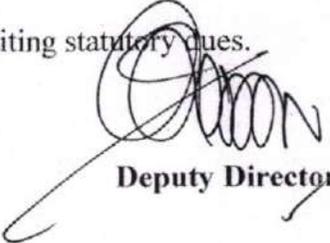
The physical verification of Library Books was conducted.

5. Physical Verification of Inventory

Physical verification of inventory was conducted for the year 2023-24 except in case of Gwalior Centre.

6. Regularity in payment of Statutory Dues

As per books of accounts, the Board was regular in depositing statutory dues.


Deputy Director

Reply of National Horticulture Board (NHB) on Draft Audit Comments on the Annual Accounts of the National Horticulture Board (NHB), Gurugram for the financial year 2023-24

Sl. No.	Comments made by the Office of the Director General of Audit (Central), Chandigarh.	Reply of National Horticulture Board
1.	<p>Balance Sheet of National Horticulture Board, Gurugram (Haryana) as on 31st March 2024, Income & Expenditure Account for the year ended on that date under Section 20(1) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act, 1971 have been audited. The audit has been entrusted for the period upto 2026-27. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.</p>	<p>No comments of NHB are required.</p>
	<p>A. Balance Sheet A.1 Current Liability and Provisions: Rs.</p> <p>As per General Financial Rule 230 (8), All interests or other earnings against Grants in aid or advances (other than reimbursement) released to any Grantee institution should be mandatorily remitted to the Consolidated Fund of India immediately after finalisation of the accounts. Such advances should not be allowed to be adjusted against future releases.</p> <p>The Board has <u>not booked the interest earned</u> on Grants funds of Schemes i.e. National Horticulture Mission (NHM) (Rs. 1.80 lakh), National Bamboo Mission (NBM) (Rs. 0.10 lakh) and National Mission on Saffron (NMS) (Rs. 1.18 lakh) which are remittable to the Consolidated Fund of India; as current liability, instead it has added the same as part of grants under Earmarked/ Endowment Funds. This has resulted in understatement of Current Liabilities by Rs. 3.08 lakh and overstatement of Earmarked/ Endowment Funds by Rs. 3.08 lakh.</p>	<p>The Board is implementing agency only for the funds received under the Scheme National Horticulture Mission, National Bamboo Mission & National Mission on Saffron for incurring expenditure under Technical Support Group (TSG) component of Mission for Integrated Development of Horticulture (MIDH). The interest received under above components is booked in Schedule No. 3 (Earmark/Endowment Funds of Balance Sheet) and it is remitted to the Consolidated Fund of India (CFI) after finalisation of the accounts. Since, these funds are released by Government of India, which are other than the main Schemes of the Board, therefore, the same are not shown under Current Liabilities. The Board has followed the same practice as followed prior years.</p> <p>The interest received & accrued under NHM & NBM during the F.Y. 2023-24 has already been remitted to the Consolidated Fund of India (Annexure - I).</p>
	<p>B. General</p> <p>B.1 The instructions and accounting principles of the prescribed format of accounts by the Ministry of Finance outlines the nature of outstanding/payable</p>	<p>Noted for compliance in future, however, the Board is preparing a working sheet showing all details of current liabilities viz Statutory</p>

<p>balances to be indicated against each sub heads under the head current liabilities viz Statutory Liabilities, Advances Received, Sundry Creditors, Other Current Liabilities etc. The Other Current Liabilities would include amounts not covered by the other sub-heads and any material amount included under this sub-head may be shown separately indicating the nature thereof. However, the Board has shown its entire current liability amounting to <u>Rs. 3.80 crore under sub-head Other Current Liabilities</u> without categorizing the liability under applicable sub heads of the schedule in contravention of the prescribed guidelines. Further, other provisions amounting to <u>Rs. 19.11 crore</u> were shown under the head 'Provisions' without categorizing the liability under applicable sub heads.</p>	<p>Liabilities, Advances Received, Sundry Creditors, Other Current Liabilities etc. It has already been shown to the team. Copy of the same is attached at Annexure – II.</p> <p>So far as, other provisions amounting to <u>Rs. 19.11 crore</u> is concerned, since, the entire amount relates to provision of bad & doubtful debts pertaining to soft loan Schemes (discontinued from the year 2002) only, therefore, no categorization is required.</p>
<p>B.2 During test check of records relating to Rent viz. journal & ledgers, it was noticed that National Horticulture Board, Gurugram has rented out a portion of its premises to Indian Overseas Bank as per norms i.e. per sq. feet as fixed by the CPWD. The Bank paid rent at old rates which were revised as per mutual terms & conditions. But later on, Bank had paid the arrear amounting to <u>Rs. 5.05 lakh during the month of November 2023</u>. The board has shown the entire amount as income for period 2023-24. However, the arrear included an amount of <u>Rs. 4.23 lakh pertaining to the period 04/2020 to 03/2023</u>. The board should have separately disclosed this amount as the prior period rental income in notes to account.</p>	<p>The observations of the audit have been noted for compliance in future.</p>
<p>B.3 Adequacy of Internal Audit Internal Audit wing was not established, However, internal audit is being conducted by a firm of Chartered Accountants.</p>	<p>No comments of NHB are required.</p>
<p>B.4 Adequacy of Internal Control System Internal control system in the Board was found inadequate to the following extent:-</p> <p>(i) As per Rule 7 of Rules and Regulation of National Horticulture Board, <u>the Board of Directors shall meet at least once in every year</u> which shall be called the Annual General Meeting of the Board of Directors. Rule 10 further provides that <u>the Managing Committee shall meet at least once in every three months</u> and otherwise at such times and at such places</p>	<p>Due to various exigencies and work load with JS(MIDH) who is having additional charge of MD and also because of other administrative reasons/busy schedules of President of BoD and Chairman MC, the required number of meetings could not be held. However, important matters wherever required were got approved on file</p>

<p>as may be determined by the Chairman or the Managing Committee. However, as per the information supplied by the Board <u>no meeting of Governing Body/ Board of Director was held and only one meeting was conducted</u> during the year 2023-24 by the Managing Committee of National Horticulture Board which is in contravention of Rules and Regulations of the Board</p>	<p>from the President of BoD and Chairman MC. These have been/will be got ratified from BoD/MC in the next meeting.</p> <p>Further, the observations of audit team have been taken into account and it would be ensured that atleast one meeting of BoD and four of meetings of MC are conducted in a years as per rules.</p>
<p>(ii) The Board <u>has not prepared its Accounting Manual</u> till date i.e as on 31/3/2024.</p>	<p>NHB has not prepared its own accounting manual. However, NHB is preparing its Annual Accounts in the prescribed format issued by the Govt. of India for Central Autonomous Bodies. A copy of Annual Accounts of NHB for the year 2023-24 prepared in said prescribed format has been given to the audit team.</p>
<p>(iii) As per General Financial Rule 211 (II) (a) Fixed Assets Registers is to be maintained for Fixed Assets such as plant, machinery, equipment, furniture, fixtures etc. in the Form GFR-22. However, branch office Chandigarh and Shimla has not been maintained Fixed Assets Register in proper format.</p>	<p>Compliance has been done by Centre Incharge, NHB, Chandigarh and Shimla. Copies attached at Annexure – III.</p>
<p>(iv) Sub- unit Bhopal has not maintained Medical claim register, expenditure register, expenditure control register, stationery register and register of contracts and 06 paras of compliance audit from 04/2010 to 05/ 2017, are still outstanding.</p>	<p>All medical claims of NHB employees are processed & paid from NHB, Head Office, accordingly, Medical claim register of all Board's employee is maintained at the level of NHB, Head Office. Therefore, no Medical claim register is maintained by NHB Centres.</p> <p>Regarding 06 paras of compliance audit, since, it relates to Compliance audit and the reply will be submitted by respective Centre Incharge during next audit.</p> <p>So far as other remaining observations are concerned, reply of Centre Incharge NHB Bhopal alongwith supporting documents is attached at Annexure – IV.</p>
<p>(v) Sub-unit Raipur has not maintained Register of contract and 14 paras of transaction audit (Compliance Audit) are still outstanding.</p>	<p>No contracts are being done at the level of Centre Incharge NHB Raipur.</p> <p>So far as reply of pending audit paras is concerned, it relates to Compliance audit and the reply will be submitted by respective Centre Incharge during next audit.</p>

<p>B.5 System of Physical verification of Fixed Assets Physical verification of Fixed Assets (consumables) has been conducted upto 31/3/2024. However, discrepancies, including shortages, damages and unserviceable goods, identified during verification, were not separately recorded and brought to the notice of the competent authority for taking appropriate action in accordance with General Financial Rule 213 (iii). Physical verification of Library books was conducted.</p>	<p>No discrepancies, including shortages, damages and unserviceable goods under Fixed Assets (consumables) is noticed in the F. Y. 2023-24.</p>																																																						
<p>B.6 System of Physical verification of Inventory: Physical verification of Inventory was conducted upto for the year 2023-24.</p>	<p>No comments are required.</p>																																																						
<p>B.7 Regularity in Payment of Statutory dues The Board was regular in payment of statutory dues.</p>	<p>No comments are required.</p>																																																						
<p>C. Grant-in-Aid The position of Grant-in-Aid for the year 2023-24 is as under:</p> <table border="1" data-bbox="188 1068 884 1546"> <thead> <tr> <th colspan="6" style="text-align: right;">(Amount in lakh Rs.)</th> </tr> <tr> <th>Name of Grant</th> <th>NHB</th> <th>NHM</th> <th>NBM</th> <th>NMS</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Opening Balance as on 1.4.2023</td> <td>6244.86</td> <td>54.44</td> <td>12.75</td> <td>46.17</td> <td>6358.22</td> </tr> <tr> <td>Unspent balance received</td> <td>287.36</td> <td>1.80</td> <td>0.10</td> <td>1.18</td> <td>290.44</td> </tr> <tr> <td>Grants received during 2023-24</td> <td>23525.00</td> <td>375.00</td> <td>--</td> <td>---</td> <td>23900.00</td> </tr> <tr> <td>Total Grant available</td> <td>30057.22</td> <td>431.24</td> <td>12.85</td> <td>47.35</td> <td>30548.66</td> </tr> <tr> <td>Less: Expenditure incurred/utilized</td> <td>25987.54</td> <td>322.64</td> <td>12.41</td> <td>6.73</td> <td>26329.32</td> </tr> <tr> <td>Less: Funds refunded to GoI</td> <td>2230.81</td> <td>2.24</td> <td>0.29</td> <td>---</td> <td>2233.34</td> </tr> <tr> <td>Closing balance as on 31.03.2024</td> <td>1838.87</td> <td>106.36</td> <td>0.15</td> <td>40.62</td> <td>1986.00</td> </tr> </tbody> </table>	(Amount in lakh Rs.)						Name of Grant	NHB	NHM	NBM	NMS	Total	Opening Balance as on 1.4.2023	6244.86	54.44	12.75	46.17	6358.22	Unspent balance received	287.36	1.80	0.10	1.18	290.44	Grants received during 2023-24	23525.00	375.00	--	---	23900.00	Total Grant available	30057.22	431.24	12.85	47.35	30548.66	Less: Expenditure incurred/utilized	25987.54	322.64	12.41	6.73	26329.32	Less: Funds refunded to GoI	2230.81	2.24	0.29	---	2233.34	Closing balance as on 31.03.2024	1838.87	106.36	0.15	40.62	1986.00	<p>The figures mentioned in draft SAR are found correct as per record of NHB. Hence, no Comments of NHB are required</p>
(Amount in lakh Rs.)																																																							
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[Handwritten Signature]
30/8/2024

राष्ट्रीय बागवानी बोर्ड / National Horticulture Board
कृषि एवं किसान कल्याण मंत्रालय / Ministry of Agriculture & Farmers Welfare
85, सेक्टर-18, संस्थानिक क्षेत्र, गुरुग्राम-122015
85, Sector-18, Institutional Area, Gurugram-122015

ANNEXURE - 15

Most Urgent
Date of submission for
answer dated -07.03.2025

Subject: Rajya Sabha Q. D. No. 5994, admitted no 2220 for 12.03.2025 regarding
'Installation of Solar Powered Cold Storage Facilities'-reg.

FR is a letter no. nil email dated 06.03.2025, received from Dr. Anil Kumar, Director/Scientist-E, Ministry of New & Renewable Energy, New Delhi on the above mentioned subject and requested NHB to furnish the requisite information immediately. The details of above question and draft reply of NHB are as under:

Sl.no.	Parliament Question	NHB reply
A	Whether the Government has any proposal to promote the installatio of solar-powered cold storage facilities to minimize post-Harvest losses for small and marginal farmers in Balangir and Sonepur districts of Odisha and if so, the details thereof	As far as NHB is concerned, it is implementing a Scheme namely, "Capital Investment Subsidy for Construction/Expansion/Modernization of Cold Storages and Storages for Horticulture Products", Under this scheme, NHB, provides financial assistance for setting up of Cold Storages including a component of Solar System. Under the Scheme subsidy for more than 5000 MT cold storage capacity is provided @ 35% of the eligible project cost in general areas and @ 50% in the Hilly & Scheduled areas and also in NE States, as per cost norms defined for various sizes. Under the Scheme, there is an additional provision for putting up a Solar system in the Cold Storage and a project cost Rs 35.00 lakh is considered for this component and NHB provides subsidy @ 35% of the eligible project cost in general areas and @ 50% in the Hilly & Scheduled areas for this component.
B	The details of financial assistance or subsidies provided for setting up such infrastructure during the last three years.	Details of financial assistance provided in given in Annexure-1
C	The steps taken to involve Farmer Producer Organizations (FPOs) and Self -Help Groups (SHGs) in managing these cold storage facilities and	Pertains to DA&FW.
D	The expected impact of these facilities on reducing food wastage and increasing farmers' incomes in these districts	

If approved, NHB may reply to the above Rajya Sabha Question as per draft is placed below for kind perusal and approval.

Submitted please.

(Vanita Narang)
SAO(Coord.)

DD(Coord)-OT
JD(Coord)-OT

DMD-OT

MD

DMD -OT

JD(Coord.)

Handwritten signature

रा.बा.बो./रा.बी. गौरी/रा.सि. विभाग
NHB/C.P. Gandhi/Joint Director
संख्या नं./FTS No.: 616.69
दिनांक: 07/03/2025

Subject: Lok Sabha Question B. No. 7745 regarding "Construction of Cold Storage for Onion" due for answer on 11.03.2025- reg.

FR is a letter F. No. W-16126/2024-MIDH dated 11.03.2025 received from Shri Manoj K. Under Secretary (MIDH) Krishi Bhawan, New Delhi on the above mentioned subject and requested NHB to furnish the requisite information immediately. The details of above question and draft reply of NHB are as under-

Sl. no	Parliament Question	NHB reply
A	Whether the Government is aware that most people in Murshidabad District are dependent on onion farming which is one of the valuable crop here	As far as NHB is concerned, it provides financial assistance for setting up of cold storages including onion cold storages for a capacity >5000 MT upto 20,000/- @ 35% of eligible project cost in general areas and @ 50% in hilly, scheduled and north eastern States/Areas as per applicable cost norms for different sizes of projects.
B	Whether the Government is also aware that farmers of Murshidabad are suffering due to the lack of appropriate preservation facilities of onion, if so, the reaction of the Government thereon; and	
C	The steps taken to construct the cold storage for onions, particularly in Murshidabad district?	

If approved, NHB may reply to the above Lok Sabha Question as per draft is placed below for kind perusal and approval.

Submitted please.

(Signature)
SAO(Coord.)

NHB/MD/GURGAON
Dy. No. 61689
Date 10/3/25

(Signature) 10/3/25
DDC(Coord.)
(Signature) 10/3/25
DDC
MD

(Signature) 10/3/25
DMS
(Signature) 10/3/25

JO (Coord.)

National Horticulture Board
Ministry of Agriculture & Farmers Welfare
Government of India,
Plot No.85, Sector 18, Institutional Area,
Gurugram – 122 015 (Haryana)
Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

March 10, 2025

NHB/CC/P.Q.-7745/2024-25/

To
Shri Manoj K
Under Secretary (MIDH)
DA&FW, Krishi Bhawan,
New Delhi
Email: pumidh2021@gmail.com

Sub: Lok Sabha Question D. No. 7745 regifting "Construction of Cold Storage for Onion" due for answer on 18.03.2025- reg.

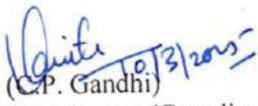
Sir,

I am directed refer to letter F. No. M-16026/8/2024-MIDH dated 10.03.2025 on the subject cited above and to say that the point-wise replies of the question are as under:-

Sl. no	Parliament Question	NHB reply
A	Whether the Government is aware that most people in Murshidabad District are dependent on onion farming which is one of the valuable crop here	As far as NHB is concerned, it provides financial assistance for setting up of cold storages including onion cold storages for a capacity >5000 MT upto 20,000/- @ 35% of eligible project cost in general areas and @ 50% in hilly, scheduled and north eastern States/Areas as per applicable cost norms for different sizes of projects.
B	Whether the Government is also aware that farmers of Murshidabad are suffering due to the lack of appropriate preservation facilities of onion, if so, the reaction of the Government thereon; and	
C	The steps taken to construct the cold storage for onions, particularly in Murshidabad district?	

This is issued with the approval of the Competent Authority.

Yours faithfully,

for 
(C.P. Gandhi)
Joint Director (Coordination)

National Horticulture Board
Ministry of Agriculture & Farmers Welfare
Government of India,
Plot No.85, Sector 18, Institutional Area,
Gurugram – 122 015 (Haryana)
Ph. 0124-2342992, Fax: 2342991, 2341225
Website: www.nhb.gov.in

NHB/CC/P.Q.-S1738/2024-25/

Jan 28, 2025

To
Shri Pankaj Sharma
Assistant Director (MIDH)
DA&FW, Krishi Bhawan,
New Delhi
Email: Pankaj.sharma83@nic.in

Sub: Rajya Sabha Question D. No. S1738 regarding "Cold Storage Capacity and Supply Chain Resilience for Perishables in punjab" due for answer on 07.02.2025 -

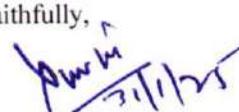
Sir,

I am directed refer to F. No. M-16027/9/2024-MIDH dated 28.01.2025 on the subject cited above and to say that the point-wise replies of the question are as under:-

Sl. no	Parliament Question	NHB reply
A	Data on the current cold storage capacity in India State/UT-wise and Punjab's district-wise breakdown of facilities and an assessment of capacity gaps in high-yield regions;	As far as NHB is concerned, the Board is implementing a following schemes : "Capital Investment Subsidy for Construction/Expansion/Modernization of Cold Storages and Storages for Horticulture Products" , under this scheme, credit linked back-ended subsidy @35% of the capital cost of the project in general areas and 50% in case of North East, Hilly States & Scheduled areas for Cold storage capacity above 5000 MT and up to 10000 MT is sanctioned for construction/ expansion/modernization of cold storage and CA store. In case of NE Region the capacity above 1000 MT are also eligible. The scheme is demand driven and being implemented across the country.
B	Steps taken by the Ministry to improve supply chain resilience in the state, particularly for perishables like dairy, fruits, and vegetables, to reduce post-harvest losses;	
C	Future plans to expand or enhance cold chain infrastructure in Punjab through incentives, public-private partnerships, or governmentfunded initiatives,	The details of state-wise cold storage sanctioned since inception 1999-2000 to 2024-25 is given at <u>Annexure-I</u>

This is issued with the approval of the Competent Authority.

Yours faithfully,


(C.P. Gandhi)
Joint Director (Coordination)

Encl: As above.

ANNEXURE - 16

Speed post

ICAR-INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110012

No. TRP-1/2024-RTI(Misc) 2960/1

Dated:22-8-2024

Dr. Vijay Kumar Doharey
Deputy Managing Director
National Horticulture Board,
Deptt. Of Agri. & Farmers Welfare,
Ministry of Agril. & Farmers Welfare, Gol
85, Institutional Area, Sector-18, Gurugram-122015(Haryana)

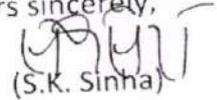
Subject: To Conduct RTI Third Party Audit for the year 2023-24 -reg

Sir,

Please refer to your letter No. NHB/RTI-TP Audit/2024-25/1933 dated 31-7-2024 on the subject cited above. RTI third party audit for the year 2023-24 of your institution has been done and submitted on the CIC's portal. A copy of the audit report along with bill No. IARI/RTI/2024/13 dated 22-8-2024 amounting Rs. 43,896/- is sent herewith for needful. It is requested to convey the payment details as and when it is done.

Thanking you,

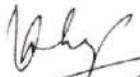
Yours sincerely,

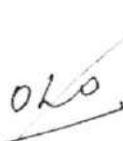

(S.K. Sinha)

Chief Admn. Officer (Sr.Gr.)
सजीव कुमार सिन्हा

मुख्य प्रशासनिक अधिकारी (व० वर्ग)
भा.कृ.अनु.प.-भारतीय कृषि अनुसंधान संस्थान
पूसा, नई दिल्ली-110012

Pl. do needful.


28/08/2024



धुनि धिसल 42
42-30 करे 1

27 Aug
28/8/24

2DC(R+1)

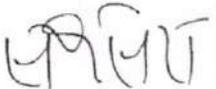
RTI INFORMATION POST
R145874
2024-08-28

RTI THIRD PARTY AUDIT REPORT (2023-24)
OF
National Horticulture Board(NHB)
Deptt. Of Agriculture & Farmers Welfare, GoI

The auditor has gone through the website of the department and the submitted filled in self-appraisal form, the information given under the proactive disclosure clause of the RTI Act, 2005 was observed. There has been detailed and easily accessible information about all the activities of the institution. The institution is dedicated to overall development of commercial horticulture, post-harvest technology, cold chain infrastructure and running various schemes and programme. The farmers, FAOs, the youth, students, the business persons and the general public will be much benefitted with the information. However, the following observation may be kept in mind for future reference: -

1. Efforts may be made to advance understanding of RTI by way of encouraging staff to participate in training programme. In alternate, such programme may be organized at the institution level itself.
2. Transfer policy may be put on the website.
3. A committee of stake holders for advice on suo-motu disclosure and the other to identify frequently sought information comprising PIO/FAA with rich experience in RTI may be constituted.
4. Information on Budget 2023-24 with details of head/sub-head wise allocation along with Annual Financial Statement may be put on the website.
5. "RTI MIS Track RTI application" found not working.
6. Annual report from 2008-09 to 2022-23 is available, the same in respect of the year 2023-24 may also be put on the website.

The information provided by public authority on the website is enough, satisfactory and praise worthy.


(S.K. Sinha)

Chief Admn. Officer (Sr. Grade)

S. K. Sinha
ICAR/ARI, New Delhi
मुख्य प्रशासनिक अधिकारी (वि० वर्ग)
भा.कृ.अनु.प.-भारतीय कृषि अनुसंधान संस्थान
पूसा, नई दिल्ली-110012